

MEMORANDUM

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PLACEMENT OFFICE

TO: Eleanor L. Reynolds, President
AP Assembly

FROM: Marilyn Broderick, Representative *mrb*
Alan Scott, Representative *AS*

RE: Summary of 1986-1987 Teaching and Learning Committee activities

The Senate's charge to the Teaching and Learning Committee reads as follows:

To promote the teaching function and the learning process by sponsoring incentives for good teaching and by publicizing within the University significant ideas and approaches to teaching and learning; and to provide for a more structured outlet for reflection on both the teaching and learning process and the aspirations and accomplishments of the teaching profession.

Meetings/Committee Make-up

The committee met every other week on Wednesday afternoons from early October until the end of the Winter 1987 Semester. Meetings were chaired by Leo Gerulaitis. The Teaching and Learning Committee comprised of seven members, 5 faculty members and 2 AP's. There was an effort to solicit student membership but overall the committee functioned without student representation.

Activities

1. Teaching Excellence Award Committee (chaired by Brian Murphy)- The TLC annually conducts this program to determine recipients (one or more) of TEA's. This year's selection process is still in progress. Winner(s) are yet to be announced.

2. Teaching/Learning Seminars (chaired by Marilyn Broderick)- The TLC annually conducts a series of luncheon seminars on topics of interest to faculty. Will also publish a newsletter at the end of the year.

3. Educational Development Fund (EDF) Grants (chaired by Leo Gerulaitis) - The TLC conducts this program annually among faculty to determine recipients of EDF Grants.

4. Permanent plaque for TEA recipients (Alan Scott charged with responsibility)- At the end of last year contact with the Publication department had been made and the plaque had been ordered. Since then, problems have arisen with certain vendors which will delay the completion of the plaque for another year.

5. Student Excellence Awards (chaired by Mary Ann Krammin)-
An effort was made to set criteria for the Student Excellence Awards funded by the all University Fund Drive. Winners are yet to be announced. Discussion will resume next year as to whether this will be a one time event or whether the committee wishes to implement this annually.

6. Discussion on Teaching and Learning Workshops - The TLC actively discussed concerns about the teaching and learning process on our campus. Suggestions for open dialogue between faculty and students in workshop settings were considered. This activity should get more attention next year.

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