

MICHIGAN STATE UNIVERSITY OAKLAND

ADMINISTRATIVE GROUP MEETING

December 3, 1962

PRESENT: Messrs. DICKERSON, EKLUND, HOOPEES, MATTHEWS, McKAY, O'DOWD, POPE, ROOSE, SELLS, STOUTENBURG, SWANSON, VARNER, and WILDER

President Bolling of Earlham College will visit MSUO on December 4. Mr. O'Dowd will be the host.

MSUO has informed General Motors that it is interested in being considered as the recipient of a used company plane.

The MSU Council of Deans will visit our campus on Tuesday, December 11. Mr. Varner distributed a tentative program of activities for the day.

Mr. Varner asked the group their reaction to an additional \$5.00 activities fee to be charged the students on a semester's basis. Several advantages and disadvantages were brought out in the discussion. Mr. Varner asked Mr. Sells to chair subsequent discussions with members of this group and the student body.

Mr. Hoopes reported that the meeting of Internship Critic Teachers held on campus last Saturday was successful and very heartening.

A planning session for the Graduate Record Exam has been scheduled for December 4 from 4 - 5 p.m. According to Mr. O'Dowd the faculty will have the opportunity to review and discuss the various parts of the examination.

Mr. Pope announced that Mrs. White and Mr. O'Dowd will discuss the pros and cons of the grade point average system at a meeting on December 13.

Mr. Hoopes announced that at 12:00 on December 14 a program entitled "Shakespeare on Kingship" will be held in the Science Building lecture hall.

Mr. Roose pointed out to the group that this meeting may occasionally conflict with the Academic Senate if this meeting is to be continued to begin at 4:00 p.m. on Monday.

Mr. Matthews announced that Messrs. Magid and Waldhorn of the City College of New York will be visiting the campus in the near future. More information will be furnished later by Mr. Matthews.

Meeting adjourned.