

MICHIGAN STATE UNIVERSITY OAKLAND

Rochester, Michigan

ADMINISTRATIVE GROUP MEETING 25 AUGUST 1959

Present: Varner, Alexander, Eklund, Hoopes, Pope, Stoutenburg, and Swanson

The housing policy proposed by Mr. Alexander was discussed again in detail. It was decided that MSUO should not become involved in the inspection of housing for students and should make it clear to all concerned that the University assumes no responsibility for housing arrangements, conduct of the student in rented quarters, or for any legal entanglement of a student when not on campus. However, it was agreed that the Office of Student Affairs will maintain a list of available housing in the area to help the student. Further, Mr. Alexander will prepare some "helpful hints" for students and parents to consider when looking for adequate housing. Finally, it was agreed that this topic should be reviewed from time to time in case an adjustment to the policy needs to be made.

Mr. Varner discussed the Fall MSUO Foundation Meeting which has previously been held in East Lansing. Dean Hoopes pointed out the feeling of the group that the need for holding the meeting at MSU has disappeared. However, it was felt that the University should host the Foundation at one of the MSU football games this fall. (Texas A&M or Notre Dame). The plans would include bus transportation, lunch at the Kellogg Center or Union Building, and a football game. The members of the Administrative Group would be invited to participate in this function with the Foundation members.

Because of a scheduling conflict for Mr. Hannah it was suggested that the date and time of the opening convocation be changed tentatively to 10:00 A. M.

Thursday, September 17. Mr. Varner will check this new date with the people involved. The final decision will be made as early as possible.

The building dedication program for North and South Foundation Halls will not be included in the convocation but will be held at a later date to be decided. Mr. Varner suggested that the Oakland County Board of Supervisors be invited to hold their October 5 meeting on campus. They could use the East Lecture for their meetings and have lunch with the student body in the new Student Center cafeteria. Following lunch the new Student Center could be dedicated. Mr. Alexander was asked to assist by having student representatives present for the ceremony.

It was announced that Mrs. Kovach would join the Russian language staff this September while Mr. Panin would start in January 1960. Miss Natalie Turchanovich will be used as an aide to the Russian language staff.

Mr. Hoopes will speak to Mrs. Popoluiko and Mrs. Kovach regarding their role as academic advisors.

An orientation for MSUO secretaries will be arranged by Mr. Pope to acquaint the group with university policies and general information.

Mr. Swanson discussed Bell Telephone's suggestion that a direct line be installed between MSUO and East Lansing. It was agreed that immediate or expected future need would not warrant the monthly charge. It was left that this decision can be reviewed at any future date.

Mr. Swanson asked whether the payment of those individuals on a ten month appointment should be made on the ten month employment period or over a twelve month period. Mr. Hoopes stated that those individuals that he had talked with desired the twelve month plan. The latter plan will be used at MSUO.

Mr. Eklund reported that the Regional Planning Committee unanimously rejected the proposal for 80 foot building lot frontage in Avon Township. It appears that a compromise of 90 feet may be an acceptable figure if and when the question is raised again.

Estimated time of arrival for Dr. Tulby is September 28.

Dean Buttrick (Harvard) will be on campus October 7 to address a local group of clergymen who will be meeting here. Mr. Eklund suggested that it might be possible to have Dean Buttrick address a part of the student body if he has time and if his schedule would allow it.

Mr. Varner asked the group to think about the subject of encouraging the better student to enroll at MSUO. This topic will be discussed at a later meeting.

Mr. Stoutenburg asked for reactions to the proposed guiding principles for building site allocations. It was pointed out that certain individuals building in the initial group would receive a priority advantage but it was felt that this situation could be defended. However, if a member of the initial group should not build this fall then he will take his normal priority position and forfeit his lot choice if someone with a higher priority chooses the same site. Priority ranking for the remaining group will be determined by September 3 and site selection for those desiring to make their choice will be completed by October 1.

Meeting adjourned.

cc: Varner
Alexander
Eklund
Hoopes
Pope
Stoutenburg
Swanson