

Present: Dan Aloi, Margaret Glembocki, Frank Lepkowski (*Ex Officio*), Ledong Li, Karl Majeske, Mike Polis, Claire Rammel (*ExOfficio*), Brad Roth, Darlene Schott-Baer (Chair), Meir Shillor, Julia Smith, Kris Thompson

Absent: Robert Noiva (excused)

Staff: Julie Delaney, Tina Tucker (Secretary)

Guest: Diane Underwood

The meeting was convened by Darlene Schott-Baer, Chair, at 2:00 PM.

I. APPROVAL OF MINUTES

Mike Polis made a motion to approve the minutes of the September 10, 2014, Graduate Council Meeting as written. Meir Shillor seconded the motion. Motion passed unanimously.

II. REPORT OF THE CHAIR

Dr. Schott-Baer stated that Agenda Item IV.A., Major modifications to existing graduate program, has been tabled for additional work and will be presented to the Council at a later date.

III. OLD BUSINESS

IV. NEW BUSINESS

A. Master of Science in Nursing—Forensic Nursing Concentration. Reviewers: Bob Noiva and Brad Roth
First Reading: Debatable, amendable, and not eligible for final vote at this meeting.
Motion: ***To approve the new program proposal for the Master of Science in Nursing with a concentration in Forensic Nursing.***

B. Graduate Certificate in Forensic Nursing. Reviewers: Bob Noiva and Brad Roth
First Reading: Debatable, amendable, and not eligible for final vote at this meeting.
Motion: ***To approve the new program proposal for the Graduate Certificate in Forensic Nursing.***

Dr. Roth presented the Master of Science in Nursing with Forensic Nursing Concentration and the Graduate Certificate in Forensic Nursing. The Council had discussion initiated by questions raised by the reviewers and answered by Margaret Glembocki:

Q. There had been some discussion last year that the Forensic Nursing certificate program was going to be delivered at the Frankel Center. It seems like some of the Forensic Nursing program leadership was based there. There is also discussion in the support letter from Macomb Community College mentioning possibly paying for space and resources at Macomb Community College. Is that still in the plans? It is not in the budget.

A. Dr. Glembocki stated that the location is an administrative decision and has not yet been determined. As far as the lab, there is still available room at the Anton Frankel Center and limited space available in the School of Nursing. The second degree program has been moved from the Riverview site to Anton Frankel so there will be a lab available at both the Anton Frankel Center and the School Nursing without additional cost.

Q. The administrative support for the program seems lacking. \$5K for the Faculty Coordinator and a 0.5 FTE for a part-time administrative professional. That does not seem enough.

A. These numbers are based upon the current budget.

The Council recommended that more realistic numbers be used, rather than basing them on what is available in the current budget. Consider how many new courses are going to be created and who is going to teach them, and use a more realistic amount for a Faculty Coordinator.

Q. The increased workload for instruction seems too small. There is some request for part-time and summer instruction money, but it does not seem to represent the actual increased workload in the regular academic year.

A. Not all of the faculty that will be involved in the program are listed in the proposal. During development of the proposal it had been recommended that only the three primary faculty involved should be listed.

The Council recommended that all faculty that will be involved in the program should be listed in the proposal, along with position/clinical specialty held.

Q. There is no request for money to support advising. Even if existing Nursing School advising resources are used, the additional students will result in extra workload.

A. Advisors/advisees are separated according to clinical subspecialty, so the advising resources are already in place.

Q. Is the goal of the two programs to get the Forensic Nursing graduates prepared for some type of certification or to have the program receive some type of accreditation? If so, some of the Forensic Nursing certification programs appear to require requirements outside of what is listed in the program, such as a graduate degree, preceptorships and a set of number of hours of practical work experience. Several of the courses in the Master's program have mentioned clinical experiences such as preceptorships, but hours are not mentioned. Will they meet certification requirements? One of the Forensic Nursing certification programs requires two years of practice. How was the admission requirement of one year of practice decided on? What certifications will be immediately available to the graduate of the MSN program and the certificate program? Which certification/s will require additional experience after completion of the programs?

A. There are different options for certification upon completion of the program. Upon completion of the program students will be qualified to sit for the Certified Forensic Nurse certification and, with the clinical hours, they will also qualify to sit for the Sexual Assault Nurse Examiner (SANE) certification. There is also the Medical Death Investigator, which requires some clinical hours as well. The certifications are not needed for entry into practice in those fields.

Q. Some of the support letters from community partners suggest possibilities for preceptorships or clinical experiences at their facilities, but there is very little mentioned about where clinical experiences will occur in the proposal. Has a clinical affiliate for the courses with required clinical experiences been identified that will support a cohort of fifteen students?

Dr. Roth noted that many of the support letters sound identical.

Dr. Roth also noted that there was a support letter from the head of Oakland University Social Work, but not from chair of the Sociology, Anthropology, and Criminal Justice Department nor anyone from the criminal justice side of that department. Dr. Glembocki stated that the first meeting in the planning of the program proposal was with the chair of the Sociology, Anthropology, Social Work and Criminal Justice Department, and he directed them to who they need to communicate with.

Dr. Roth recommended that the support letter from the School of Nursing Dean should note that there was wide-spread support for the program by the senior faculty.

A. It depends on the student's interest, and sites are already lined up for those students that will accommodate fifteen students. When students enter the program, usually they have an interest in subspecializing in one area/specialty and usually gravitate to the clinical rotations that are going to match that one subspecialty.

Q. The research experience is only one credit. Is that appropriate?

A. The current MSN programs are currently one credit for research and this program has been modeled after them so that they all match. The School of Nursing is currently going under revision, looking at the MSN programs, changing some of the clinical focus from a master's to a doctorate. A task force is currently in place reviewing the changes and has agreed that one credit is not enough for research. The research activities are more in the form of a project rather than a thesis.

Q. The number of credits, forty-two, seems high for the recent trends at Oakland University and in comparison to the masters programs at other universities listed in the proposal.

A. Same as the one credit hour for research, the forty-two credits mirror the current master's programs.

Q. In looking at the programs that exist in other schools, is there a difference in content in what Oakland University would offer in comparison to what the other schools offer as a focus?

A. Yes. Oakland has a more broad forensic, not specializing in just one specific subspecialty. In researching the other schools, many of them focused in just one subspecialty; usually sexual assault and domestic violence.

Dr. Schott-Baer requested that Dr. Glembocki let her know when the proposed modifications have been made to the proposal and is ready to resubmit to the Graduate Council for the second reading.

C. **Policies.** Dr. Schott-Baer noted that there are several Graduate level policies that need to be reviewed for possible revision/development. She asked the Council representatives take the policies to their departments for input. The policies are:

1. Process of reevaluating expired course work. Currently, the policy states that courses over six years cannot be applied to a degree. There is a process that allows the department to revalidate the content of a course. The question now is how much of a degree program should be revalidated?

There currently is not a limit on how many courses can be revalidated in a degree program. Council members requested that Graduate Study illustrate, for the members to see, some examples of situations that Graduate Study has had with students requesting to use expired courses.

2. PhD students wanting to acquire a master's degree during their program. Some of the doctorate programs are post-master's, meaning a second master's would have to be different than the first master's degree. Some PhD programs are post-baccalaureate with no master's degree automatically built into the program. In other programs, the master's degree is not readily apparent in the PhD program as a group of courses. There currently is no consistent policy that offers students this option, but the requests for this option is becoming more frequent. One important question is: at what point is opting out with a master's degree going to be allowed?

3. Graduate Course Numbering System. For informational purposes, Dr. Schott-Baer distributed copies of the current Graduate Course Numbering System Policy because the University will soon begin the process of moving from three-digit course numbers to four-digit course numbers. Part of the project will be to ask departments to look at the issue of cross-listing undergraduate and graduate courses and determine whether or not to continue the cross-listing.

V. GOOD AND WELFARE

No report.

VI. ADJOURNMENT

With no further business, the meeting adjourned approximately 3:43 PM.