

**University Committee on Undergraduate Instruction  
(UCUI)**

**Annual Report  
2002-2003**

**2002-2003 Committee Membership**

College of Arts & Sciences	Alice Horning
General Studies	Carole Crum
Library	Shawn Lombardo (Chair)
School of Business Administration	Ron Tracy
School of Education & Human Services	Mary Stein
School of Engineering & Computer Science	Gautam Singh
School of Health Sciences	Stafford Rorke
School of Nursing	Diane Norris
Registrar	Steven Shablin
Vice Provost for Undergraduate Education	Susan Awbrey
Vice President for Student Affairs Designee	Lynn Hockenberger

Note: No student representative served on the committee this year. As in the past, Irene Graham, Assistant to the Provost for Undergraduate Education and undergraduate catalog editor, attended UCUI meetings as a guest to address catalog issues. In addition, Moira Fracassa, Coordinator of Undergraduate Advising for SBA, attended UCUI meetings this year as a guest and representative of the Professional Advisors Council.

**Meeting Schedule**

UCUI had a busy year, meeting regularly in alternate weeks throughout the Fall 2002/Winter 2003 terms to address a variety of issues related to undergraduate education. The committee also met with Provost Moudgil and Associate Provost Ron Sudol in June 2003 to discuss the decennial review process and other committee concerns.

**Committee Activities**

Below is a summary of the committee's activities during 2002-2003, organized by major areas of responsibility.

*Program Reviews:*

- UCUI reviewed the decennial self-studies of the undergraduate programs listed below, and reported our findings to department chairs, program directors, and to the Vice Provost for Undergraduate Education.
    - Rhetoric
    - Communication
    - Journalism
    - Psychology
- The committee's responses to the decennial reviews of the Rhetoric, Communication, and Journalism programs were incorporated into one report.
- UCUI met with Provost Moudgil and Assistant Provost Sudol in June 2003 to discuss the decennial review process. The last step in the process is a meeting of the provost with the dean and chair or program director of the program under review to discuss the results of the review and to develop an enhancement plan for the unit. To ensure that the review process is completed, and after consultation with the Provost, UCUI decided that for future reviews the committee will ask the appropriate dean to draft a letter to UCUI outlining the results of this meeting and responding to the recommendations made throughout the course of the review.

*University Undergraduate Requirement & Policies:*

- UCUI revised and distributed a document that provides advice to COIs and academic advisors about how petitions of exception are to be handled.
- At the request of Charles Clark, Director of the Academic Skills Center, the committee reviewed and provided input on a mid-semester evaluation proposal for students enrolled in 100- and 200-level courses. UCUI voted to support the final revision of the proposal that was approved by the Senate in April 2003.

*Ethnic Diversity Requirement:*

- UCUI acted upon 23 petitions relating to the university's ethnic diversity requirement during the 2002-2003 academic year, approving 13 and denying 10 petitions.
- The committee approved the proposal to replace HST 323/523 (Topics in African American History) with the revised course HST 323/523 (The Civil Rights Movement in America) on the list of courses that satisfy the university's ethnic diversity requirement.
- UCUI approved WHP 330 (Foundations and Issues in Health and Wellness) and WHP 370 (Culture, Ethnicity and Well-being) as satisfying the university's ethnic diversity requirement.
- UCUI approved HS 202 (Social, Cultural and Economic Perspectives in Health) as satisfying the university's ethnic diversity requirement. As a result of this action, and because HS 202 was designed to replace HBS 200 (Health Care Dimensions) and WHP 330 (Foundations and Issues in Health and Wellness), the ethnic diversity designation for these two courses will be eliminated from the undergraduate catalog.

*Other:*

- The committee met with Mark Ludorf, former director of the Information Technology Institute, to address issues related to the online learning environment, including assessment and technology demands. The committee named a subcommittee to work with Mr. Ludorf on these issues; however, the work of the subcommittee was put on hold until the reorganization and staffing of the Center for Information Technology is complete.
- Following approval of a Senate motion (which UCUI also voted to support), the Vice Provost for Undergraduate Education will serve as permanent chair of the committee beginning in 2003-2004, paralleling the leadership structure of the Graduate Council and providing greater continuity of leadership and record-keeping.

**Concerns and Issues for Future Consideration**

- The committee asks that the Senate consider amending the committee's structure to include a representative from the Professional Advisers Council (PAC) to serve as an ex officio member of the committee. This year Moira Fracassa, Coordinator of Undergraduate Advising for SBA, attended UCUI meetings as a visitor and served as an informal liaison to the PAC. The committee found Ms. Fracassa's input valuable in addressing undergraduate policies and requirements.

**A Note from the Chair**

The chair would like to thank the 2002-2003 committee members for their hard work and thoughtful input throughout the year.

Respectfully submitted,  
Shawn V. Lombardo