

MICHIGAN STATE UNIVERSITY OAKLAND

ADMINISTRATIVE GROUP MEETING

February 19, 1962

PRESENT: Messrs. EKLUND, HOOPES, McKAY, O'DOWD, POPE, ROOSE, STOUTENBURG, SWANSON, VARNER and WILDER

ABSENT: Messrs. MATTHEWS and SELLS

Board Meeting

1. MSUO Spring Semester approved -- financing to be done through student fees and approximately \$20,000 from the 1962-63 budget. The Legislature will be asked to add to next year's appropriation this extra \$20,000.
2. A new retirement plan for MSU and MSUO was approved. Details of this plan will be added to the next minutes.
3. The purchase of a computer for MSU is still not resolved.
4. Construction was authorized for the building of multi-level parking ramps to cope with the need for more parking area on the MSU campus.
5. Mr. Huff was elected to sit with Mr. Hannah on the newly-constituted Michigan Coordinating Council for Public Higher Education.
6. MSUO's table of organization was approved.

Mr. Hoopes

Asked how the trimester program will affect the sabbatical leave policy. The question was left unanswered, but Mr. Varner directed the secretary to place this question on the agenda for a subsequent meeting.

Mr. McKay

Reported on the dedication ceremonies of the Science Building and the afternoon seminars. Everyone agreed it was a success.

Announced the Science Building will be open until 10 p.m. Monday through Friday, and students will be permitted to stay in the building until 2 a.m. to study.

Mr. Wilder

Raised the question why all full-time employees of the University are not extended the check depositing service of the Business Office. Following a short discussion, Mr. Varner asked Mr. Swanson to look into the matter.

Mr. Pope

Announced that a critique of the Macomb County Day on campus will be held at Clintondale High School on February 21.

Reported that the reaction to the "Time" magazine article has been generally favorable.

Mr. Roose

Described his visit to the University of Chicago and indicated there was surprising similarity between our business-economics programs. He said that the Dean of the Business College suggested we might send our students to Chicago for advanced work. Mr. Roose then suggested to the Dean that both institutions might consider an exchange of faculty members for specific periods of time. More thought will be given to these ideas in the future.

Will visit with the Ford Foundation people in New York on March 1.

Mr. O'Dowd

Announced that the Steering Committee is moving toward finalizing the charges of the various Senate committees. He said that he felt that a Senate meeting could be called next week following one more Steering Committee session.

Reported that the proposal for a computer installation for research has been submitted to the National Science Foundation.

Described last Saturday's seminar for high school students as being very much worth while. There were approximately 200 students in attendance.

Mr. Eklund

Reported a final enrollment for Continuing Education of 850 students. This is a 210 student increase over the winter 1961 registration.

Mr. Swanson

Informed the group that the "Oakland Observer" was moving rapidly into the red. Several suggestions were made for meeting this problem. The one that seemed the most likely which will need Board approval is to charge the student body a flat fee of \$1.00 per semester for the newspaper.

Reported that Mr. Richard Bernitt, Director of Public Safety at MSU, was on campus last week studying our parking and security problems. Mr. Bernitt will submit to the Business Office in the near future a total proposal outlining procedures that we might follow to meet the situation.

Mr. Stoutenburg

Reviewed admission figures for fall 1962 and indicated he is still optimistic that we will be satisfied with the number in our fall class. To date we have admitted 214 students, which is 85 more than last year at this time.

Mr. Varner

Said the University will take a "no opinion" position regarding the debate on the new jet airport.

Indicated his interest in surveying the 10th and 11th grade students in the area to determine, if possible, what their image is of MSUO. Mr. O'Dowd related that the high school superintendents that met here last week thought the high school counselors would be a more important group to survey.

Announced that Mr. Ralph Tyler has accepted the third paper for the Science Seminar.

Said he thought it would be advisable for each member of this group to meet with their staff, if they are not already doing so, and report the pertinent discussions of these meetings to them.

Miscellaneous

1. The following appointments and resignations were announced.

Appointments:

- (a) Mr. DuBruck - foreign languages
- (b) Mr. Cooper - history
- (c) Mr. Williamson - physics
- (d) Mr. Quaintance - English
- (e) Mr. Hough - economics

Resignations:

- (a) Lewis Martin - library
- (b) Bill Rhode - Continuing Education

2. Items to be discussed at subsequent meetings

- (a) Sabbatical policy
- (b) Compensation for outside speaking engagements