

OAKLAND UNIVERSITY

ADMINISTRATIVE GROUP MEETING

June 16, 1964

PRESENT: Messrs. Beardslee, Eklund, Hicks, Matthews, McKay, O'Dowd, Sells, Swanson, Varner, and Wilder.

ABSENT: Mr. Stoutenburg

Chancellor Varner:

- a.) Welcomed Mr. Beardslee to the Administrative Group as Acting Dean of the Social Science Division.
- b.) Announced that Mr. Alberto Dangond, representative from Colombia would visit our campus on June 17.
- c.) Announced that Vice Chancellor P. M. Sherlock of the University of West Indies would visit our campus September 16-18.
- d.) Announced that Mr. DiChiera would be assigned 2/3 to the Music Department and 1/3 to coordinate the Lecture-Concert Series and Opera Overture in the winter and to act as liaison for the Music Festival Program.
- e.) Announced that Mr. Tom Aston would be placed on the staff full-time to work on the Music Festival and Lecture-Concert Programs.
- f.) Announced the June meeting of the Board to be held on June 18.
- g.) Announced the appointment of Mr. Troy Crowder as Director of University Relations.
- H.) Explained the position of the University regarding intercollegiate athletics.

Mr. Hicks:

- a.) Announced that 3916 season tickets had been sold as of this date.
- b.) Presented five 30 second spot announcements to be placed in the hands of various radio stations announcing the forthcoming Meadow Brook Music Festival.
- c.) Announced that the construction of the pavilion seemed to be on schedule and is looking most impressive.

Mr. O'Dowd:

- a.) Set the date of August 15 for the ceremony to be held in lieu of graduation for the third semester graduates.
- b.) Set the date of September 1 and 2 for the faculty orientation specials.
- c.) Announced that he is continuing his negotiations with the Peace Corps for a training program at Oakland University.
- d.) Reported that he and Mr. McKay visited with the NSF people in May regarding a program to upgrade the excellence of undergraduate program in science.
- e.) Reported on planning status of the Classroom Building.

Mr. Eklund:

- a.) Described the forthcoming orientation program for college bound youngsters and he has 120 student registrants to date with 30 of them requesting housing accommodations. The program is to run between July 20 - August 7.
- b.) Announced that the Sandra Savero Dance Program was cancelled because of insufficient numbers.

Mr. Sells:

- a.) Announced that the proposed new advising program is well under way under the guidance of Mr. Obear.
- b.) Raised question regarding the probable completion of the new dormitory.

Mr. Wilder:

- a.) Announced that he is actively recruiting for his replacement.

Meeting was adjourned.