

## Minutes

### **Oakland University Student Congress Meinberg/Iwanski Administration Legislative Body Meeting Minutes**

Oakland Room Oakland Center

Monday May 5th, 2014

4:00 P.M.

- I. **Call to order** 5:34P.M.
- II. **Pledge of Allegiance**
- III. **Roll Call** Quorum met
- IV. **Approval of Meeting Minutes from April 17th, 2014**
- V. **Old Business**
  - A. **C.B. 15-01 Environmental Health and Wellness Director** *presented by Legislator Brittany Hall*
    - i. Administrative Assistant Cassandra Hock stated that Josh Pokrefky is listed as a legislator on this bill when he is in fact the Marketing Director. Legislator Searle asked about the number of the bill and how it corresponds to the year. Liz Iwanski said that the bill numbers restarted under the new administration. Legislator Hanna spoke on behalf of this bill and stated that it would bring Student Congress into Twenty First Century.
    - ii. Vote:
      1. Catey: Yay
      2. Cox: Yay
      3. Hall: Yay
      4. Hanna: Yay
      5. Nixon: Yay
      6. Schuett: Yay
      7. Searle: Yay
      8. Townsend: Yay
      9. Walter: Yay
      10. Mr. Buzzo: Yay
    - iii. Bill passed
    - iv. **Approval of Appointed Agent Environmental Health and Wellness Director**
      1. Legislator Hanna motioned for the approval of Shawn Czewski as the Environmental Health and Wellness Director. Seconded by Legislator Ellen Searle.
      2. Vote:
        - a. Catey: Yay
        - b. Cox: Yay
        - c. Hall: Yay
        - d. Hanna: Yay
        - e. Nixon: Yay
        - f. Schuett: Yay
        - g. Searle: Yay
        - h. Townsend: Yay
        - i. Walter: Yay
        - j. Mr. Buzzo: Yay
  - B. **Approval of the Summer Budget**, *presented by Mr. Sam Harris*
    - i. Mr. Harris presented the budget. Legislator Hanna asked about the reason for the increase to the Marketing budget. Mr. Pokrefky said it was decreased overall in order to have

rollover for the fall budget. Legislator Hanna asked about the rebranding cost of \$3,000. Ms. Peterson said that anything owned by Student Congress with the interlocking OU—wall sign, free standing signs, tablecloths and rugs—will need to be replaced. Legislator Hanna asked about the hours of the Administrative Assistant and Financial Affairs Director, he also said that these two positions do not need 15 hours per week for the summer and motioned to reduce the Financial Affairs Director weekly hours to 10 per week. Seconded by Legislator Searle. Mr. Harris said that the reasoning came from Allison Webster, that all purchases should be made by the Financial Affairs Director so they are accounted for in the budget at purchase. Ms. Peterson said that Mr. Harris will have to increase his work load to handle making all the purchases. Ms. Ploe said that Allison wanted to add this job because it is something that was introduced to SPB the year before. Mr. Harris said that there was a chair that was purchased in the previous administration that did not get put on the budget until the invoice came in, adding this job to the Financial Affairs Director will keep from having any surprise charges. Legislator Hanna said that he thought this was a good idea, but there will not be a lot of ordering over the summer. Ms. Iwanski said that because this was the recommendation of Allison she would like to try it out over the summer. Legislator Hall stated that this Legislation should stop comparing to previous summers and administrations. Legislator Walter said that the reason for looking back is because it is the only information they have to look at should there be change and that the past is a general guidebook.

1. Vote 3 yay, 5 nay. Motion failed
- ii. Legislator Hanna motioned to lower the hours of the Administrative Assistant to 10 hours per week because there are not as many students over the summer. Seconded by Legislator Searle. Ms. Hock discussed the importance of this position having hours over the summer in order to plan for the Election in the fall. Legislator Searle asked about Ms. Hock having training for her position as Orientation Group Leader. Mr. Walter asked many hours the Administrative Assistant had during a regular election. Ms. Hock said 20 hours. Legislator Nixon made a friendly amendment to reduce to 13 hours. Legislator Townsend opposed. Legislator Schuett said that keeping the hours at 15 would be a good way to help justify a pay raise in the fall semester. Ms. Peterson said that the main reason the previous summer had less hours was because Ms. Jones was working from home and that Ms. Hock will be on campus. Legislator Hanna said that Schuett made a good point about this being possible justification for a pay rise in the fall. Ms. Hock said that she would need to follow the bylaws for the constitution which meant that there will need to be an elections kickoff. Legislator Searle mentioned that it is important to make sure the constitution gets approved in time because it should not be rushed and that legislators are allowed to request the payroll from the Executive Board. Schuett said that the constitution will be approved because all parties involved are motivated to get it done. Legislator Walter asked if the special election will be happening. Hock said that she would know as soon as she meets with Allison. Ms. Hock said that she had all of her goals and time she planned to spend in the office outlined in her calendar that she can share with anyone. Ms. Iwanski said that Ms. Hock had a lot of goals outlined during their one on one. Legislator Hanna said that the constitution should be approved by legislators when the entire student body is attending school and that legislators could request to see the payroll for the executive board. Legislator Hanna asked about posted office hours, Ms. Hock referenced the bylaws and said that the executive board will post summer hours. Legislator Hanna struck the motion.
- iii. Legislator Townsend asked about the Trainings section of the budget. Ms. Iwanski said that the Executive Board has a big retreat over the summer to specifically plan out the

year, the legislator retreat is to bring together the entire organization. Legislator Schuett asked why there was so much money allocated to these retreats. Ms. Iwanski said that the Executive board retreat is very stressful and they travel somewhere as well as do team bonding. Ms. Ploe said that at the retreat a lot of programming and initiative ideas will be discussed and that being in a different location helps increase creativity. Legislator Schuett asked about the timeline between the Eboard retreat and legislator retreats. Legislator Hanna said that in the previous summer the eboard went to Grand Rapids and that he had been on many different retreats however the most productive ones are overnight. Ms. Ploe said that the legislator retreat is during the day to do teambuilding and group bonding. Legislator Townsend motioned to change "Legislator Retreat" to "OUSC Retreat" seconded by Legislator Schuett. 10 y, 0 nay. Motion passed.

- iv. Mr. Buzzo asked about the RHA and OUSC retreat. Ms. Iwanski said that it is to decrease tension between the two organizations. Mr. Cox asked who would be invited to attend. Ms. Iwanski said that it would only be the executive boards because of the cost. Mr. Pokrefky asked if it would be during the summer. Mr. Buzzo said that it would be over the summer but not everyone should attend. Ms. Ploe said she would like SPB to attend. Legislator Nixon said that this bonding should not be a competition and that this could take place during housing training time when RHA is back on campus. Mr. Buzzo said that housing training takes up a lot of time and this would not be a good time. Legislator Townsend agreed that SPB should be involved and that this line item should be removed from the budget to postpone this event. Ms. Ploe said that the three organizations will be working together a lot during Welcome Week therefore the retreat needs to be soon and that the money should not be increased for this event. Legislator Hall motioned to amend "OUSC and RHA" to be "OUSC and RHA and SPB." Mr. Buzzo said that RHA may not be able to allocate the funds to this over the summer. Legislator Walter made a friendly amendment to add a note that SPB will pay for their portion of the retreat. Legislator Hanna said that this is a good way to bridge the gap between RHA and OUSC and to make sure that everyone from RHA can attend. Mr. Buzzo said that he agreed just did not know if they are able to attend. Ms. Ploe said that it should be left on the budget and if it does not happen it can be brought up again in the fall semester. Ms. Iwanski said that if RHA cannot attend the retreat will not happen. Nixon said it is a very good idea to do this over the summer. Mr. Harris said that it is a good idea to leave this line item in the budget. Vote: 8 y, 0 nay. Motion passed
- v. Legislator Hanna motioned to change the orientations to "Freshman Orientation Facilitation" seconded by Legislator Cox. Vote: 7 y, 1 nay.
- vi. Legislator Hanna motioned to reduce office organization from \$1,000 to \$200. Seconded by Legislator Walter. Townsend asked why this money is there and why it needs to be reduced. Ms. Hock said that she would like to reorganize the entire conference room and get organization supplies for that, as well as some cabinets in the office. Legislator Townsend asked why Hanna thinks this should be reduced. Legislator Hanna said it is because he thought it was only for the vacuum, but thinks it should be more than \$200. Legislator Schuett said that the line item should remain unchanged. Legislator Hanna struck the motion.
- vii. Legislator Hanna asked about the office chairs and computers. Mr. Harris said that there are several computers that need to be replaced.. Ms. Iwanski said that there are several chairs in bad shape that need to be replaced. Hanna asked how many chairs needed to be replaced. Ms. Iwanski said three chairs. Legislator Hanna said that \$500 will not be enough. Ms. Iwanski said that they will only replace up to \$500 worth of chairs if no one would like to increase the budget.

- viii. Legislator Hanna asked about which name tags will be for legislators. Ms. Iwanski said that they are recycled from last year. Legislator Hanna said that legislators should have name tags with their names on them and motioned to change the budget to include names and nametags for legislators and amount to \$300. Seconded by Legislator Walter. Vote: 7yay, 0 nay, 1 abstaining. Motion passed
- ix. Legislator Hall motioned to strike copier agreement and scantrons from the budget. Seconded by Legislator Walter. Legislator Hanna said it is because they are not something that occurs over the summer. Vote: 8 yay, 0 nay. Motion passed
- x. Legislator Hall motioned to add \$200 to camera under the Visual Communications Director. Seconded by Legislator Hanna. Mr. Pokrefky said that the cleaning of the camera would cost more than a new camera. Vote: 8 yay, 0 nay. Motion passed
- xi. Legislator Hall motioned to add \$1500 to voting initiatives. Seconded by Legislator Hanna. Vote: 8 yay, 0 nay, motion passed.
- xii. Legislator Hanna motioned to change wording to “Campus Improvement/Legislator Initiatives” seconded by Legislator Cox. Vote: 8 yay, 0 nay. Motion passed.
- xiii. Legislator Cox motioned to strike Vice Presidential Discretionary. Seconded by Legislator Searle. Legislator Hanna said that it is something not in the bylaws. Vote: 4 yay, 3 nay, 1 abstaining.
- xiv. Legislator Hall motioned to add money to “Phone Payment” for \$600. Seconded by Legislator Hanna.
- xv. Budget vote: 8 yay, 0 nay.

**C. New Business**

- i. Legislator Hall motioned to combine all of New Business to be one line item.
  - 1. Approval of Legislative Affairs Committee, *presented by Ms. Bria Ellis*
    - a. Ms. Madison Kubinski
    - b. Mr. Andrew Laux
    - c. Ms. Ellen Searle
  - 2. Approval of Student Program Board Executive Board, *presented by Ms. Rylin Poe*
    - a. Associate Chair—Ms. Brittany Hall
    - b. Creative Director—Ms. Kelly Lara
    - c. Marketing Director—Mr. Cody Ramsey
    - d. Special Events Director— Ms. Tifrah Akhtar
    - e. Mainstage Director—Mr. Nicholas Kim
    - f. Travel Director—Ms. Kerry Zhu
    - g. Annual Events Director—Mr. Arkeem Scott
    - h. Operations Director—Ms. Abby Godwin
    - i. Technology Director—Mr. Rob Coddington
  - 3. Vote: 8 yay, 0 nay

VI. Quorum lost: 7:21pm