



# OAKLAND UNIVERSITY SENATE

## OAKLAND UNIVERSITY SENATE

First Meeting  
Thursday, 17 September 1992  
3:10 p.m.  
Oakland Room, Oakland Center

### **AGENDA**

Respectfully submitted by Ronald M Horwitz for the Steering Committee

Welcoming Remarks (President Packard)

#### A. Old Business

1. Procedural motion from the Steering Committee to take item 2 below from the table (Mr. Hough).
- 2 . Motion from the Steering Committee to establish a new standing committee of the Senate (Mr. Hough; Ms. Otto). Item B.I. from the agenda of 9 April 1992.

#### a. Main Motion

**MOVED** that the Senate establish a University Finance and Budget Committee with charge and membership specifications as follows.

Charge:

1. To seek actively and to receive information bearing on the university budget process and to advise the Senate on matters pertaining to the university budget;
- 2 . To seek and receive information bearing on programs of the Office of Development and to advise the University Senate on matters pertaining to the university's development efforts;
- 3 . To engage in and report on such comparative budget studies as will best support the budget making process at the university.

**Membership:** Six faculty, one of them the chair of the Academic Policy and Planning Committee (or designee); one administrative- professional (AP), who is appointed by the Executive Committee of the AP Assembly; one student, appointed by the University Student Congress; and the Vice President for Finance and Administration and the Vice President for Development and External Affairs (or designees), both of whom shall be ex officio and voting.

b Amendment (Mr. Hough; Mr. Chipman) Substitute the following motion for item 2.a. above to replace the APPC with two new standing committees of the Senate.

**MOVED** that the Senate dissolve its Academic Policy and Planning Committee, replacing it with a Senate Budget Review Committee and a Senate Planning Review Committee with charges and membership as specified below.

#### Senate Budget Review Committee

Charge:

1. To work with the president, vice presidents, and Senate Planning Review Committee in the implementation of university plans, goals, objectives, role, and mission;
2. To receive from the president reports on available resources and their allocation to the university divisions and, jointly with the Senate Planning Review Committee, to advise the president regarding priorities for such allocations;
3. To receive from the Vice President for Academic Affairs reports on available resources and their allocation to the university's academic programs and, jointly with the Senate Planning Review Committee, to advise the Vice President for Academic Affairs regarding priorities for such allocations;
4. To report to the Senate on the current university budget and its role in advancing university goals and objectives;
5. To advise the Senate concerning the budgetary implications of relevant changes affecting the organization of the university;
6. To report to the Senate and its committees (as needed, UCUI, the Graduate Council, the General Education Committee) on the university-wide budgetary implications of proposed new academic programs or the discontinuance or major reorganization of existing academic programs as may be proposed; and
7. To meet jointly, as needed, but at least once each semester with the Senate Planning Review Committee.

Membership: four faculty (one of whom shall be chair), serving three-year terms; the Director of Budget, the Vice President of University Relations, and the Director of Research and Academic Development.

#### Senate Planning Review Committee

Charge:

1. To work with the president, vice president for Academic Affairs, other vice presidents, the Senate Budget Review Committee, and other duly constituted committees in the review of university plans, goals, objectives, role and mission;
2. To advise the president, jointly with the Senate Budget Review Committee, regarding priorities for university resource allocations;
3. To make recommendations to the Senate on any changes affecting the academic organization of the university;
4. To advise the Senate on the university-wide implications of relevant changes affecting the organization of the university;
5. To report to the Senate regarding the outcome of organizational changes;
6. To report to the Senate and its committees (as needed, UCUI, the Graduate Council, the General Education Committee) on the university-wide implications of proposed new academic programs or the discontinuance or major reorganization of

existing academic programs as may be proposed;

7. To receive reports and recommendations from duly constituted committees and to advise and/or make recommendations to the Senate, as needed;

8. To take on additional duties as directed by the Senate Steering Committee; and

9. To meet jointly, as needed, but at least once each semester with the Senate Budget Review Committee.

**Membership:** Five faculty (one of whom shall be chair), serving three-year terms; a University Student Congress representative serving for one year; the chairperson of the Graduate Council, the chairperson of UCUI, and an administrative professional appointed by the AP Assembly.

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

**Comment:** The Senate tabled motion 2.a. at its 9 April meeting, instructing the Steering Committee both to consult with the APPC about questions of overlapping, jurisdiction and to ascertain from President Packard how such a committee could fit into her plans for the budgeting process. Consequently two members of the Steering Committee met with the outgoing and incoming chairs of the APPC to work out an effective committee structure for both planning and budget matters and then consulted with the president about their proposal. As a result of these deliberations, the Steering Committee and APPC now jointly propose substitute motion 2.b.

Though on its face this proposal appears to make a dramatic change, for the most part it simply redefines and reassigns the responsibilities of APPC (current charge and membership specifications attached for your information) in light of new challenges facing the university. It also, for the first time, give the Senate information on budget matters. The only true innovation in the two new committees would be the linkage of the president into the process. Formulators of this motion took care to avoid specifically defining the time frame for that interaction or specifying how the linkage should occur, thereby giving the president flexibility needed to set up planning and budget processes. This proposal unsnarls potential conflicts in the roles of the two new committees yet mandates the consultative process needed so that both can do their jobs effectively.

## **B. New Business**

### **1. Election to fill a Steering Committee vacancy (Mr. Brown for the Senate Elections Committee)**

**Comment:** Jane Briggs-Bunting will be on sabbatical for the 1992-93 academic year. Article IV, ix, of the Constitution of the Oakland University Senate specifies that the Senate shall have a Steering Committee chaired by the Vice President for Academic Affairs (or designee) and six senators elected at the first Senate meeting of the fall semester for two-year terms. No more than two seats shall be held by senators from any one faculty. Continuing members of this Steering Committee are Jane Eberwein (Arts and Sciences), Robert Edgerton (Engineering and Computer Science), Robbin Hough (School of Business Administration), Mary Otto (School of Education and Human Services), and Catherine Rush (Director of Equal Opportunity). A list of current senators accompanies this agenda to assist members

in nominating candidates.

2. Motion from the Steering Committee to appoint members to certain standing committees (Ms. Rush):

**MOVED** that the persons listed below be confirmed as nominated to staff Senate standing committees:

a. Admissions and Financial Aid Committee

Jerry Rose to chair the committee (1992-93)

b. Committee on Human Relations

Iris Johnson (1992-95)

c. General Education Committee

Anahid Kulwicki, replacing Joyce Eckart (1992-93)

d. Research Committee

New Members serving two-year terms (1992-94)

K. C. Cheok

Kathleen Moore

Janice Schimmelman

Ronald Tracy

New Member serving one-year term (1992-93)

Darlene Schott-Baer (replacing Harriet Margolis)

Continuing Members serving final year (1991-93)

Dean Purcell (chair)

John Reddan

Gopalan Srinivasan

Graduate Council Appointees:

David Boddy (1991-93)

Ravindra Khattree (1992-94)

e. Teaching and Learning Committee

Sandra Pelfrey to chair the committee (fall 1992)

f. University Committee on Undergraduate Instruction

Kristine Thompson to represent the School of Health Sciences (1992-94)

to represent the School of Engineering and Computer Science (1992-94)

3. Special Resolution from the Steering Committee (Ms. Eberwein)

Whereas Keith Kleckner is returning to the challenges and satisfactions of professorial life after more than a decade's capable, loyal service as this university's provost; and

Whereas he has served since 1982 as presiding officer of the University Senate, respectfully submitting agenda after agenda for this body's action; and

Whereas he has guided Senate deliberations with characteristic courtesy, wisdom,

patience, and good humor; and

Whereas he has also provided attentive leadership to the Senate's Steering Committee and assistance to its network of standing committees; and

Whereas he has devoted himself faithfully to advancing the university's teaching and research missions;

Now, therefore, be it resolved that the University Senate respectfully submits to him this statement of its gratitude while wishing him happiness as he advances to new endeavors.

#### C. Good and Welfare

Private resolutions

#### D. Information items.

1. Deputization of campus police (Ms. Packard)
2. Search committees (Ms. Packard and Mr. Horwitz)
3. Book center (Mr. Horwitz)
4. Fall enrollments (Mr. Horwitz)

### APPC Charge and Membership

The Senate's charge to the APPC reads as follows:

1. To recommend to the University Senate regarding academic policies and procedures relating to both graduate and undergraduate students;
2. To recommend concerning any change affecting the academic organization of the University (i.e. schools, centers);
3. To receive reports on proposed new programs, program revisions, and reviews from UCUI, the General Education Committee, and the Graduate Council and to advise these bodies on the impact of program innovations or revisions on the university as a whole;
4. To work with the president and the provost in the development and updating of university academic plans, goals, objectives, role, and mission;
5. To review proposals for introduction or revision of any academic programs in which students simultaneously pursue undergraduate and graduate degrees and to make appropriate recommendations to the Senate;
6. To receive from the Provost reports on the allocations of resources to the various academic programs and to advise the provost on the priorities for such allocations; and
7. To advise the Senate and its committees (UCUI, the Graduate Council, and the General Education Committee) on the university-wide academic and budgetary implications of proposed new academic programs or the discontinuance or major reorganization of existing academic programs as may be proposed.

Membership: Seven faculty-at-large (but no more than 2 from any one organized faculty) one of whom shall be chair; one administrative-professional; two students, one of whom shall be the President of the University Congress (or designee); the Vice Provost and Dean of Graduate Study; the Associate Provost for Undergraduate Study; all of the above being voting members. In addition, the following shall be *ex-officio* and non-voting members: the Vice President for Finance and Administration (or designee), the Vice President for Student Affairs (or designee), the Dean of the Library (or designee); the Executive Director of Computer and Information

Systems (or designee), and the Director of Institutional Research.

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