

Constitution of the Oakland University William Beaumont School of Medicine

Ratified by the faculty October 1, 2009

Revised January 11, 2010

Presented for ratification to the eligible faculty of the

Oakland University William Beaumont School of Medicine February 3, 2010

Preamble

The constitution of the Oakland University William Beaumont School of Medicine addresses medical school governance in compliance with standards set forth by the Liaison Committee for Medical Education (LCME).

ARTICLE I: Name of the School

The name is the *Oakland University William Beaumont School of Medicine* and is referred to as the "School of Medicine" in this Constitution.

ARTICLE II: Membership, Faculty, Dean, Organization

1. Members

A. The faculty, its administration, and those students pursuing the degree of Doctor of Medicine comprise the School of Medicine.

2. Faculty

A. The term "faculty" refers to all individuals who hold appointments in the School of Medicine and therefore includes primary appointments as

- i. Professors, Clinical Professors, Research Professors
- ii. Associate Professors, Clinical Associate Professors, Research Associate Professors
- iii. Assistant Professors Clinical Assistant Professors, Research Assistant Professors
- iv. Instructors, Special Instructors, Adjunct Faculty and Visiting Faculty of any rank.

3. Dean

- A. The Dean of the School of Medicine is the Chief Academic Officer of the School of Medicine.
- B. The Dean shall be a tenured member of the faculty of the School of Medicine.
- C. The Oakland University Board of Trustees shall appoint the Dean after consideration of the recommendation of the President. The Senior Vice President for Academic Affairs and Provost shall consult with department chairs of the School of Medicine, the School of Medicine Faculty Assembly, and the School of Medicine's clinical and other affiliates before the President recommends appointment to the Board of Trustees.
- D. The Senior Vice President for Academic Affairs and Provost reviews the Dean's appointment at least every five years with input from the department chairs, the School of Medicine Faculty Assembly, and the School of Medicine's clinical and other affiliates. The

Senior Vice President for Academic Affairs and Provost will present recommendations regarding reappointment to the President.

4. Organization

- A. The School of Medicine is organized into Clinical Departments and Programs and the Department of Biomedical Science.
- B. The Department of Biomedical Sciences is organized into thematic research programs.
 - i. One of the programs in the Department of Biomedical Sciences shall be devoted to the scholarship of Medical Education and shall be known as the Program in Biomedical Education.
- C. The following Clinical Departments and Programs are established:
 - i. The Departments of: Anesthesiology, Dermatology, Emergency Medicine, Family Medicine, Internal Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics-Gynecology, Ophthalmology Orthopedic Surgery, Otolaryngology, Pathology-Anatomic, Pathology-Clinical, Pediatrics, Physical Medicine and Rehabilitation, Psychiatry, Radiation Oncology, Radiology, Surgery, Urology
 - ii. The Programs in Cardiovascular Medicine and Oncology

ARTICLE III: The School of Medicine Faculty Assembly: Responsibilities

The Faculty Assembly of the School of Medicine shall:

- A. Advise the Dean in all matters the Dean wishes to bring before it.
- B. Initiate proposals on all matters relevant to the general welfare of the School of Medicine.
- C. Be consulted on matters of academic importance to the School of Medicine.

ARTICLE IV: The Faculty Assembly: Membership and Organization

- A. All members of the School of Medicine faculty shall be members of the Assembly. Each faculty member shall have full voting rights and shall be eligible to serve on committees established by the School's Assembly and those committees required for accreditation purposes.
- B. The Faculty Assembly shall meet at least twice a year (fall and spring), and the Dean may schedule other meetings of the Faculty Assembly as necessary.
- C. The presiding officer of the Faculty Assembly shall be the Dean. In the Dean's absence, the Dean's designee shall preside over the Faculty Assembly. If both the Dean and Dean's designee are absent, the Faculty Assembly shall elect a chair *pro tem* to preside over the meeting. The Dean shall appoint a secretary of the Faculty Assembly and a parliamentarian.
- D. A quorum is achieved by the attendance of 10% of the non-clinical faculty and 5% of clinical faculty members who are not on leave.

ARTICLE V: The School of Medicine Faculty Assembly: the Executive Committee

The Executive Committee of the Faculty Assembly is composed of 6 members who are elected by the School of Medicine Faculty Assembly. The Dean, or in the Dean's absence, the Associate Dean for Academic Affairs, Faculty Development and Diversity, shall serve as chairperson. Elections for the Executive Committee shall be held in the Winter Semester for service in the subsequent academic year.

- A. The Executive Committee considers issues of importance to the Faculty Assembly and the School of Medicine and provides advice to the Dean. It receives reports and minutes from all standing and other committees. The committee meets every other month during the Fall and Winter Semesters.
- B. The Executive Committee shall
- transmit to the University Senate such matters as concern it; and receive communications from the University Senate and
 - present to and advise the Dean on all matters of academic importance.
- C. The School of Medicine will have additional committees as expected of schools of medicine in the United States and Canada, especially those committees required for accreditation purposes.

ARTICLE VI: Faculty Senate Representation

The School of Medicine shall be represented in the University Senate by Senators elected in accordance with provisions of the Constitution of the University Senate. All faculty members in the school of medicine are eligible for election by the formula to apportion Senate seats. Half of the School of Medicine's representatives shall come from faculty members whose primary appointments are in clinical departments.

ARTICLE VII: Amendment to the School of Medicine Constitution

Amendments to this Constitution shall originate as motions of the School of Medicine Faculty Assembly. The School of Medicine requires ratification by a simple majority of the members of the School of Medicine Faculty Assembly through a referendum. Amendments must be approved by the University Senate and then forwarded for approval by the Board of Trustees. An amendment shall be effective following approval by the Board of Trustees.

ARTICLE VIII: Revision of the School of Medicine Constitution

This Constitution shall remain in effect until superseded by a revised Constitution ratified by the School of Medicine Faculty Assembly, approved by the University Senate and approved by the Board of Trustees.