

Present: Robert Noiva (*Vice Chair*), Claire Rammel (*Ex Officio*), Kris Condic (*Ex Officio*), Manohor Das, Meghan Harris, Ledong Li, Meir Shillor, Mohammad-Reza Siadat, Julia Smith, Kris Thompson, Jennifer Vonk, Wonjoo Yun

Absent: Claudia Petrescu (Chair) and Shaun Moore (*Ex Officio*)

Staff: Tina Tucker (Secretary)

Robert Noiva called the meeting to order at 1:35PM

APPROVAL OF MINUTES

Meir Shillor moved to approve the minutes of the September 13, 2017, Graduate Council Meeting as written. Julia Smith seconded the motion. Motion passed unanimously.

INFORMATION ITEMS

- Degree Works and Financial Aid (**Table until next meeting**)
(Tricia Westergaard, Cindy Hermsen, Claire Rammel)
- Creation of subcommittees and charge (**Table until next meeting**)
 - Graduate Student Success (mentorship, career planning, etc.)
 - Policies Review—Meir Shillor
 - Graduate Student Retention
 - Admissions
- Programs not offered full-time (8 credits) Fall and Winter cannot admit F-1 visa applicants admission to the program.

NEW BUSINESS

New Graduate Certificate in Lean Leadership Proposal

Reviewer: Robert Noiva

Hold: First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

- Program seems to have only one year full time option. Could students decelerate program to complete over two years?
- Typo in Item #5. HRD 6951 Lean Leadership Internship I should be HRD 6951 Lean Leadership Internship II.
- All courses appear to be hybrids. Could there be a 100% distance option?
- Could an individual with no business or management coursework at the undergraduate level enroll in the program?
- Will undergraduate transcripts be reviewed for course content? What criteria or coursework will they look for?
- Is GPA evaluation necessary? Will a GPA less than 3.0 be considered under an additional set of admissions criteria? What would those criteria be?
- Operating expenses were not included beyond the first year.
- No administrative support is included.

- Financial support for faculty seems low, especially considering oversight of the internships.
- No inclusion of support for graduate assistants.
- No mention of support for recruiting and associated costs.
- No letter from the library is included. What additional library resources would be needed and budget? Should a librarian be requested to conduct a needs analysis for the proposal?
- No documentation of support letters from participating and impacted schools and departments.

Committee recommended having the concerns addressed in a revised version of the proposal prior to considering first reading.

PhD in Music Education Program Modification

Assigned Reviewers: Julia Smith and Jennifer Vonk

OLD BUSINESS

Master of Science in Safety Management Program Modification

Reviewers: Meghan Harris and Julia Smith

Hold: Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Ph.D. in Education: Autism Spectrum Disorders—Reviewers: Jennifer Vonk and Meir Shillor

Reviewers: Meir Shillor and Jennifer Vonk

Work in Progress: Committee working with Dr. Chaturi Edrisinha

Master of Science in Information Technology Program Modification Proposal

Work on Hold

GOOD AND WELFARE

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:18 PM