



**SENATE TEACHING AND LEARNING COMMITTEE**

**Annual Report 2012 – 2013  
Teaching and Learning Committee**

Submitted by: Carrie Abele, Chairperson  
Date: May 3, 2013

2012 – 2013 Teaching and Learning Committee Members:

Carrie Abele, chairperson  
Marie-Eve Pepin  
Julia Rodriguez  
Amy Rutledge  
Chabbi Govind  
Greg Allar  
Nic Bongers  
Jill Stefaniak  
Judy Ableser

There are four primary activities of the Teaching and Learning Committee: 1) to make recommendations of one full-time faculty member and one part-time faculty member for the Teaching Excellence/Excellence in Teaching Awards; 2) to recommend allocations of the educational development grant funds; 3) to publish the committee newsletter, “Insights and Ideas for Teaching and Learning”; and 4) to sponsor faculty luncheons/workshops to promote outstanding teaching and learning practices.

**The 2012 – 2013 Committee Meetings**

During the fall and winter semesters the Teaching and Learning Committee met approximately once a month.

**Teaching Excellence Award:** Marie-Eve Pepin chaired the Teaching Excellence Award subcommittee and we revised and formalized the TEA review process. We developed a rubric that all committee members used when evaluating the nominees. In addition, we developed a standard process that can be followed each year, to ensure continuity from year to year. Please see Appendix A for a copy of the letter that was sent to all nominees. The letter includes the revised criteria that we used when evaluating nominees and explains the submission process. We followed the same online submission process that was used last year. The 2013 nominees are listed in the table below:



**SENATE TEACHING AND LEARNING COMMITTEE**

<b>Non-Tenure Track Faculty</b>	<b>Tenure, Tenure Track Faculty:</b>
Christopher Apap	Carrie Abele
Ben Bennett-Carpenter	Amy Banes-Berceli
Kelly Berishaj	Tracy Bee
Dalton Connally	John Corso
John Corbin	Stephanie Crockett
Mary Craig	Sumit Dinda
Lisa DeCeuninck	Annette Gilson
Terry Dibble	Margaret Glembocki
Mark S. Doman	Laila Guessous
Laura Gabrion	Dorothy Hawthorne-Burdine
Ellen Gajewski	Andrea Knutson
Tara Gardner	John Krauss
Garry Gilbert	Kristin Landis-Piwowar
Deana Hays	Laszlo Liptak
William Howes	Jennifer Lucarelli
Anne Hranchook	Mark Navin
Joel Lane	Jim Nugent
Brenda Lewis	Barbara Oakley
Terrance McClain	Barb Penprase
Phil O'Dwyer	Laura Pittiglio
Tushar Oza	Aldona Pobutsky



**SENATE TEACHING AND LEARNING COMMITTEE**

Ron Piscotty	Maria Saenz-Roby
Lynda Poly-Droulard	Terri Towner
Justin Remeselnik	J Lynne Williams
Charlie Rinehart	Patricia Wren
Sally Schluter Tardella	
Victoria Shively	
Holly Shreve Gilbert	
Stephanie Vallie	
Sue Verellen	
Donna Voronovich	
Jennifer Wenson	
Christopher Wilson	
Janusz Wrobel	

**2013 Teaching Excellence Award Winner: *Barbara Oakley, Associate Professor, Engineering; Industrial & Systems Engineering***

**2013 Excellence in Teaching Award Winner: *Mark S. Doman, Special Instructor, Education and Human Resource Development***

**Educational Development Grants:** The 2013 call for Proposals was issued in the fall 2012 and winter 2013 newsletters. One proposal was submitted and funded. The recipient was Sara Maher from Physical Therapy for her project “Development of an OU Physical Therapy Residency: New Curriculum to Meet Future Programming Needs”. Sara was awarded \$750.00. The committee discussed ways to increase the number of proposals submitted for next year. In addition, the committee developed a rubric to evaluate the proposals to help formalize the review process.

**Newsletters and Website:** The Teaching and Learning Committee published two newsletters during the year, one in the fall semester, October, and a second in the winter semester, February.



## SENATE TEACHING AND LEARNING COMMITTEE

Julia Rodriguez developed both newsletters. They can be retrieved from the committee website: <http://www.oakland.edu/TLCcommittee> which was updated this winter by Nic Bongers.

**Workshops:** The committee co-sponsored two workshops during the year with CETL. The first workshop was held in December 2012. The presenters were the 2012 teaching award winners: Jeffrey Insko and Doris Plantus. The workshop was well attended with positive feedback. The second workshop, the First Annual Instructional Fair, was held in April 2013. CETL took the lead in planning and developing this event in which faculty presented posters about effective teaching strategies to share with colleagues. The fair was a big success!

**Teaching Excellence Nominees Luncheon:** In the winter term a luncheon was provided for the nominees of the Teaching Excellence Award and Excellence in Teaching Award. Various members of the committee worked together to plan and organize the event and CETL provided administrative support. We had a student speaker from the Honors College, Jacqueline Spezia, who gave an excellent view of the student perspective. In addition, Dr. Susan Awbrey attended the luncheon and congratulated the nominees. We also had two student musicians, Mark Chandler and Lauren Wilson, who provided very nice background music. The luncheon was well attended and we received a lot of positive feedback about the event.

**Committee Structure Changes:** The TLC submitted a motion to Senate requesting to increase the number of faculty on the committee by three and to increase the term of membership on the committee to three years instead of two years to help balance the workload and improve continuity on the committee. The Senate approved both requests.



## Appendix A

December 10, 2012

Dear nominee,

Congratulations again for being nominated for the 2013 Teaching Excellence Award!

To be considered for the award, the Committee requests a personal statement in .pdf format, uploaded to the following URL:

[http://www2.oakland.edu/misc/tea/teaching\\_award\\_support.cfm](http://www2.oakland.edu/misc/tea/teaching_award_support.cfm). Please save your personal statement file as indicated: “tenure” followed by last name and first initial if you are a faculty on a tenure track (example: tenure\_pepinm) and “nontenure” followed by last name and first initial if you are not on a tenure track (example: nontenure\_pepinm).

The personal statement should be no longer than six pages double-spaced. It should provide evidence for how you have achieved each of the six Teaching Excellence Award Criteria and should provide specific examples for each criterion. The criteria, with examples, are described below.

### 1. Excellence in teaching methodology

*Examples include but are not limited to:*

- a) Evidence of superior organization and instructional design
- b) Evidence of effective use of student-centered instruction and active learning strategies
- c) Demonstration of how the nominee excels when compared to others within the department, college and/or university.
- d) Evidence that teaching resulted in significant student learning

### 2. Innovation in teaching

*Examples include but are not limited to:*

- a) Evidence of significant contributions made to the development of new courses or revision of existing courses
- b) Evidence of new or novel methods to disseminate knowledge, engage students, foster critical thinking and/or promote learning
- c) Evidence for why the methods used are novel

### 3. Continued growth and development in teaching

*Examples include but are not limited to:*



## SENATE TEACHING AND LEARNING COMMITTEE

- a) Evidence of steps taken to improve teaching and expertise in subject matter
  - b) Evidence that demonstrate an ability to solicit and reflect on feedback about teaching and to implement changes for improvement
4. Distinction in the ability to stimulate critical thinking and facilitate student understanding
  5. Inspiring role model to students
  6. Exemplary service to students and teaching profession

Examples include but are not limited to:

- a) Evidence of scholarly activities on teaching and learning
- b) Evidence of professional presentations (presenting not attending)
- c) Evidence of student service through such activities as academic and career advising, research, mentoring, supervising internships, career placement, sponsorship of student associations, graduate committee service, etc.

In addition to your personal statement, you may also submit up to two supporting documents of your choice. These documents would strongly support one or more of the criteria above.

Examples include but are not limited to: syllabus, student assignment, published manuscript, award certificate, and/or abbreviated CV. The supportive document files should be saved as a .pdf file with the file name as indicated: last name, first initial of first name followed by "sd" (example: pepinm\_sd). You can post supportive documents, using the previous URL:

[http://www2.oakland.edu/misc/tea/teaching\\_award\\_support.cfm](http://www2.oakland.edu/misc/tea/teaching_award_support.cfm).

In making its decision on the award winners, the Committee will also rely on letters of support from your students and colleagues. Please forward the following URL to 3-5 students and 1-2 faculty colleagues from whom you wish to solicit letters of support:

[http://www2.oakland.edu/misc/tea/teaching\\_award\\_support.cfm](http://www2.oakland.edu/misc/tea/teaching_award_support.cfm). So that the Committee may guarantee confidentiality to letter-writers, please note that students and colleagues must submit their letters *directly* through the URL. Nominees may not view or submit supporting letters from students or colleagues. All support letters should be saved as a .pdf file with the file name as indicated: last name and first initial of nominee followed by "sl". (example: pepinm.sl)

Note that the numbers of letters above represent minimums and maximums: the Committee will not consider nominee files containing fewer than one faculty letter or fewer than three student letters, and also will not consider more than two faculty letters or more than five student letters for any file. Therefore, please solicit letters from those whom you think would write the



**SENATE TEACHING AND LEARNING COMMITTEE**

strongest statement for how you meet the above criteria.

All materials (those submitted by nominees and all supporting letters from students and faculty) must be posted to the above website no later than **11:59 pm on January 21, 2013** in order to be considered for the award.

The Committee expects to complete the selection process and to forward a recommendation to the Provost and Vice President for Academic Affairs by the beginning of March, 2013. The Committee asks nominees to limit their input to the requested materials, so that we can consider all nominees on an equal basis. If you have any questions about the process, please do not hesitate to call me at **248-364-8682** or to e-mail me at **mpepin@oakland.edu**. Thank you for your assistance with this most important endeavor.

Again, congratulations!

Sincerely,

A handwritten signature in black ink that reads "Marie-Eve Pepin".

A second handwritten signature in black ink, identical to the one above, reading "Marie-Eve Pepin".

Marie-Eve Pepin, PT, OMPT, MSPT, DPT

Chair of the subcommittee on Teaching Excellence Award, Senate Committee on Teaching and Learning

Oakland University

Human Health Building

Physical Therapy department

1-248-364-8682



**SENATE TEACHING AND LEARNING COMMITTEE**