

March 9, 1964

OAKLAND UNIVERSITY

ADMINISTRATIVE GROUP MEETING

March 9, 1964

PRESENT: Messrs. Dickerson, Eklund, Hicks, Matthews, McKay, O'Dowd, Roose, Sells, Stoutenburg, Varner and Wilder.

Chancellor Varner outlined Dr. Ocampo's schedule for his visit to Oakland County and the University.

Mr. Stoutenburg asked if the maintenance staff on duty Sunday morning could be delegated the responsibility to remove the "empties" scattered about the area before Sunday visitors arrive on campus. Chancellor Varner asked Mr. Swanson to make the necessary arrangements to have this done.

Mr. Stoutenburg reported the weekly fall enrollment figures:

	<u>1963</u>	<u>1964</u>
Applications	506	877
Deposits total	206	274
Dorm deposits only		120

Mr. Roose indicated that Oakland is being considered by the Sperry Hutchinson Company for one of its lecture series. More information will be available in June.

Mr. Sells reported there had been 54 withdrawals to date.

Mr. Varner asked the Dean of Students Office to review the policies regarding student drinking and the use of the commentary board in the Oakland Center. The Chancellor indicated his desire to have the commentary board expunged of inappropriate and unsigned statements.

Mr. Hicks stated his concern about the lack of coordination on news releases announcing university activities. He asked for closer cooperation with his office.

Mr. Matthews suggested disconnecting office telephones for those faculty members who are away from the campus for an extended period. A penny saved is a penny earned.

Mr. O'Dowd announced the March 13, Faculty Meeting (2:00 p.m.) and the Honors Banquet (6:30 p.m.) on Friday, March 13.

Mr. Dickerson stated the Friends of Oakland plan a Graduate Reception following the Commencement Program on April 18. Staff and faculty are encouraged to attend.

Mr. Eklund announced that the spring Continuing Education enrollment should reach a thousand.

Mr. Matthews announced that Mary Finkelstein and Mike Batinski had been awarded Woodrow Wilson Fellowships and Carol Remer and James Biedron have been identified as alternates.

Meeting adjourned.