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OAKLAND UNIVERSITY

ADMINISTRATIVE GROUP MEETING

September 21, 1964

PRESENT: Messrs. Beardslee, G. Brown, Cammack, Crowder, Eklund, Hammerle, Hetenyi, Matthews, McKay, O'Dowd, Sells, Stoutenburg, Swanson and Varner

ABSENT: Mr. Dickerson

GUESTS: Messrs. Dahlman and W. Jones

Mr. Varner reported the action of the Board of Trustees on the Oakland budget and capital outlay requests.

- (a) Approved a 23% increase in budget (\$497,000) based on an expected 23% increase in enrollment.
- (b) Approved capital outlay for:
 1. Complete third floor of the library and provide for CDCP in the basement of the library. (\$252,000)
 2. Extend campus road system. (\$150,000)
 3. Provide planning money for a \$2.5 million Engineering Science Building. (\$100,000)
 4. Complete the classroom-office building. (\$1,750,000)

The firm of Calder and Associates was approved to plan the Central Dining Hall to be constructed by September 1, 1966.

Mr. Sells reported that he and Mr. Obear are reviewing the present upperclassman advising system. It is hoped that a new program of upperclassman advising can be instituted to be more compatible with the current freshman advising system.

Mr. Sells asked if the University could provide bus transportation for various planned trips by freshmen advisers this fall. Mr. Hetenyi said that a means for transportation will become more and more necessary as the University grows. Mr. Hetenyi illustrated this need by referring to the large group of students who will be enrolled in Education 245 in the fall of 1965 and will require transportation to the various schools for the observation portion of the course. The problem was left with Mr. Sells.

Mr. Hetenyi reported that there are approximately 200 students enrolled in Education 244 this semester.

Mr. Eklund described the situation of the Community Arts Council and encouraged those who still have not purchased tickets to do so.

Mr. Eklund announced the Alumni Education Symposium scheduled for later this year. Confirmed speakers are Max Lerner, Peter Drucker and Eric Fromm. Potential participants are Margaret Mead and Clark Kerr.

Mr. Varner asked Mr. Eklund to inform the consulting firm of William H. Ducker that the large lecture hall area in the new classroom-office building will be available for community use after the University's needs have been met. Mr. Eklund will reaffirm with Mr. Ducker the University's intention to build an auditorium (approximately 3,000 seats) at the earliest possible date.

Mr. Varner stated that the architect and the contractor have designated October 16 as D-Day for Hill House.

Mr. Stoutenburg announced that flu shots will be available during the week of September 28. Details were being sent each employee through the campus mail.

Mr. Varner shared Mr. Burdick's letter concerning a policy for surveys on campus. Mr. Burdick suggested that all surveys be approved or disapproved by the Chancellor. The general consensus of opinion of those present indicated that someone other than the Chancellor be assigned this decision-making responsibility, and then only for those surveys not related to a faculty member's research or class projects.

The Poverty Program was discussed as it might relate to the University. It was agreed that Oakland should watch the program's development carefully and adapt it where feasible.

Meeting adjourned.