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MICHIGAN STATE UNIVERSITY OAKLAND

Rochester, Michigan

ADMINISTRATIVE GROUP MEETING - July 26, 1960

PRESENT: Messrs: Alexander, Eklund, Hoopes, McKay, Stoutenburg,
Swanson, Varner

ABSENT: Messrs: Matthews, Pope

Mr. Alexander presented a new set of regulations for the approval of off-campus student housing. After a short discussion, the proposal was adopted as policy to be effective immediately.

Mr. Alexander announced that the Freshmen Convocation Committee recommends the program for the morning of September 15. Mr. Varner will check to see whether Mr. Hannah's schedule will permit his being here or not. Rescheduling may be necessary. It was agreed that it was unnecessary to bring in a special speaker for the occasion.

Parents' Convocation is tentatively scheduled for Sunday afternoon, September 18.

Mr. Swanson reported that Mr. Karas is now working on the playfield project within the limits of budget.

The balance of the meeting was devoted to the discussion of space and allied problems. Mr. Varner asked each person concerned with these kinds of needs to see Mr. Swanson immediately.

Meeting adjourned.