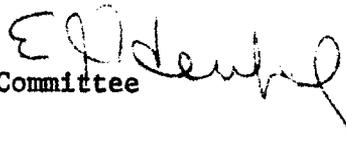


MEMORANDUM

DATE: September 14, 1978

TO: George Matthews, Vice Provost
University Senate Steering Committee

FROM: E. J. Heubel, Chairman
Academic Policy and Planning Committee



SUBJECT: Annual Report, 1977-1978

What follows is a list of activities or formal actions taken by the Committee during the last academic year.

1. The Academic Policy and Planning Committee (APPC) developed a division of labor with its standing sub-committee, the University Committee on Undergraduate Instruction (UCUI).
2. A form for reporting the costs and revenues of new programs was developed and was used for several of the programs sent to the Senate during this year.
3. The APPC discussed planning documents and lists of programs being developed over both the short range (1-5 years) and long range (5-15 years).
4. The Committee discussed the need for periodic review and evaluation of existing programs; however, we did not develop a procedure to implement this goal.
5. The Committee approved a request by the School of Education to change its name to the School of Human and Educational Services.
6. The APPC recommended to the Senate that a faculty council be created to serve as a governance body for the School of Performing Arts.
7. The APPC charged the UCUI with the task of reviewing current university, school and college graduation requirements, and recommending to APPC any needed or desirable changes.
8. The proposal for an M.A. in Linguistics was approved by the Committee and sent to the Senate.
9. The proposal for a Masters degree in Public Administration was approved by the Committee and sent to the Senate.
10. The APPC recommended that the M.A. in Sociology be returned to the Graduate Council with several suggestions for strengthening the proposed program.
11. The Committee approved the proposal for an M.S. in Computer and Information Science and sent it to the Senate.

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Comments

Most of these items do not need further comment. The Senate is now fully aware of the content of the main items that appeared on its agenda creating new programs (Linguistics, Public Administration, and Computer Science) or structuring existing ones (School of Performing Arts). In the instance of new programs, the Senate has benefitted from the more complete data that we assembled in the process of Committee approval. In this regard, we had the full co-operation of the Graduate School and the respective departments who were presenting the proposals and used the new form that was developed by APPC.

The best way to understand the division of labor between APPC and UCUI is to compare the report of Professor Moeller (who chairs that sub-committee) with this report summarizing the work of the parent committee. On only one matter (the name change of the School of Education) was it necessary to have full discussion of both committees. It would seem that it is possible to divide the work and yet keep final responsibility in the hands of the APPC.

The main task left undone by the Committee is to devise a procedure for the review and evaluation of existing programs. Realistically, perhaps this cannot be accomplished until the most pressing of the new programs have been cleared for action by the Senate.