

# Oakland University

## GRADUATE COUNCIL MINUTES

November 7, 2012 – Meeting # 5

Location: 100 KL

Meeting Time: 2:00-4:00 pm

Approved: 11/28/2012

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**Present:** Gary Barber, Bhushan Bhatt, Roman Dembinski, Donna Free, Tamara Hew-Butler, Linda Pavonetti, Claire Rammel (*Ex Officio*), Cheryl Riley-Doucet, Meir Shillor

**Absent:** Shawn Lombardo (*Ex Officio*), Robert Noiva, Darlene Schott-Baer (Chair), Carol Swift—  
Members listed as absent were excused due to attendance at the simultaneously scheduled meeting of the Associate Deans and Department Heads.

**Staff:** Julie Delaney, Lynette Folken (Secretary), Tina Muncy

The meeting was convened at 2:05 p.m. Meir Shillor presided over the meeting in Darlene Schott-Baer's absence.

### I. APPROVAL OF MINUTES

Mr. Shillor asked the committee if there were any comments for the minutes of the Graduate Council Committee Meeting of October 24, 2012. *Cheryl Riley-Doucet made the motion to approve the minutes of the October 24, 2012, Graduate Council Committee Meeting as written. Tamara Hew-Butler seconded the motion. Motion was approved unanimously.*

### II. REPORT OF THE CHAIR

No report.

### III. INFORMATION ITEMS

No information items.

### IV. OLD BUSINESS

- a. **Minimum Enrollment**-Proposed policy will be carried forward on agenda until data is available to share with members.
- b. **Graduate Certificate in Oncology Rehabilitation (modifications)**-Presented by Cheryl Riley-Doucet. *Cheryl Riley-Doucet made the motion to recommend approval of modifications to the Graduate Certificate in Oncology Rehabilitation program. Donna Free seconded the motion.*

Ms. Riley-Doucet explained that the purpose of the proposed modifications is to enhance enrollment, update course offerings to match current national and international requirements, and to eliminate the required on-campus one week intensive laboratory course. The Committee had several questions: 1) since the lab was eliminated the committee requested information about where the corresponding lab content was placed in the curriculum, 2) modifications are being made to be in compliance with new national criteria however, criteria are not yet finalized, will there be a need for further revisions once the criteria is final, 3) how will guest speakers be utilized, evaluated with an online delivery? Mr. Shillor suggested emailing the topics in question to Jacqueline Drouin and have her address them at the next Graduate Council Committee Meeting. All council members agreed.

- c. **Post-Master's Graduate Certificate in Court Administration (new)**-Presented by Tamara Hew-Butler. *Tamara Hew-Butler made the motion to recommend approval of the Post-Master's Graduate Certificate in Court Administration program. Linda Pavonetti seconded the motion.*

Ms. Hew-Butler explained that the proposal for this certificate was developed in response to student interest. This certificate requires no new courses or resources. After some discussion, *Gary Barber made the motion to waive the second reading of the Post-Master's Graduate Certificate in Court Administration and approve the proposal as written. Donna Free seconded the motion. Motion passed unanimously.*

- d. **Master of Arts in Teaching in Reading and Language Arts (modifications)**-Presented by Donna Free. *Donna Free made the motion to recommend approval of modifications to the Master of Arts in Teaching Reading and Language Arts program. Cheryl Riley-Doucet seconded the motion.*

Ms. Free explained that the purpose of this proposed modification is to better align this program with other MAT programs in the area by changing the 36/40 credit hour requirement to 32/36 credit hours by eliminating one four credit hour elective course. Questions did arise about the inclusion of endorsements since federal government does not recognize endorsements for financial aid. Members suggested making revisions a concentration rather than an endorsement. After some discussion by the council members, Ms. Pavonetti agreed that she would make the suggested revisions and bring the proposal back to the next Graduate Council Committee Meeting for the second reading.

- e. **Master of Public Health (new program)**-To be presented by Bob Noiva and Linda Pavonetti at the next Graduate Council Committee Meeting.

**V. NEW BUSINESS**

No new business.

**VI. GOOD AND WELFARE**

No good and welfare.

**VII. ADJOURNMENT**

The meeting adjourned at 3:10 p.m.