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MEMORANDUM

May 21, 1981

TO: Mr. Frederick W. Obear, Vice President for Academic Affairs and Provost

FROM: ^{sa} Sheldon Appleton, Chair
Committee on Academic and Career Advising

The Committee did not begin meeting until midway through the fall semester, since the Ad Hoc Task Force on Advising was meeting intensively during the first half of the term.

Thereafter, the Committee discussed its own functions, the advising of Bio/Health/Medical students and a number of other topics. It met with Lawrence Bartalucci, the Registrar, to discuss the possibility of conducting advance registrations for fall semesters; with Assistant Vice-President Robert Bunger and Assistant Dean Nancy Kleckner to discuss the possibility of a common location for advising offices as a result of the move to O'Dowd Hall; with Mondine McNeil and Professor William Bezdek to discuss the proposal of the Academic Standing and Honors Committee to eliminate the N grade; and with Professor David Bricker to discuss the implications for advising of the recommendations made by the Interdivisional Commission on General Education.

In addition, for the second time, the Committee sent letters to over 2,000 seniors urging them to see their academic advisers for a final advising audit.

After lengthy consideration of the implications of elimination of the N grade for advising and retention, the Committee wishes to recommend to the Senate:

1. That it approve elimination of N grades and the Academic Progress Indicator (API).
2. That when this is done, the deadline for receiving W grades be moved back two weeks, to the ninth rather than the seventh week of each term, to insure that students will have had the opportunity to receive at least one grade before being committed to remain in a class.
3. That during their first year--or at least in their first semester--at Oakland, students be permitted to receive W grades until one week before the start of the final examination period.

These recommendations have been communicated to the Academic Standing and Honors Committee through Professor Bezdek and will, I hope, be put before the Senate when the N grade proposal is considered.

I have enjoyed the opportunity to serve on this Committee during the past two years.

Mr. Frederick Obear
May 21, 1981
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List of Members of the Academic and Career Advising Committee:

Professor Sheldon Appleton
Mr. Jeffrey Boss
Ms. Laura Brodeur
Ms. Elaine Chapman-Moore
Dr. Jean Colburn
Ms. Nancy Collins
Mr. Zolton Farago
Ms. Patty Graziano
Professor Paul Kingstrom
Professor Margaret Kurzman
Ms. Pamela Marin, designee for Mr. Ronald Kevern
Dean Manuel Pierson
Professor Janice Schimmelman
Professor Ann Sakai