

ADMINISTRATIVE GROUP MEETING

December 2, 1963

PRESENT: Messrs. Dickerson, Matthews, McKay, O'Dowd, Roose, Sells, Stoutenburg, Swanson, and Varner.

ABSENT: Messrs. Eklund and Wilder.

Mr. Varner reported the following actions of the Board of Trustees on November 23.

- a. The financing for the new resident halls was approved. (There is a possibility that room and board rates may be increased by approximately \$20 to meet the actual financing needs.) (Bids for the new resident halls will be opened December 12.)
- b. All reappointments for Oakland University were approved as submitted.
- c. Public Law 245 was reinstated with following modification. The dependent of a disabled or deceased veteran must prove financial need to have his tuition waived. The College Scholarship Service will be used as a check on the need factor. (Mr. Stoutenburg was asked to check with Michigan State University regarding the effective date.)

Mr. Varner stated the Cali Committee is about to be launched with four representatives from Oakland County to serve on the working committee. The control will be with the county government. Mr. Varner's letter to the Vice Rector of the University of Vallee suggesting the possibility of a mutual program between the universities has not been acknowledged as of this date.

January 9, is the date, Mr. Walter Reuther will be on campus. The day's activities will begin with lunch at 11:45 a.m. followed by a talk by Mr. Reuther from 1:00 - 2:00 p.m., discussion with students from 2:00 - 3:00 p.m., a seminar with Business Administration students from 3:00 - 4:00 p.m., a tour of the campus from 4:00 - 5:00 p.m., a reception at the Chancellor's home from 5:30 - 6:30 p.m., and dinner at the Oakland Center at 6:30 p.m.

The site for the new Humanities - Social Science Building is north of North Foundation Hall.

The party for Mr. and Mrs. Vanderploeg is scheduled for December 3.

The grand opening of the Little Theater is still scheduled for December 13. More information regarding faculty and staff participation in the reception and dinner will be announced by the Chancellor later.

Mr. Dickerson proposed that Special Guest Parking Permits between the Oakland Center and North Foundation Hall be made available by the Business Office. Mr. Swanson indicated that this would be done.

Mr. McKay reported on the Science Night Program scheduled for December 5. Approximately 700 people are expected.

Mr. Matthews asked for a policy to govern the use of the language lab by non-Oakland University organizations. It was decided that with the expected increase in enrollment next fall, outside groups would not be allowed to use the facilities beyond August 31, 1964.

Mr. O'Dowd announced that a new catalog will be prepared for distribution at the beginning of the new fiscal year in July.

Mr. Stoutenburg asked whether attendance at the April Commencement would be required or not. After a short discussion the Chancellor asked Messrs. O'Dowd and Stoutenburg to review the total problem of senior grade reporting, time between senior final exams and commencement, etc.

Mr. Stoutenburg reported applications have reached 360 as compared to 144 last year on this date.

Meeting adjourned.