

**OAKLAND UNIVERSITY GRADUATE COUNCIL
MINUTES OF THE MEETING**

September 15, 2004

100 KRESGE LIBRARY

Approved: September 29,2004

Present: Lisa Hawley, Vincent Khapoya, Krzystof Kobus, Mildred Merz, Sherri Oden, Mohinder Parkash, Claire Rammel, Darlene Schott-Baer, Fikki Shillor, Lorenzo Smith.

Absent: Kris Thompson

Guest: Susan Saliga

Staff: Julie Delaney, Lynette Folken

Call to Order

Ron Sudol asked Darlene Schott-Baer to be vice chair of Graduate Council for this year. In his absence, the meeting was convened at 2:12 p.m. by Darlene Schott-Baer.

I. NEW MEMBERS

Two new members of Graduate Council were present: Meir Shillor, Department of Mathematics and Statistics, and Lorenzo Smith, Department of Mechanical Engineering. Election of Darlene Schott-Baer as vice chair, Claire Rammel as parliamentarian, and Lynette Folken as secretary was deferred until the next meeting.

II. OVERVIEW OF ACTIVITES

Claire Rammel invited the Graduate Council members to visit the new Graduate Study web site at <http://www2.oakland.edu/grad> where, among many of the new additions, they will find the new thesis and dissertation site, including the new Guide to the Preparation of Theses and Dissertations; a new Application for Graduation; as well as graduate assistant guidelines and forms.

Ms. Rammel reported CAPP, the curriculum and compliance program offered through Banner, is a module designed to expedite the formal audit of student program requirements and determine degree compliance. Graduate Study and Lifelong Learning has 85% of the graduate programs operating successfully. This is module is a big enhancement for graduate program coordinators, advisers and students.

III. OLD BUSINESS

MAT in Education (name change from MAT in Secondary Education) and new program track in Elementary Education.

In winter 2004 semester, the School of Education and Human Services brought to Graduate Council a proposal to make rename the MAT in Secondary Education degree, and to add a new program track in Elementary Education. The School of Education has requested the proposal be

held so recent modifications to the MAT in Secondary Education degree be incorporated into the proposal.

III. UPCOMING AGENDA ITEMS

a) Graduate program review

Claire Rammel informed the members that the Council will revisit the topic of graduate program review guidelines this semester. The guidelines developed in 2003 by the Graduate Council subcommittee were used to review the MPA program. The subcommittee was not satisfied with the results from using the new design and subsequently, the guidelines were tabled. Program reviews must continue, so until new guidelines have been adopted, current guidelines will be used for scheduled program reviews this year.

b) New proposals

Proposals for new programs are coming from the School of Health Sciences and the School of Nursing this fall.

c) Continuous enrollment

A proposal to implement a continuous registration enrollment policy was submitted and approved at the recent deans' retreat. Claire Rammel will circulate the policy at the next Council meeting.

III. ADJOURNMENT

The meeting was adjourned at 3:25 p.m. The next meeting is scheduled for Wednesday, April 28, 2004.