

MINUTES OF THE MEETING

September 10, 2003

100 KRESGE LIBRARY

APPROVED: 10-08-2003

Present: Ranald Hansen, Lisa Hawley, Vincent Khapoya, Kathleen Moore, Mildred Merz, Sherri Oden, Claire Rammel, Darlene Schott-Baer, Ishwar Sethi

Absent: Mohinder Parkash

Call to Order

This meeting was convened at 2:10 p.m. by Ranald Hansen, Interim Vice Provost for Research and Graduate Study.

I. APPROVAL OF MINUTES

No minutes to approve

II. REPORT OF THE CHAIR

Overview of Activities for the Academic Year Graduate Program Review Kathleen Moore chaired a subcommittee last academic year that evaluated the current Graduate Program Review Guidelines. Some modifications were made and a pilot study was conducted using the program review submitted by the MPA program. Graduate Council will be discussing the results of the pilot study and finalizing new guidelines during this academic year. Graduate Council Annual Report A copy of the 2002-2003 Graduate Council Annual Report was distributed, noting a copy is also available on the web site. While there were many new programs initiated during the last year, the Council still has many continuing issues slated for review this year. Funding of Graduate Assistantships For many years, Oakland University has offered two programs for employing Graduate Assistantships: (1) general fund positions (supported through the Office of Graduate Study) and (2) the "Kleckner Plan," an incentive plan designed to provide tuition to students who are supported from grants with indirect costs to the institution. Last year a proposal was approved by President Russi to create graduate assistantship packages, that provided increased stipend dollars, from the funds available through the general fund positions (OGS). The "Kleckner Plan", which has been historically funded outside the OGS position fund, required the submission of a new budget. Randy Hansen has been working on a proposal and budget to develop an incentive fund. Cooley Law School As of Fall 2003, Thomas M Cooley Law School (TMC) is primarily located in multiple floors of O'Dowd Hall. Their library has been established on the second floor of O'Dowd Hall, in the former Learning Resource Center. It is open to Oakland University faculty, staff and students. The faculty offices are on the third floor of O'Dowd, while administrative offices are on the fourth floor. OU and TMC partnered this summer to renovate 202 O'Dowd Hall. This classroom was redesigned into three smaller classrooms. Each classroom can accommodate approximately 90 people. Thomas M Cooley Law School will operate from 202A and 202B O'Dowd Hall. Darlene Schott-Baer suggested having a member from TMC be represented at the Graduate Council, perhaps as ex-officio. Vincent Khapoya suggested that before getting Cooley more involved in our campus community, Dr. Moudgil or Dr. Russi should properly prepare the Senate. It was suggested by Randy Hansen that the appointed OU faculty subcommittee could assist in preparing some of the documentation.

Graduate Catalog Claire Rammel announced that the graduate catalog for 2003-2005 would be released September 12th. Copies will be distributed to units on campus, with a copy on the Oakland University web site. Web Communication

The Office of Research and Graduate Study is in the process of reviewing its web site for faculty content. Their goal is to include more items, which are of interest to faculty. If anyone has any problems with using the web page, they can contact Steve Szalay who is the IT support for RGS.

III. OLD BUSINESS

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Kathleen Moore was appointed Vice Chair of the Graduate Council, Claire Rammel as Parliamentarian, and Barbara Kooiman /Claire Rammel will work together as secretary.

IV. ADJOURNMENT

The meeting was adjourned at 3:00 p.m. The next meeting is scheduled for Wednesday, September 24, 2003.