

OAKLAND UNIVERSITY

ADMINISTRATIVE GROUP MEETING

August 30, 1965

Present: Messrs. G. Brown, Gibson, Hetenyi, Matthews, O'Dowd, Stoutenburg, Swanson  
Varner

Absent: Messrs. Atkinson, Cammack, Crowder, Dutton, Eklund, Hough

Guest: Mr. Karas

Mr. O'Dowd reported briefly on the August 22 graduation, reannounced the new faculty and staff orientation for August 31, and indicated that plans for the Freshman Convocation were moving ahead.

Mr. O'Dowd stated that office space for faculty had been identified, and he expected all faculty to be housed by the end of this week.

Mr. Matthews reported on the physical condition of Helen Kovach. It appears that her recuperation has not progressed as satisfactorily as hoped for earlier.

Mr. Swanson announced that Cliff Harding has made an offer on the Maher house, and he expects the Harding family to move in shortly.

Mr. Karas reported on all new construction and remodeling on campus. Most projects are close to the completion schedules set by the contractors.

Mr. Brown reported that the Admissions Office had received 722 deposits from FTIAC and 181 from transfer students for a total of 903. He also indicated that his staff is following up on approximately 75 applications that are still in the file.

The Admissions staff is organized to meet the new students on Sunday, September 5, as they report to the Oakland Center.

To date, the Admissions Office has received 61 graduate applications and has admitted 16 students.

Mr. Hetenyi reported that he had to recruit another faculty member because Yuji Yonemori was not able to accept our appointment.

Mr. Hetenyi indicated his pleasure in the number of Oakland University alumni who are returning to our graduate program.

Mr. Varner welcomed Dr. Jack Gibson to the campus and to the Administrative Group.

Mr. Varner reported briefly the plan that will be presented on September 9 to the Joint Capital Outlay Committee of the Legislature. In response to Mr. Matthews' request for copies of this information, Mr. Varner indicated he would have it sent out to all members of the Administrative Group.

Meeting adjourned.

HNS:nr