

Present: Kris Condic (*Ex Officio*), Margaret Glembocki, Ledong Li, Zissimos Mourelatos, Robert Noiva, Claire Rammel (*Ex Officio*), Meir Shillor, Rajeev Singhal, Julia Smith, Kris Thompson, and Jennifer Vonk

Absent: Mohammad-Reza Siadat and Claudia Petrescu (Chair)

Staff: Tina Tucker (Secretary)

Visitors: Shaun Moore

Robert Noiva called the meeting to order at 1:30 PM.

APPROVAL OF MINUTES

Kris Thompson moved to approve the minutes of the January 11, 2017, Graduate Council Meeting as written. Ledong Li second the motion. Motion passed with one abstention.

REPORT OF THE CHAIR

No Report

REPORT FROM THE UNIVERSITY RESEARCH COMMITTEE—Julia Smith

Five student travel grants were awarded this month. One hundred and twenty applications have been received for the \$1,200 Faculty Research Award, of which five will be awarded.

NEW BUSINESS

- A. **Master of Arts in Communication Program Modification**
Ledong Li and Rajeev Singhal assigned as reviewers
- B. **Master of Science in Safety Management Program Modification**
Zissimos Mourelatos and Julia Smith assigned as reviewers

OLD BUSINESS

- A. **Outstanding Faculty Mentor Award**
The committee agreed that each Council member, excluding those that are on the list of nominees, would forward their top five nominees to Tina Tucker prior to the next meeting scheduled for February 8th. The nominee with the most votes will be forwarded to the Provost's office.
- B. **New Graduate Certificate in Human Diversity Inclusion and Social Justice Proposal** Reviewers: Kris Thompson and Bob Noiva
First Reading: Debatable, amendable, but eligible for final vote at this meeting.
 - Should be an associated master's degree program. An associated master's degree program is not listed on the modification form where indicated.
 - Under Items #3 and #5, it indicates that credits can be transferred and applied to a graduate degree but no examples are given. Programs are listed as to where the certificate may align, but degrees should be listed rather than programs.
 - Should be made clear if it is a master's or post-master's certificate.
 - No classes are listed under the School of Nursing as the other departments have listed.

- Need to see a list of the elective courses. Also, a rationale for the selected courses would be helpful.
- The intro course is listed as a pre-req for all of the elective courses. What if someone takes a pre-req course before the intro course HRD 500? Is the intro course really a pre-req? Students may be taking the elective courses for the certificate as part of a master's program and may take elective prior to the intro course.
- Who approves the elective credits? Individual departments, a group, or a person?
- Is there interdisciplinary coordination of the proposed certificate? How will the outcomes of the certificate be measured and the program assessed?
- Syllabi for new courses are necessary.
- Will only students in the certificate program be allowed to take the Intro and Capstone course?
- There are no support letters or mention of support from other department in the School of Education or the Department of History in the College of Arts and Sciences.
- Who would be responsible for the plan of study for students enrolled in this certificate?
- Who signs off on the audit for the certificate?
- Will students be eligible for financial aid if they are only taking 4 credits?
- No new resources are listed. Will faculty be needed to offer the new courses and to coordinate/direct the certificate program?
- Is there an estimate from the library regarding the additional resources mentioned in the proposal that might be needed as the program evolves?
- Could the program be undertaken part-time? Evening and weekend?
- Is this a cohort program only?
- All of the courses appear to be hybrids. Could this be tailored to distance learners?
- Could an individual with less than 3.0 GPA be considered under an additional set of admissions criteria?
- The proposal mentions that the interview "may" be requested. What would be the reasons or circumstances requiring an interview?
- Is there a competing program in Michigan?
- Are we looking at a national audience?
- What businesses are we preparing students for: Human resources, managerial positions, providing services to historically underserved population?

Dr. Noiva said that he will forward these questions/concerns to Dean Petrescu and Chaunda Scott. The group agreed that they would like to have a copy of the modified proposal prior to having a guest attend a meeting.

C. Master of Science in Systems Engineering Program Modification Reviewers: Meir Shillor and Julia Smith

First Reading: Debatable, amendable, but eligible for final vote at this meeting.

- Modification is basically changing the format and what is required for the degree.
- Looking at the math courses that have been added and deleted, it appears that the math department was not consulted on the math modifications.
- Would like to see what the impact on the other engineering master's program is projected to be.
- Provide justification requiring only one systems course. Does that even meet master's program guidelines?

D. New Graduate Certificate in Business Analytics Proposal Reviewers: Ledong Li and Jennifer Vonk

First Reading: Debatable, amendable, but eligible for final vote at this meeting.

- Proposal states that the certificate program is entirely face-to-face, but one of the required courses is listed as on-line only. Should have a rationale to explain the one on-line course in a face-to-face program.

GOOD AND WELFARE

No good and welfare

ADJOURNMENT

With no further business, the meeting adjourned approximately 3:10 PM.