



AP Assembly

Meeting Minutes

Thursday, September 13, 2018

1. Call to Order: 9:00 a.m.
2. Introductions: Ann Voorheis-Sargent, Kelsey Zuchowicz, Katie Weyand, Stephanie Willis, Jeremy Heinlein, Mike Crum, Marie VanBuskirk, Maria Wing, Janice Eaton, Lauren Leve, Joel Morrah, Diane Underwood, Nichole Hart, Paul Battle, Tom Schall, Carrie Thomas, Judy Dorchock, Ashley Dewling, Dan Arnold, Denica Holzworth, John Meldrum, Elias Cholis, Jaclyn Fortier, Donna Rich, Meghan Cole, Mike Crum, Paul Trumbull, Tiffany LeDonne-Smith & Carla Brown (remotely)
3. Brief Overview of Oakland University's Golf and Learning Center, presented by Ashley Dewling, Golf Services Manager
4. Approval of Minutes
 - a. Approved by Meghan Cole
 - b. Seconded by Paul Trumbull & Denica Holzworth
5. President's Report (Ann Voorheis-Sargent)
 - a. Committee Updates
 - b. Grand Idea for fall 2018
 - Due date is November 1st
 - c. Dr. Pescovitz will be presenting at our February meeting
6. Vice President's Report (Dan Arnold)
 - a. Will be livestreaming meetings
 - b. Pushing goals for the Assembly
 - Branding, diversity, pride in institution
 - If anyone is interested in helping your branding ideas and insights
7. Past President Report (Stephanie Willis)
 - a. Focus on recognition
 - b. Odd year anniversary recognition will continue on a monthly basis
 - c. AP Shout Outs for recognition (always available through the newsletter)
 - d. Something coming for fall
 - e. Breakfast is planned for the winter semester
 - f. Anyone who is interested can join
8. Treasurer Report (Tiffany LeDonne-Smith)
 - a. Budget request for AP Trivia Event
 - \$108.90 for Chartwells
 1. Motion: Dan Arnold
 2. Vote: Passed unanimously
9. Secretary Report (Kelsey Zuchowicz)
 - a. Newsletter features anything of interest to APs
 - b. Please share anything that may be of interest
10. AP Association Report (Marie VanBuskirk)
 - a. Next meeting: Wednesday, 9/19, 11:30 am in Lake Erie room, Oakland Center
 - b. Responsible for working conditions for APs



- c. Representatives for specific bands (available on the AP Association website)
 - Can reach out with any concerns
- d. Liaison between APs and UHR
- e. Push from President Pescovitz
- f. Work Teams: AP Manual, Compensation, and Education
 - If interested in please attend the AP Association meetings
- g. Flexible Work Arrangements Task Force
 - Discussing different flexible work arrangements
 - Challenges and benefits (example: technology)
 - Opinions on this can be shared with your band representative
- h. AP Bonus Award
 - Award is given based on nominations (self and peer)
 - Currently given to 6% (45) of APs at \$1000
 - Poll
- 11. Senate Report (Paul Battle & John D. Meldrum)
 - a. Next meeting: September 20th
 - b. Will update next meeting
- 12. Senate Committee Reports (APs on Senate Committees)
 - a. Add in new committee representative
- 13. AP Assembly Committee Reports
 - a. Communications (Kelsey Zuchowicz)
 - b. Community Engagement (Paul Trumbull & Lauren Leve)
 - AP 5:01 p.m. mixer on 9/19
 - AP Trivia Event on 10/4
 - 1. Teams of 5 or 6
 - 2. Registration link in calendar
 - c. Professional Development (Meaghan Cole & Jaclyn Fortier)
 - UHR Update (Willie Tuggle)
 - 1. New internal job posting board (more info to come)
 - 2. Career Development is now called Tuition Assistance
 - a. No more credit limitations for employee, dependents, and spouses
 - b. Keep in mind tax impact (tuition \$5250 and over)
 - c. PD session on this planned in June 2019
 - Mad for PD: Willie Tuggle
 - 1. Interview story – who are you? (handout was provided)
 - Next event: Campus Safety: How Can We Help? (9/25 – 10 to 11 a.m.)
 - d. Voice of the AP (Denica Holzworth & Joel Morrah)
 - Wellness Fair volunteers needed to work the AP table (10/30)
 - e. AP Recognition (Stephanie Willis)
- 14. New Business
 - a. Wellness Fair (10/30) – NEW THIS YEAR: Benefit registration available at the fair!



15. Good & Welfare: Nothing was shared at this meeting

16. Next Meeting: **Thursday, October 11, 2018 at 9 a.m. in Gold Room A, OC**

17. Adjourn: 10:03 a.m.