

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
September 22, 1961

At the Trustees' meeting on July 14, 1960, the Board authorized the development of plans for an intramural building project for Michigan State University-Oakland to cost not to exceed \$1,600,000 to be financed on a self-liquidating basis through segregation of a portion of the student fee. The plans have been developed and submitted to contractors for bids which will be received about September 26. It is now necessary to finalize plans for financing this structure. Mr. Varner and Mr. May discussed the arrangements.

Approval of financing arrangements for intramural building and addition to student center

On motion by Mr. Harlan, seconded by Mr. Huff, it was voted to approve proceeding with the construction of this building if the total costs, including architects' fees, necessary site, furnishings, etc. do not exceed \$1,600,000. If, when the bids are taken, this budget can be met, it is understood that Mr. May will telephone each Board member and upon the approval of a majority, he will be empowered to authorize the beginning of construction. The officers of the University are directed to work out, in cooperation with Mr. Cress, the required financing covering this project and the addition to the Student Service Building in the sum of approximately \$700,000.

Termination of Orrin E. Taulbee as Associate Professor of Mathematics effective August 31, 1961.

Termination of Taulbee

Appointment of Mrs. Claude J. Astrachan as Instructor in Humanities at \$5000 effective September 1, 1961 to August 31, 1962.

Appointment of Astrachan

Appointment of Carmen M. Urla as Instructor in Foreign Languages at \$5000 effective September 1, 1961 to August 31, 1962.

Appointment of Urla

Change in status for Sheldon L. Appleton from Assistant Professor of Foreign Studies to Assistant Professor of Political Science effective August 1, 1961.

Change in status for Appleton

Change in title of Serge Shishkoff from Lecturer to Instructor in Foreign Languages at Michigan State University-Oakland, effective September 1, 1961.

Change in title for Shishkoff

Establishment of a Clerk I position for Student Center
Reclassify a Typist-Dictaphone Operator on a 10-month basis to a Departmental Secretary V position on a 12-month basis in Humanities
Establishment of a Clerk-Typist II position in Food Services
Establishment of a Departmental Secretary V position in Physical Sciences
Establishment of a Principal Clerk VI position in the Business Office
Establishment of a Senior Clerk-Stenographer V position in the Bookstore
Establishment of 2 Library Clerk I positions in the Library
Establishment of a Clerk-Typist II position in the Library
Reclassification of a Library Clerk to a Senior Library Clerk IV position
Reclassification of a Clerk-Typist to a Departmental Secretary V position for the Committee on Undergraduate Program in Mathematics
Change an Assistant in Physical Education, AP-I, Dean of Students, position from 10-month to 12-month.
Reclassify a Clerk-Stenographer to a Departmental Secretary V position in Dean of Students' Office
Establish a Departmental Secretary V position in Social Sciences
Establish a Senior Library Clerk IV position
Establish a Resident Adviser and Assistant, Student Affairs (Women) position

Personnel Action

The following low bids have been received for a boiler house at Michigan State University-Oakland:

Awarding of contracts for boiler house

General Contract	J. A. Fredman Company	\$50,188
Mechanical Contract	Laya Plumbing and Heating	65,700
Electrical Contract	Southeastern Electric	<u>7,677</u>
		\$123,565

It is recommended that the Board approve awarding the contracts to the low bidders.

On motion by Mr. Vanderploeg, seconded by Mr. Merriman, it was voted to approve the above item.

Gifts for the
Scholarship
Fund

\$2,000 from the Campbell-Ewald Company of Detroit
\$1,560 from the Ford Educational AID Program
\$1,200 from the Pontiac Centennial Commission to establish the Greater Pontiac
Centennial Student Loan Fund
\$500 from the Armada Lions Club
\$50 from Mr. and Mrs. Gilbert F. Schaefer of Bloomfield Hills
\$280 from the American Business Women's Association of Pontiac
\$10 from the Huron Park Mothers Club of Roseville
\$4 from the Macomb County Scholarship Committee
\$280 from the Austin Norvell Agency, Inc. of Pontiac
\$1,820.05 from proceeds of the Bloomfield Open Hunt Horse Show
\$280 from the Lambda Chi Omega Sorority of Pontiac
\$90 from the Million Dollar Round Table Foundation of Chicago
\$1,500 from The Pontiac Press
\$110 from the Rochester Ministerial Association of Rochester
\$300 from the Rotary Club of Rochester
\$25 from the St. Clair Shores Junior Chamber of Commerce Auxiliary
\$200 from Southfield High School of Detroit
\$140 from Waterford Clarkston Business and Professional Women's Club
\$25 from the Women's Civic League of St. Clair Shores

Gifts and
Grants

Grant of \$15,630 from The Ford Motor Company of Dearborn to be used under the direction of Kenneth Roose at Michigan State University-Oakland for the development of the details of the business administration program.

Grant of \$37,064 from the National Institutes of Health of Bethesda to be used under the direction of H. W. Lewis at Michigan State University-Oakland for the study of genetics of dopa oxidase activity C5904 in Drosophila.

Grant of \$57,357 from the Cooperative Research Bureau of the Department of Health, Education, and Welfare of Washington to be used under the direction of D. D. O'Dowd and D. C. Beardslee at Michigan State University-Oakland for research on the development and consistency of student images of occupation.

Grant of \$22.75 from the Community National Bank of Pontiac to be credited to the Discretionary Gift Fund at Michigan State University-Oakland.

On motion by Mr. Harlan, seconded by Dr. Smith, it was voted to accept all Gifts and Grants.