

Oakland University

GRADUATE COUNCIL MINUTES

Wednesday, January 23, 2013 – Meeting #8

Location: 100 KL
Meeting Time: 2:00-4:00 pm
Approved: 02/06/2013

Present: Gary Barber, Roman Dembinski, Tamara Hew-Butler, Shawn Lombardo (*Ex Officio*), Linda Pavonetti, Cheryl Riley-Doucet, Darlene Schott-Baer (Chair), David Schall, Meir Shillor, Carol Swift

Absent: Donna Free (excused), Robert Noiva (excused), and Claire Rammel (*Ex Officio*) (excused)

Staff: Tina Muncy

The meeting was convened by Darlene Schott-Baer, Chair, at 2:00 PM.

David Schall will be replacing Bhushan Bhatt on the Graduate Council this current Winter Semester due to Mr. Bhatt's sabbatical absence. Ms. Schott-Baer had each of the members of the Council introduced themselves to Mr. Schall.

With the interest in autism in earlier informal conversation around the table, Carol Swift announced the Fifth Annual Quality of Life Autism Symposium will be held May 20-21, 2013. This year will be in medical and biomedical issues. Two of the speakers are internationally known in their work.

I. APPROVAL OF MINUTES

Tamara Hew-Butler made the motion to approve the minutes of the December 12, 2012, Graduate Committee Meeting Minutes as written. Cheryl Riley-Doucet seconded the motion. Motion was unanimously approved.

II. REPORT OF THE CHAIR

No report

III. INFORMATION ITEMS

Ms. Schott-Baer stated that she did send forward to the Senate, the materials related to the Masters of Public Health Program Proposal. She said that the proposal was very well received by the Senate and people were very complimentary of the quality of the proposal. She suggested that it be used as an example of a very well prepared proposal.

Ms. Schott-Baer also noted that Graduate Study will continue to post agendas, minutes, and new proposals on the Graduate Council website. The person who normally posts the items to the website has been out due to surgery so, as soon as that person returns, the postings will be updated and new postings will continue as normal.

Ms. Schott-Baer announced, in reference to the Central Office Certification Program proposal from the School of Education and Human Services, she does not yet have the signature page nor the documentation that it has been through governance in the School. She will bring the proposal back to the committee to assign someone to review when the missing documents have been added.

IV. OLD BUSINESS

a. Minimum Enrollment for Master's Students

Ms. Schott-Baer said that the Graduate Study Office has been trying to get the stop out data for the proposed Minimum Enrollment for Master's Students Policy. It has been more difficult than anticipated to get the information from Banner. This involves trying to identify all of the graduate students who have stopped out of their program, that are two years or beyond, and provide the numbers by department or at least by schools. It has been a very daunting task trying to identify that population. Ms. Schott-Baer asked the Council members if they would be willing to move forward with this policy without that data, or if there might be other data they would like to see. The Council members agreed that they were ready to move on with the policy. Ms. Schott-Baer stated that she would email the latest version/language of the policy and bring it back to the next meeting. Roman Dembinski inquired about a consulting narrative to bring to the college/school level graduate committees. His concern was not having the most updated version for the Council representatives to report back to their areas with. Ms. Schott-Baer stated that she would label the latest version of the policy as "consultation draft" and post it to the Graduate Council website.

Linda Pavonetti inquired about the minutes of the last meeting stating that the guidelines and procedures for the Outstanding Graduate Student Mentor Award would be addressed at the Graduate Council Meeting in January. Ms. Schott-Baer said that since Susan Aubrey wanted to wait until next year to begin the award and the criteria and procedures are complete and in place, the Council would wait until early Fall Semester before addressing and beginning the award process.

V. NEW BUSINESS

Ms. Schott-Baer presented the three proposals that have been brought to the Council by Special Education. They are three concentrations that are being modified. Instead of presenting one document with changes in three different concentrations, it has been split into three different proposals, making it easier to track. Ms. Schott-Baer asked for two volunteers to be primary reviewers and suggested that all three proposals be reviewed at once. Shawn Lombardo and Tamara Hew-Butler volunteered to review and present the three proposals: Master of Education in Special Education with a concentration in Emotional Impairment, Master of Education in Special Education with a concentration in Specific Learning Disability, and Master of Education in Special Education with concentrations in Specific Learning Disability and Emotional Impairment.

Ms. Schott-Baer asked for two volunteers to be the primary reviewers on the Central Office Certification Program in case the remaining documentation is received prior to the next Graduate Council Meeting. Roman Dembinski and Meir Shillor volunteered to do so.

a. Master of Education in Special Education with a concentration in Emotional Impairment (modifications)

Motion: To recommend approval of modifications to the Master of Education in Special Education with a concentration in Emotional Impairment

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

b. Master of Education in Special Education with a concentration in Specific Learning Disability (modifications)

Motion: To recommend approval of modifications to the Master of Education in Special Education with a concentration in Specific Learning Disability.

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

c. Master of Education in Special Education with concentrations in Specific Learning Disability and Emotional Impairment (modifications)

Motion: To recommend approval of modifications to the Master of Education in Special Education with concentrations in Specific Learning Disability and Emotional Impairment.

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

d. Central Office Certification Program (new graduate certificate program)

Motion: To recommend approval of new Central Office Certification Program

First Reading: Debatable, amendable, but not eligible for final vote at this meeting

VI. GOOD AND WELFARE

No good and welfare

VII. ADJOURNMENT

The meeting adjourned at 2:25 PM.