



AP Assembly

Meeting Minutes

Thursday, August 9, 2018

1. Call to Order: 9:04 a.m.
2. Introductions: Ann Voorheis, Dan Arnold, John Meldrum, Paul Battle, Ashley Dewling, Jaclyn Fortier, Katie Weywand, Stephanie Willis, Melanie Chamberlain, Julie Chappie, Holly Toggweiler, Paul Trumbull, Denica Holzworth, Joel Morrah, April Thomas-Powell, Stephanie Jurva, Tiffany LeDonne-Smith, Meaghan Cole, Sarah Konrad
3. Brief Overview of Undergraduate Admissions (John D. Meldrum, Asst. Director of Admissions)
 - a. How to help?
 - Join the AAAP
 - Smile and say hello to admission tours on campus
 - Share excitement on social media
4. Approval of Minutes
 - a. Approved by Jaclyn Fortier
 - b. Seconded by Dan Arnold
5. President's Report (Ann Voorheis-Sargent)
 - a. Board of Trustees meeting: Monday, 8/13 (2 pm) Banquet Room A, Oakland Center
 - b. Thank you to John for the presentation, Ashley Dewling (OU Golf Course) next month
 - c. Provost session coming in March
 - d. Grand Idea submission is due in November
 - e. Goals for this year
 - Recognize APs
 - Branding of AP Assembly
6. Vice President's Report (Dan Arnold)
 - a. Broadcasting meetings as live streams, will be advertised in newsletter
 - b. Increase efficiencies and update information
 - c. Available to help with technology needs to be efficient
 - d. Elections process changes in pipeline
7. Past President Report (Stephanie Willis)
 - a. No new business, will report from committee
8. Treasurer Report (Tiffany LeDonne-Smith)
 - a. \$40 for food for AP PD event (Presenter requested) for 8/22 PD Mindfulness event
 - b. \$30 for AP Recognition labels
 - c. \$1,200 for the AP Breakfast in February
 - d. Motion to approve: Tiffany Ledonne-Smith
 - e. Motion seconded: Ann Voorheis-Sargent
 - f. Call to vote: approved unanimously
9. Secretary Report (Kelsey Zuchowicz)
 - a. Streamlining email process
 - b. Can recognize APs in newsletter
 - c. Please share any AP oriented event with us through form in newsletter



10. AP Association Report (April Thomas-Powell)
 - a. Working on work/life balance
 - b. Next meeting: Wednesday, 8/15, 11:30 am in Lake Erie room, Oakland Center
11. Senate Report (Paul Battle & John D. Meldrum)
 - a. Nothing to report
 - b. Next Senate Meeting: 9/20 (3:15 pm) Banquet Room B
12. Senate Committee Reports (APs on Senate Committees)
 - a. Nothing new to report as senate has not met
13. AP Assembly Committee Reports
 - a. Communications (Kelsey Zuchowicz)
 - i. Can join if you want to help out!
 - b. Community Engagement (Paul Trumbull & Lauren Leve)
 - i. 8/14 – Walk to Coolyo from Elliott Tower (12:30 p.m.)
 - ii. 9/19 – 5:01 p.m. Party at Bar Louie in Rochester
 - iii. 10/4 – Trivia Event (more details to come)
 - c. Professional Development (Meaghan Cole & Jaclyn Fortier)
 - i. Mindful Self Compassion, Self-Care, and Resilience – 8/22, 1 – 2:30 pm (2086 HHB)
 - ii. Active Assailant Training – 8/22, 2 – 3:30 pm (169 South Foundation)
 - iii. Mad for PD: Active Assailant promo video
 - a. Voice of the AP (Denica Holzworth & Joel Morrah)
 - i. Working with Dan on organizing new AP list
 - ii. Reviewed the constitution
 1. Any changes have to go through board of trustees
 - b. AP Recognition (Stephanie Willis)
 - i. Will continue to recognize APs with shout outs
 - ii. Also send out e-cards to odd year anniversaries
 - iii. Working on a nice fall mailing or small item
 - iv. Recognition breakfast is planned for February
 - v. June meeting will be AP award recipient recognition
 1. Will recognize all awardees, including employee of the month
 - vi. Anyone can join if interested!
2. New Business
 - a. No new business
3. Good & Welfare
 - a. This fall, the Rec Center is celebrating 20th anniversary
 - i. 90s cycle glow party dance jam
 - ii. Dodgeball tournament
 - iii. Sponsored tent for homecoming
 - b. OSI will move back into OC next Friday
 - i. Stamps are always available for purchase
16. Next Meeting: **Thursday, September 13, 2018 at 9 a.m. in Gold Room A, OC**
17. Adjourn: 10:02 a.m.