

OAKLAND UNIVERSITY GRADUATE COUNCIL MEETING MINUTES April 24, 2002

Present: Gary Barber, Eric Follo, Randy Gu, Ranald Hansen, Robert Jarski, John McEneaney, Mildred Merz, Mohinder Parkash
Absent: Frances Jackson, Kathleen Moore, Michelle Piskulich (on leave)
Staff: Karla Brown, Christina Grabowski, Claire Rammel

1. Call to Order: 2:10 PM by Ranald Hansen, Interim Vice Provost for Research and Graduate Study.

2. Approval of 3/27/02 Minutes: Robert Jarski made a motion to amend the minutes. In item 8, the 3-year term was clarified to state "At the time of appointment, it will be with the understanding that the member will serve a 3-year term with annual appointment renewals." A motion was made by Mohinder Parkash, seconded by John McEneaney, to approve the minutes as amended. The vote was unanimously approved.

3. Professional Development and Guest Student Admissions Policy Claire Rammel distributed a copy of the graduate non-degree admission policy. A motion was made by Eric Follo, seconded by John McEneaney, to adopt the policy. The vote was unanimously approved. The members reviewed the policy and the following issues were addressed. Mohinder Parkash questioned why the policy refers specifically to "professional development" and "guest" applicants instead of "non-matric" applicants in general. Claire indicated that these terms are being used at Oakland University currently and are very common among other schools. The Graduate Council asked if "non-matric" accurately described both "professional development" and "guest" status. Claire indicated that both populations could be classified under non-matric status, but the policy must address differing admission requirements. Graduate Council preferred the general term "non-matriculating" to broadly define the population and admission requirements. The policy should then denote additional admission requirements for specific sub-population (professional development and guest). Graduate Council confirmed that all applicants are required to follow admission requirements and comply with the admission process. Admissions decisions and permission to enroll are at the discretion of the school. Prior to enrollment, faculty and/or advisors for the College and Schools must evaluate applicant's academic background and degree credentials to affirm proper academic preparation for courses. Claire will make suggested changes to the policy and Council will email their vote.

The following policy was distributed on June 4, 2002 to the Graduate Council for vote. The vote was unanimously approved on June 14, 2002.

Graduate Non-Matriculating Admission Policy Effective Term - Spring 2002 Applicants who wish to enroll in graduate courses, but do NOT wish to be admitted to a graduate program may request non-matriculating status. Applicants admitted to a non-matriculating status are subject to the following stipulations:

Graduate students from other accredited colleges or universities must submit a graduate application with verification of academic standing from the applicant's home institution BEFORE the applicant will be considered for enrollment.

Applicants who have a bachelor's degree from an accredited college or university must submit a graduate application with a copy of a transcript providing evidence of a terminal degree (bachelor's, master's or doctoral).

1. Admission is granted to a particular school or college, but NOT to a specific graduate program. 2. There is no limitation on the number of graduate credits that may be earned in this status. 3. Departmental permission must be obtained, prior to enrolling for graduate courses, to assure proper academic preparation. 4. There is no assurance that credits earned in this status will be approved and applied toward a graduate program. 5. Not more than 12 credits would be eligible for review, approval and application toward a graduate program at a later date. These credits must comply with requirements published in the Time Limit section of the Graduate Catalog. 6. Non-matriculating graduate students who later decide to seek admission to a graduate program must adhere to all admission requirements specified by the program.

4. Special Credit Offerings - Policy Postponed until Fall 2002.

5. Status of Graduate Nomenclature Policy Randy Hansen reported that he presented the nomenclature at the Dean's Council meeting and requested feedback from their academic units. Randy indicated Luellen Ramey from the Department of Counseling in the School of Education and Human Services had some concerns with one category in the proposed nomenclature. Luellen is going to send her comments to Randy within a month. Eric Follo stated he attended the same meeting as Luellen and thought the changes addressed from Counseling were minor. To expedite the process, Eric offered to contact Luellen so correct terminology can be incorporated in the new Graduate catalog.

6. Graduate Council Retreat Randy Hansen asked the Graduate Council their thoughts on getting together for a half-day retreat with the Graduate Program Review Subcommittee before they begin working on the Guidelines document. The members indicated they would prefer the program review subcommittee establish their draft of the guidelines before the retreat takes place. All the members were in agreement so the retreat will be scheduled for the beginning of Fall semester. Claire Rammel indicated that unless the subcommittee meets this summer, the retreat would need to be scheduled towards the end of Fall term.

7. Graduate Council Meeting Dates and Appointments Appointment letters to Graduate Council for 2002-03 will be distributed by early August. Randy Hansen asked the current members to let him know if they will be on sabbatical next year. The Graduate Council meeting day and time will remain the same (Wednesdays at 2PM) next year.

8. Items for Graduate Council Fall 2002 Claire Rammel presented an outline of business items for the Graduate Council in year 2002-03. The list included the following topics:

• Policy Issues o Special Credit Offerings • Policy o UMI Proposal o Continuation Fee (Phd)
o Continuation Fee (NRS; HS) o 400/500-Level Cross listings

• Subcommittees

o Graduate Program Review o Graduate Assistantships o Web Distance o Commencement

• Program Review

1999-00 o English o Music o Linguistics

2001-02 o History o MPA o Physical Therapy • MS o Exercise Science • MS

2002-03 o SEHS • master's program (7)

• New Program Possibilities

o Grad Certificate in Nursing o MED in Education o Grad Certificate in Higher Education o
Grad Certificate in Business o PhD in Music Education

9. Dedication of Grad Student Service Center Randy Hansen thanked everyone for participating
at the open house on April 17th.

10. Other Business Randy Hansen reported that for the past 7 months a group of people from
Oakland University has been meeting with Thomas Cooley Law School in Lansing. Cooley is
interested in establishing a remote site in Oakland County and approached Oakland University to
explore collaboration. It would not be an Oakland University degree nor would our faculty be
directly involved. Approximately 20% of their credits would be offered at this site. Other
affiliated degree programs under discussion are the LLM in taxation and LLM in intellectual
properties. The Provost has made an announcement to the Senate and indicated the program
would initially be treated as a pilot program. Randy indicated that Graduate Council would be
involved in any evaluation and program approval at the graduate level. Randy will keep
everybody posted on the status.

Meeting was adjourned at 3:30 PM. The committee will reconvene Fall 2002.