

AP ASSOCIATION  
EXECUTIVE COMMITTEE  
MINUTES

Friday, November 14, 2014

12:00 p.m. - 1:00 p.m.

Rm 128 - Oakland Center

Present: Anthony Gallina, Chris Goeth, Zachary Wincek, Steve Shablin, Sally Daniel, Amy Lindsay,  
Wayne Thibodeau, Kai-Lynn Rim, Jennifer Janes, Sara Webb, Denise McConkey

Not in Attendance: Steve Myer, Kathryn Walters

- Call to Order (12:05 pm)
- Roll Call and Introduction of Guests
- Approval of Minutes-Approved
- Treasurers Report-No update to report
- Presidents / UHR Monthly Meeting Report
  - Does sick time directly impact performance ratings?
    - There is no policy that states it can directly hinder the rating, however excessive use of sick time could indirectly hinder performance rating
  - Shared concern with Sipson Study
    - Has been delayed
    - Not yet public, there is no promise that a report will become public
      - Does the AP Association need to push the issue?
    - Any staff members who are impacted by the Sipson study will be contacted individually through an official letter, no date has been set as to when this might happen
  - There is currently no timeline to release any information regarding the study
  - Are there are any opportunities for AP's to have input?
    - Currently there is AP representation on a compensation committee, however, it is not certain if the group has met recently
  - The question stands, "why are they being so secretive with this information?"
  - The association is still waiting on official approval and copy of the updated AP manual
    - The Board of Trustees approved the intent to change the manual in summer 2014, legal council is still working on the wording
  - Non-credit bearing programs are no longer approved for tuition coverage based on IRS rules and regulations
- Old Business
- New Business
  - Benefits fair and open enrollment
    - 5% pay concern-the monthly cost could increase over time, will OU increase the percentage? Should there be a cap on the percentage an employee would need to pay?

- The increase in salary last year did not match what was increased in health care cost. For some it was beneficial for others, their raise went right to the health care cost
  - Benefits Fair
    - Over 700 participants
    - Enjoyed the fact that there were more vendors present
    - Fair will be held November 4, 2015
  - Is the new flexible spending roll over change due to OU or IRS?
    - It is believed it is an IRS change
  - Staff members need better education on flexible spending and dependent care
    - Ideas
      - AP Association quick guide
      - Host a panel
      - UHR on the road presentations-go to different offices or buildings to educate
      - Student affairs Info Share
      - Part of annual meeting
      - Partner with AP Assembly for a lunch and seminar
  - The identity theft issue may come around again closer to tax time due to all of the people impacted last year
  - Sprint discount is no longer available, was not communicated
    - Need an updated version of all OU employee discounts and preferred vendors
  - Do we feel we need to meet with the president?
    - AP Assembly is tasked with governance, has a meeting on January, 29<sup>th</sup> at 10 am.
      - Create a way to ask questions ahead of time
      - Will cover this topic more in December 5<sup>th</sup> meeting
- Committee Updates
  - Communication
    - Asked permission to use one time funds (\$100) to create a listserv for AP Association
      - Approved
    - Will be talking in the future about what should be communicated in members. Also, how and when.
    - Would like to post a policy point per month
      - Please bring ideas to December 5<sup>th</sup> meeting
  - Planning
    - All AP Annual Meeting
      - March 31, 2015, 11:30 am-1:00 pm, Gold Rooms
      - Need to discuss themes

- Ideas: transparency and communication
  - Nominating
    - Nothing new to report at this time
  - Policy Review
    - Committee will be setting up meeting to begin discussions
- Comments from Members & Guest
- Next Meeting
  - Noon - 1 p.m.
  - 5 December 2014
  - Rm 128, Oakland Center
- Adjournment (1:02 pm)