

MICHIGAN STATE UNIVERSITY OAKLAND

Rochester, Michigan

ADMINISTRATIVE GROUP MEETING 2 MAY 1960

Present: Alexander, Eklund, Hoopes, Matthews, McKay, Stoutenburg, Varner

Absent: Swanson

MR. STOUTENBURG

Explained the program of the summer counseling clinics as designed by Mr. Hopkins. Mr. Hoopes stated he would like to include in the testing given at the time of the clinics some placement examinations in English composition, mathematics and foreign languages. Mr. Hoopes will continue to talk with Mr. Hopkins on this subject.

Announced the visit of the Southeastern Michigan Principal's Roundtable group to the campus Thursday, May 5. All members of the Administrative Group and faculty were invited to participate in this program. Mr. Varner will speak to the group at 10:30, lunch in the cafeteria is scheduled for 11:45 and a tour of Meadowbrook is at 1:30.

Discussed the summer school program identifying Rhetoric and Literature, Western Institutions, French, Analysis of Elementary Functions and the Social Sciences as courses to be taught. The Social Sciences will be taught in the morning five days a week while the balance of the courses will be taught in the evening. Notices will be sent to students this week. The program will be eight weeks in duration, starting June 27 and ending August 19.

Thanked the group for their participation in the first Freshmen Conference and reported that many individuals had commented on the excellence of the program.

MR. VARNER

Discussed the possibility of a thirteen-day program of reading and writing preparation for students entering MSUO this fall. The dates of the program would be August 29 to September 15. A call to Dr. Byron VanRoekel at East Lansing substantiated the value of an activity of this sort. Mr. Varner asked Mr. Hoopes to plan a program to be discussed at the next meeting.

Discussed the visit of Mr. and Mrs. Oliver Ray and Mr. Guthrie of the Guthrie Theater Company regarding the location of their new theater on this campus. Mr. Varner felt a final decision would be made sometime later this month.

Informed the group that the Kresge Foundation was still interested in our library project.

MR. ALEXANDER

Discussed a dinner for the superintendents of schools from Oakland and Macomb Counties. He explained that other groups had been invited to the campus from the school districts in these two counties and felt it was time to entertain the superintendents.

MR. EKLUND

Announced that MSUO is now a member of the National University Extension Association and will have a visit from the Center for the Study of Liberal Education for Adults on May 19.

MR. POPE

Explained the possibility of having a summer music festival of three events on campus. Mr. Paul Olefsky, cellist, Detroit Symphony, has visited the campus and feels that our location would be satisfactory for such a series. Mr. Pope said a sale of 400 tickets for each performance would be needed to make ends meet. Mr. Varner asked that Mr. Pope write Mr. Straka, Chairman of the Committee on Cultural Programs, regarding this program in case the committee would like to discuss it further.

Announced that Bob Myers and himself won a National Newspaper award for a syndicated story about MSUO.

MR. HOOPES

Informed the group that recruitment for the Fine Arts faculty has been divided between Messrs. Matthews, Varner and Hoopes. Mr. Matthews will be recruiting for historians and artists, Mr. Varner for music and Mr. Hoopes for drama and theater.

Announced that the local Daughters of the American Revolution sponsored an essay contest at MSUO with a prize of \$25.00 to the winning student. As only one student entered the contest, the \$25.00 was given to the library.

Meeting adjourned.