

OAKLAND UNIVERSITY
ADMINISTRATIVE GROUP

March 18, 1963

PRESENT: Messrs. DICKERSON, EKLUND, HOOPES, MATTHEWS, McKAY,
O'DOWD, POPE, ROOSE, SELLS, STOUTENBURG,
SWANSON, VARNER, and WILDER.

GUEST: Mrs. HOPE.

Mrs. Hope made a report on the activities of the Placement Office. Engineering Science, Business Administration and Math-Science students seem to be most in demand for career training opportunities. It was pointed out that a visit by Mrs. Hope to the Placement Offices of Oberlin, Albion, and like institutions may give us some insight in the ways of helping liberal arts graduates find jobs.

Mr. Stoutenburg reported that we have 223 students who have paid their deposits for fall. Of this group there are 19 valedictorians and salutatorians. Further, 41% of the group are in the upper 10% of their graduating class.

Mr. Eklund announced the Leadership Conference for High School Students on April 22nd. Governor Romney has agreed to give the main address.

Mr. Eklund reported that the three deans who participated in the Alumni Education Seminar indicated they were greatly and genuinely impressed with Oakland University and the atmosphere for learning which prevails.

Mr. Swanson explained the Business Office Memo regarding merit increases for hourly paid employees. The purpose of the memo was to regularize the procedure for merit increases for full-time labor payroll personnel.

Mr. O'Dowd announced that there would be Senate meetings on March 25th, April 5th, 8th, and 15th.

Mr. Hoopes stated that mimeographed copies of the Science Conference held last May will be available shortly and that ways of having this material printed was being explored with the MSU Press.

Mr. Hoopes raised a question about room reservations in the Oakland Center and whether certain groups had preference over other groups. Mr. Stoutenburg also indicated some concern on this matter as a result of recent shifting at the last minute before a scheduled meeting.

Mr. Varner announced that Mr. Frank Keppel will be our commencement speaker.

Meeting adjourned.