

Oakland University

GRADUATE COUNCIL MINUTES

Wednesday, September 10, 2014 – Meeting #1

Location: 242 KL
Meeting Time: 2:00-4:00 pm
Approved: 09/24/2014

Present: Dan Aloï, Margaret Glembocki, Frank Lepkowski (*Ex Officio*), Ledong Li, Karl Majeske, Robert Noiva, Mike Polis, Brad Roth, Darlene Schott-Baer (Chair), Meir Shillor, Julia Smith, Kris Thompson

Absent: Claire Rammel (*ExOfficio*) (excused)

Staff: Julie Delaney, Tina Tucker (Secretary)

The meeting was convened by Darlene Schott-Baer, Chair, at 2:00 PM.

Dr. Schott-Baer welcomed everyone to the beginning of a new year and had each member and staff introduce themselves to the group.

I. APPROVAL OF MINUTES

Frank Lepkowski made a motion to approve the minutes of the April 9, 2014, Graduate Council Meeting as written. Bob Noiva seconded the motion. Motion passed unanimously.

II. REPORT OF THE CHAIR

The Graduate Council Meeting scheduled for December 3, 2014, will be cancelled. Dr. Schott-Baer and Ms. Rammel will be attending the Council Graduate Schools Conference in Washington that week.

The location of one of the fall semester Graduate Council Meetings will be changed to the conference room located in the Honors College's new building. This will allow the Council to tour the new facility and the Honors College. The Honors College is a great place for recruiting students for graduate programs. An announcement of the date for the location change will be made when finalized.

Council members received copies of the 2014-15 membership list, 2014-15 meeting schedule, and the Graduate Council's 2013-14 annual report.

Representatives to the University Research Committee are Jim Ciplewski and Steve Wright. They are both beginning the second year of a two year term.

Council members have been asked to encourage their departments to submit any anticipated program modifications and/or new program proposals as soon as possible so that they will have time to move through the governance system.

Last year, Graduate Council began using e-Space as a communication mechanism for Council. It worked well for about three quarters of the year then became overwhelming for one person to keep updated. This year both Dr. Schott-Baer and Ms. Tucker will work together to try and keep e-Space updated and organized with current material. Ms. Rammel will continue upkeep of the Graduate Council website, which is the official OU posting.

Council has received a new program proposal, along with a proposal for a new graduate certificate program: Master of Science in Nursing: Forensic Nursing Concentration and a Graduate Certificate in Forensic Nursing. The proposals were submitted to the Council last year and returned to the department with suggested revisions. The current proposals are now updated based on Council's recommendations last year. Dr. Noiva and Dr. Roth have both been asked and agreed to serve as reviewers for the proposals.

It is time to begin advertising for nominations for 2014-15 Graduate Mentor Award.

III. OLD BUSINESS

Program Reviews: There are three program reviews for this year. A group has already been assigned for one of them; a subcommittee will need to be selected at the next Graduate Council Meeting for the remaining two.

IV. NEW BUSINESS

Major modifications to existing graduate program. Over the summer, Dr. Schott-Baer developed guidelines for proposals, calling it the Mega Modifications Document. Following approval of the document by Council, the document will then be available on the Graduate Council website for use by the departments.

V. GOOD AND WELFARE

No report.

VI. ADJOURNMENT

With no further business, the meeting adjourned approximately 2:28 PM.