

GRADUATE COUNCIL MINUTES

March 14, 2007

Approved: April 11, 2007

Present: Dave Downing, Tom Blume, Lisa Hawley, Frances Jackson, Mildred Merz, Joseph Shively, Lorenzo Smith, Kris Thompson, Mohamed Zohdy

Absent: Donna Free, Meir Shillor

Staff: Julie Delaney, Eilene Lohmeier, Megan Bovee

I. CALL TO ORDER

The meeting was convened at 2:12 pm by D. Downing, Chair.

II. APPROVAL OF MINUTES

D. Downing entertained a motion to approve the February 21, 2007 minutes.

MOTION made by L. Smith to approve the minutes of February 21, 2007 as presented. Seconded by K. Thompson and passed without corrections.

III. REPORT FROM THE CHAIR AND INFORMATIONAL ITEMS

A. CAPP Presentation

J. Delaney and M. Bovee presented an explanation and demo on CAPP (Curriculum, Advising and Program Planning), which is the degree auditing module in the Banner Student System. Departmental degree requirements are built into the module and later compared against student academic records to determine degree compliance. These reports are forwarded to departments for degree audits. The CAPP module will continue to update as changes are made to the catalog in Banner. In the near future, students will have the ability to access CAPP online through SAIL to determine progress to degree, including credits, GPA, substitutions, waivers, and transfer credits. They will also have the ability to run "what if" scenarios against the courses they have completed to better understand the impact of potential changes in programs.

Currently, students can obtain an unofficial transcript via the web which includes total credits and GPA, but are not able to run degree compliance. Most faculty do not have access to Banner, which makes advising at the graduate level difficult. The Graduate Study staff will continue to assist faculty who need student information in order to advise a graduate student.

Banner/CAPP items that Graduate Council suggested be addressed:

- Automated notification emails to students, and their advisers, who are not in compliance with program requirements or who earn an unsatisfactory grade or GPA
- Promoting student usage
- Retention perimeters
- Creating flexibility/substitutions in plans of study

- Faculty access

J. Delaney reported that the anticipated implementation date for WebCAPP will be Winter/Spring 2008 and any suggestions can be emailed to delaney@oakland.edu or mgilroy@oakland.edu.

D. Downing expressed his appreciation and thanks to J. Delaney and M. Bovee for their work and contributions to this project.

B. SECS and SHS proposals on the March 15th Senate Agenda

School of Engineering and Computer Science proposals for M.S. in Computer Science, M.S. in Software Engineering & Information Technology, M.S. in Embedded Systems, and M.S. in Industrial & Systems Engineering and the School of Health Sciences proposal for revisions to the OMPT Certificate Program will be presented as informational items at the March 15th Senate meeting.

IV. OLD BUSINESS

None

V. NEW BUSINESS

A. College of Arts and Sciences: approval of the concentrations in Master of Public Administration (M.P.A.) degree program

D. Downing presented the request from the College of Arts and Sciences to approve the concentrations in Master of Public Administration (M.P.A.) degree program and establish curriculum codes in order to track, audit and transcript the concentrations. No program changes will be made to the core program of 24 credits and 12 credits in each concentration.

K. Thompson MOTIONED to approve the Master of Public Administration concentrations and to establish curriculum codes. Seconded by L. Smith and passed.

Discussion followed, noting that the concentrations have been long established in the program. J. Delaney commented that posting concentrations on the transcript would enable potential employers to recognize the specific areas in which the students had focused. Since these are not certificate programs there is no need to go through a complete approval process.

D. Downing called the question to approve the request from CAS to approve the concentrations and to establish curriculum codes. Passed unanimously.

B. College of Arts and Sciences request to establish curriculum codes for majors in Master of Music degree program

- Conducting

- Music Education
- Pedagogy (instrumental, piano, or vocal),
- Performance (instrumental, piano, or voice)

D. Downing presented the request from College of Arts and Sciences to establish the various curriculum codes for the majors in the Master of Music degree program. D. Downing described the difference between program “concentrations” which offer 9-12 credits and the more defined “major” concentrations that offer a core program of 12 credits with an additional 24 credits (2/3 or more of the program) in the major area. Graduate Study and the Music department agree that 24 credits constitute a substantial portion of the master’s program. This is a request to approve them as “majors” and to establish curriculum codes so they may be posted on student transcripts.

L. Smith MOTIONED to approve the request from CAS to use the terminology of “major” in Master of Music, establish the curriculum codes, and post the major on student transcripts. Seconded by L. Hawley and passed.

Discussion ensued and it was agreed that there is a need to address the entire issue of nomenclature at the institutional level. The term “major” is not generally used at the graduate level, however, employment requirements are dictating documentation of program specialties on student transcripts. J. Delaney confirmed that the concentrations and majors will be listed on student transcripts as well as in the commencement program. Documentation and recognition of certificate programs was further discussed and it will be investigated further.

D. Downing called the question to approve the request from CAS to approve the terminology of “major” in the Master of Music degree program and to establish the various curriculum codes for:

- Conducting
- Music Education
- Pedagogy (instrumental, piano, or vocal)
- Performance (instrumental, piano, or voice)

Passed unanimously.

C. School of Nursing request to suspend the Adult/Acute Clinical Nurse Specialist program

F. Jackson MOTIONED to suspend the Adult/Acute Clinical Nurse Specialist program from the School of Nursing.

Seconded by K. Thompson and passed.

F. Jackson reported that, due to decreased market demand, there has been a decline in the number of students enrolling in the CNS program. The CNS provides a clinical specialty and is generally tied to an institutional setting as a primary resource for nursing staff. In contrast, the

Nurse Practitioner degree offers a wider range of positions, broader authority and is a primary care provider with prescription authority. Students currently enrolled in the CNS program (6-8) will be allowed to complete their program. With declining enrollment and the market shift to other nursing areas, there was general consensus that the program be suspended and removed from the Graduate catalog.

D. Downing called the question to approve the suspension of the Adult/Acute Clinical Nurse Specialist program.

Passed unanimously.

E. Graduate Certificate Program modification – 1st Reading

Approval of the modifications to the Graduate Certificate Program document

K. Thompson MOTIONED to accept for first reading the revised Graduate Certificate Program document.

Seconded by J. Shively and passed.

Modifications have been made to update the Graduate Certificate Program requirements document to be in line with the current procedures for handling requests and to more clearly define some issues that faculty must consider when creating certificate programs, including clarification of the admission process, program requirements and financial aid implications.

Discussion ensued regarding master's degrees which include certificate programs within the program. Dual enrollment was also discussed and council members requested additional information on rules and regulations for students pursuing both a master's degree and an approved graduate certificate not contained within a degree.

VI. GOOD AND WELFARE

D. Downing thanked J. Shively for chairing the February Graduate Council meeting.

VII. ADJOURNMENT

The meeting adjourned at 3:30 pm. The next meeting is scheduled for March 28, 2007.