

**Minutes of the Meeting
of the
Oakland University Board of Trustees
February 5, 1998**

Present: Vice-Chairman David J. Doyle; Trustees Henry Baskin, David T. Fischer, Louis Grech-Cumbo, Ann V. Nicholson, Dennis K. Pawley, and James A. Sharp, Jr.

Absent: Chairman Rex E. Schlaybaugh, Jr.

I. Call to Order

In the absence of Chairman Rex E. Schlaybaugh, Jr., Vice-Chairman David J. Doyle presided at the meeting. Vice-Chairman Doyle called the meeting to order at 3:05 p.m. in the Gold Rooms of the Oakland Center.

II. Roll Call

Ms. Susan Gerrits, General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All Board members were present except Chairman Rex E. Schlaybaugh, Jr.

III. President's Report: "Creating the Future"

President Gary D. Russi reported the following information:

- Ms. Rosemary Verkest and Ms. Phyllis Moore were recognized as the December and January Employees of the Month, respectively.
- The official headcount for Winter 1998 is 13,295, up 1.7 percent from 1997, and FYES are up 3 percent over 1997. The increases are attributed to a 20 percent increase in graduate enrollment and 120 percent increase in doctoral enrollment.
- Oakland University has again been selected as one of "America's 100 Best College Buys" for 1999, based on affordability and quality.
- Oakland has been saluted by "Hispanic Outlook" as a publisher's pick for offering solid educational opportunities to Hispanic students.

- The formal opening of the new Applied Technology in Business Lab is March 17, 1998, at 4:30 p.m., immediately following the University Affairs Advisory Committee meeting.
- The Keeper of the Dream Banquet will be held on February 19, 1998. The keynote speaker will be Mr. Robert Eaton, Chairman, Chrysler Corporation.

Creating the Future Report

President Russi made a power point presentation on the status of the "Creating the Future" initiative. His report focused on the following task force highlights:

- **Task Force on the College of Arts & Sciences**

Chair: Richard Rassel, Chairman & CEO, Butzel Long

Members: 30 (2 Faculty & 1 Student)

First meeting to be held on March 2, 1998

- **Task Force on the School of Business Administration**

Co-chairs: Garry Carley, Vice Chairman, Standard Federal Bank

Charles McClure, President, Detroit Diesel

Eddie Munson, Managing Partner, KPMG Peat Marwick LLP

Members: 39 (4 Faculty & 3 Students)

First meeting held on January 27, 1998

- **Task Force on the School of Education & Human Services**

Co-Chairs: William C. Brooks, Chairman, Entech HR Consulting Services

Mary Ann Miller, Director, Economic Development, City of Auburn Hills

Members: 35 (7 Faculty & 3 Students)

First meeting held on December 12, 1997

- **Task Force on the School of Engineering & Computer Science**

Co-Chairs: Robert Lentz, Vice President, General Dynamics Land Systems

Bernard Robertson, General Manager, Truck Operations & Vice President of Engineering, Chrysler Corporation

Members: 34 (1 Faculty & 3 Students)

First meeting to be held on March 14, 1998

- **Task Force on the School of Health Sciences**

Chair: Anthony Tersigni, President & CEO, St. John Health System

Members: 23 (1 Faculty & 3 Students)

First meeting to be held on April 11, 1998

- **Task Force on the School of Nursing**

Co-Chairs: Gail Warden, President & CEO, Henry Ford Health System

Ronald Palmer, Executive Vice President, Standard Federal Bank

Members: 42 (3 Faculty & 3 Students)

First meeting held on January 10, 1998

- **Task Force on Information Systems, Library & Learning Resources**

Chair: Michael Grieves, President & CEO, Data Systems
Network Corporation

Members: 32 (2 Faculty & 2 Students)

First meeting to be held on February 28, 1998

- **Task Force on Student & Campus Life**

Co-Chairs: Jane Abraham

Julie Granthen, Department Chair, Oakland Community College
(Auburn Hills)

Members: 23 (0 Faculty & 5 Students)

First meeting to be held on February 19, 1998

- **Task Force on Market Positioning & Visibility**

Chair: Marianne Fey, Senior Vice President-Managing Director,
McCann-Erickson

Members: 30 (1 Faculty & 3 Students)

First meeting to be held on February 17, 1998

- **Total Task Force Membership**

280 Business & Community Leaders, Faculty, Staff, & Students

• **Timetable**

<u>Action Steps</u>	<u>Target Completion Date</u>
1. OU Board of Trustees	October 1997
2. Recruit chairs of task forces	October 1997
3. Recruit task force members	October-November 1997
4. Task force recommendation development meetings (up to 4 mtgs.)	January-June 1998
5. Task forces present their recommendations to the OU Board of Trustees	June 1998
6. Hold celebration event	June 13, 1998
7. OU Board of Trustees review recommendations	September-December 1998

President Russi referred to a packet of additional Creating the Future information which was distributed to the trustees, and noted that the initiative is on schedule and on budget, and that the recommendations will be completed by the June 13, 1998, deadline.

Vice-Chairman Doyle thanked President Russi and all others involved in the Creating the Future process. He commended the greater Detroit community for their tremendous support.

IV. Consent Agenda

Vice-Chairman Doyle presented the following recommendations:

A. Approval of the Minutes of the Meeting of December 4, 1997

B. University Personnel Actions

Administrative Appointment

Zambardi, Victor A., Assistant General Counsel, effective February 16, 1998 (\$72,000) (Filling a vacant position previously held by Susan Gerrits, who was promoted to General Counsel and Secretary to the Board of Trustees on February 2, 1995)

Change of Status

Bertocci, Peter J., from Professor of Anthropology, to Professor of Anthropology and Acting Chairperson, Department of Sociology and Anthropology, effective January 5, 1998, through April 28, 1998

Wedekind, Gilbert L., from Professor of Engineering, to Professor of Engineering and Acting Chairperson, Department of Mechanical Engineering, effective January 5, 1998, through April 28, 1998

C. Approval of Degree Candidates List Dated December 16, 1997

D. Adoption of Academic Calendars for 1999-2000 and 2000-2001

Dr. Dagmar R. Cronn, Vice President for Academic Affairs, submitted the following resolution for Board approval:

RESOLVED, that the Board of Trustees approves the academic calendars for 1999-2000 and 2000-2001 as presented in this agenda.

(The calendars are filed in the Board of Trustees office.)

E. Recommendation to Accept Gifts and Grants to Oakland University and the Oakland University Foundation for the Periods of October 1 through October 31, 1997, and November 1 through November 30, 1997

Trustee David T. Fisher, seconded by Trustee James A. Sharp, Jr., moved approval of the consent agenda. The motion was unanimously approved by those present.

V. Finance and Personnel Advisory Committee Report

Trustee Ann V. Nicholson, Chair of the Finance and Personnel Advisory Committee, reported that the committee met on January 8, 1998, and recommended the following items for review and approval by the full Board.

A. Animal Care and Use Facility Commitment of Use

Trustee Nicholson reported that the animal care and use facility has been partially funded through a grant from the National Center for Research Resources (NCRR) of the National Institute of Health (NIH). When the grant proposal was submitted, Oakland

had legal title to the facility site within the Science and Engineering Building (SEB) complex. In the meantime, bonds for the SEB were secured, to include the animal care and use facility, and title to the real estate was deeded to the Michigan State Building Authority, who leased the property back to Oakland for exclusive use during the financing period. Trustee Nicholson stated that once the financing period has elapsed, the land will revert back to Oakland. As a result of the change of title to the real property, NIH has requested that Oakland provide additional language reflecting a commitment to repay the NIH should the university cease to use the facility for purposes intended by the grant.

Trustee Nicholson moved approval of the following recommendation:

RESOLVED that the Vice President for Finance and Administration is authorized to make the following university commitment to the NIH: Should the animal care and use facility constructed in part with \$1,000,000 of federal funds be used at any time during the first twenty years of its life for purposes inconsistent with the terms of the grant through which the funding was provided, the university shall repay NIH for some or all of that funding, on a straight-line amortization basis over twenty years. Thus, for example, if the unauthorized use commences after five years, the repayment would be: fifteen years divided by twenty, times \$1,000,000 equals \$750,000.

Trustee Fischer seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

B. Selection of a CPA Audit Firm

Trustee Nicholson stated that this item concerns the selection of a CPA audit firm based on Board policy that requires a change in the auditing firm after it has completed its sixth audit year with the university. After a search process was conducted, the firm of Andrews Hooper & Pavlik P.L.C. was selected based on extensive experience with university audits.

Trustee Nicholson moved approval of the following recommendation:

WHEREAS, the rotation policy of the Board of Trustees of Oakland University requires that the university contract with a new auditor for the audit of the 1997-98 fiscal year; and

WHEREAS, a request for proposals process has been undertaken which has resulted in the recommendation of a CPA audit firm to undertake the 1997-98 university audit; now, therefore, be it

RESOLVED, that the Board of Trustees appoint the firm of Andrews Hooper & Pavlik P.L.C. to perform the audit of the 1997-98 university financial statements at a total fee of \$55,900.

Trustee Dennis K. Pawley seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

C. Energy Services Agreement

Trustee Nicholson stated that Board action requires that annual Energy Services Agreement (ESA) reports be presented to the Board. She called on Mr. Paul E. Bissonnette, Vice President for Finance and Administration, to present the update.

Mr. Bissonnette stated that Mr. Rick Perhai, Plant Engineer and Energy Manager, made an extensive ESA report to the Finance and Personnel Advisory Committee. He noted that the 27 ESA projects are progressing well with project completion expected in August 1998. A number of processes are being developed to monitor energy savings. The project is self-funding and the savings repays the bond indebtedness over the life of the project. Mr. Bissonnette stated that the committee questioned when the monitoring will commence and how it will be handled. Sophisticated computer systems will be fully installed by August 1998 to monitor the equipment for energy savings. Mr. Bissonnette stated that if the energy savings projects do not meet the guaranteed energy savings of \$169,011 for the 1997-98 fiscal year, then Viron Corporation, the energy provider, is obligated to pay the difference to the university.

Mr. Perhai stated that he just got out of a meeting with Viron's construction manager and the ESA construction is on schedule. He reported that although the monitoring system is more extensive than anticipated, the university is very satisfied with the progress and anticipates completion by the end of August. Mr. Perhai added that he has the first draft of the detailed templates that will be used to evaluate and confirm the energy savings associated with the project.

Trustee Louis Grech-Cumbo asked when the first year savings will commence, and Mr. Perhai replied that the \$169,011 is considered interim savings that would occur during the construction period, but that the first full year of savings will occur during the 1998-99 fiscal year. Mr. Perhai noted that the university is basically following the

national evaluation and monitoring protocol for energy measurement and verification that has been set up by the Department of Energy. The process includes benchmarking previous energy consumption on equipment to calculate energy usage on the new equipment.

Trustee Grech-Cumbo requested that the administration return after July 1998 to update the Board on the actual energy savings. Mr. Bissonnette stated that, based on the ESA contract, the university is obligated to determine the savings by that time. He added that at that time a status report will be presented to the Finance and Personnel Advisory Committee.

The Board accepted the ESA report.

VI. University Affairs Advisory Committee Report

At the direction of Trustee Doyle, Chair of the University Affairs Advisory Committee,

Trustee Fischer presented the committee report. Trustee Fischer reported that the committee met on January 20, 1998, and recommended the following items for review and approval by the full Board.

A. School of Education and Human Services Doctoral Program Leading to the PhD Degree

Trustee Fischer stated that the School of Education and Human Services is seeking approval of a PhD Degree program with specializations in Counseling, Early Childhood Education, and Educational Leadership. The program's goal is to prepare experienced educators and human service professionals for leadership roles in their field. Trustee Fischer stated that the program has been designed to meet external accreditation criteria based on national expectations, and it will contain a minimum of 76 credit hours beyond the master's degree. Program completion will take five years for full-time students and six to eight years for part-time students. It is anticipated that 8 students per year will be admitted in Counseling and Early Childhood Education, and 10 students per year will be admitted in the Educational Leadership specialization. Admission requirements will be highly selective based on submission of a statement of goals, previous undergraduate and graduate study in a relevant field, professional experience in the field, graduate record examination scores, letters of recommendation, and a personal interview.

Trustee Fischer added that the School's Faculty Assembly, the Graduate Council, and the University Senate have reviewed and approved the proposal. As with all new

degree programs at Oakland University, annual evaluations will be made for continuation of the program. The additional expenditures resulting from the program will be off-set by increased tuition revenues.

Trustee Fischer moved approval of the following recommendation:

RESOLVED, that the Board of Trustees approve a doctoral program in education with three specialization areas, Counseling, Early Childhood Education, and Educational Leadership, leading to the Doctor of Philosophy degree.

Trustee Henry Baskin seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

B. Oakland Center Renovation Project

Trustee Fischer stated that this item seeks Board approval for a \$1.9 million renovation project in the lower level of the Oakland Center. Presentations were made at the committee meeting by Mr. Richard Fekel, Director of the Oakland Center, and Mr. Benedetto Tiseo, of Redstone Tiseo Architects. The proposed project will renovate 26,350 square feet of the lower level of the Oakland Center, which houses student organizations and activities. The plan identifies dedicated spaces for organizations such as WXOU, the Oakland Post, the Student Congress, and the Student Program Board. The plan includes a quiet study space, four state-of-the-art meeting rooms, some revenue producing areas, a games room, and a TV lounge. At this time, the schematic design is completed, the architects are starting the design development phase, and the next step in the process is construction.

Trustee Fischer added that the committee requested a breakdown of the \$503,895 for architect fees, furnishings, equipment and contingencies, which is incorporated as Attachment 3 of the item. The committee recommended conditional approval of this item pending a tour of the Oakland Center lower level, which was conducted after the committee meeting.

Trustee Fischer moved approval of the following recommendation:

WHEREAS, the last major improvements to the lower level of the Oakland Center occurred in 1969; and

WHEREAS, a 1995 feasibility study by the firm of Brailsford & Dunlavey confirmed the need for facility renewal, capital improvements and general corrective measures to the lower level of the Oakland Center; and

WHEREAS, student center improvements will make the university more attractive to prospective students and will address the evolving needs of today's students, and provide them with pleasant campus gathering space during the times when they are not in class; and

WHEREAS, an existing annual Oakland Center debt service (\$178,000) designated for the last Oakland Center expansion project retired as of December 1997; and

WHEREAS, the Board has approved the use of \$150,000 in Oakland Center reserve funds and \$.5 million in bond sale revenue for Oakland Center renovations; now, therefore, be it

RESOLVED, that the Vice President for Finance and Administration be authorized to execute contracts for modifications to the lower level of the Oakland Center subject to university approval of all plans, specifications, furnishings and construction schedules; with a not-to-exceed budget of \$1,470,200 for demolition and construction and \$503,895 for fees, furnishings, equipment and contingencies (total project cost of \$1,974,095); and consistent with schematic design as presented to the Board on this date and on file with the General Counsel and Secretary to the Board; and, be it further

RESOLVED, that Oakland Center modifications in the not-to-exceed amount of \$1,974,095 be funded by the university from three sources:

- 1) \$150,000 from Oakland Center Reserves approved by the Board on April 3, 1997,
- 2) \$.5 million from general revenue bond sale, as approved by Board on August 7, 1997, to finance \$11.65 million in capital projects, and
- 3) \$1,324,095 internal loan at the Oakland University internal borrowing rate adjusted semiannually and repayable over ten years through an extension of the existing \$178,000 Oakland Center debt service; and, be it further

RESOLVED, that the Office of the General Counsel shall review all contracts prior to execution and that the contracts shall conform to all university policies.

Trustee Sharp seconded the motion for approval of the recommendation.

Trustee Sharp moved to amend the language of the first resolved clause to read: "subject to Board of Trustees approval" instead of "subject to university approval." Trustee Baskin inquired if that recommendation would delay the normal progress of the construction. He noted that the budget and time parameters have been determined and that the university is not authorized to go beyond the committed expenditure of the resolution. Trustee Sharp asked what "university approval" means in this context, and Mr. Bissonnette stated that it meant administrative approval to proceed to execute contracts, assuming that all of the contract conditions are met. Trustee Fischer commented that to request that the university return to the Board for construction process approval is inconsistent with Board policy.

Trustee Sharp removed his motion to amend, and referred to the last resolution, which designates "that the contracts shall conform with all university policies." He cautioned the university to pay closer attention to the purchasing policy regarding bidding for projects over \$10,000. President Russi asked Ms. Gerrits to clarify that policy for the Board, and Ms. Gerrits stated that the university administrative Purchasing Bid Procedure requires the Purchasing Department to "solicit a minimum of five sealed bids for purchases of \$10,000 or more," and that "at least one of the companies solicited shall be a minority firm, when qualified firms exist."

The motion was unanimously approved by those present.

C. Food Service for Oakland University's Meadow Brook Hall

Trustee Fischer stated that two years ago, after a competitive bidding process, the university entered into an agreement with Executive Gourmet, Inc. (d.b.a. Cregar Enterprises) to provide food service to Meadow Brook Hall. As part of this agreement, there are minimum group size requirements for both university and non-university related events. Meadow Brook Hall is used extensively as an important place to entertain on behalf of the university; however, with the minimum size requirements, the university does not have the flexibility needed to provide those activities. Based on discussions with Cregar, the university is proposing a modification to the existing contract terms waiving the minimum group size requirements of 10 for lunch and 20 for dinner for the Office of the President and reducing it by 50 percent for the Offices of Vice Presidents and Deans, with an extension of the contract for four years through

May 31, 2005 to allow time for Cregar to make up for the economic impact of those changes.

Trustee Fischer moved approval of the following recommendation:

RESOLVED, that the Vice President for Finance and Administration is authorized to execute an amendment to and extension of the Agreement for Food Service for Oakland University's Meadow Brook Hall between Oakland University and Executive Gourmet, Inc. (d.b.a. Cregar Enterprises). The amendment will provide that minimum group size requirements will be eliminated for events of the Office of the President of Oakland University and reduced for events of the Offices of Vice Presidents and Deans. The contract will be extended, with a new expiration date of May 31, 2005. All other terms and conditions of the Agreement are to remain unchanged; and, be it further

RESOLVED, that the contract shall be reviewed by the Office of the General Counsel prior to execution and shall conform to all university policies.

Trustee Nicholson seconded the motion for approval of the recommendation. The motion was approved with six affirmative votes and one negative vote cast by Trustee Sharp.

D. Authorization to Charter Public School Academy

Trustee Fischer stated that even though this item was not reviewed by the committee, the administration wishes to bring it forward for Board review and approval. He called on Dr. Cronn to present the university's recommendation to charter a public school academy.

Dr. Cronn stated that the administration appreciates the indulgence of the Board in reviewing this recommendation. She noted that at the time of the committee meeting, the university did not have all of the information needed to make a recommendation on Summit Academy North (SAN). Since that time, the university has received additional information and prepared the recommendation. Dr. Cronn reported that the Public School Academy Advisory and Research Committee (PSAARC) rated this academy very highly. PSAARC requested that the proposal be brought to the Board as soon as possible for approval to allow the academy to proceed to be able to open their doors in the fall of 1998. SAN is the second Summit academy to operate in Wayne County. Flatrock Summit Academy was chartered by Central Michigan University (CMU) in 1996, and has been operational for two years. Flatrock Summit is now a K-8 school with over 400 students and a very large waiting list of 150-200 students. The Flatrock

site was built to suit the needs of the students and community and is also considered an exemplary school by both CMU and the State of Michigan. Since CMU chose not to charter any public school academies during the 1998-99 year, SAN has applied to Oakland University, at CMU's recommendation, to open a second academy that would accommodate the students on the waiting list. SAN plans to build to suit, similar to the Flatrock location, in a site central to those students and parents.

Dr. Cronn also noted that SAN was originally submitted to OU as "Southgate Summit Academy" per Exhibit A-1. It has since been renamed Summit Academy North, per Exhibits A and B, because the applicant negotiated the purchase of land in Taylor instead of Southgate as originally proposed.

Dr. Cronn added that the following individuals were present on behalf of SAN: Ms. Alison Cancilliari, SAN applicant; Dr. Michael Wituki, Helicon Associate Management Company; Ms. Theresa Cancilliari, SAN Secretary; and Ms. Marie Maci, SAN Principal. Dr. Cronn also stated that Ms. Angelete Melhado, Director of Urban Partnerships and Charter School Academies, and Dr. Mary Otto, Dean of the School of Education and Human Services, were present to address questions from the Board.

Trustee Fischer moved approval of the following recommendation:

WHEREAS, the School Code of 1976, as amended (the "Code"), permits the Board of Trustees of Oakland University (the "Board") to authorize the establishment from time to time of public school academies meeting the requirements of the Board and the requirements of applicable law; and

WHEREAS, on October 5, 1995, the Board approved the Oakland University Policy on Public School Academies and Criteria for the Evaluation of Applications; and

WHEREAS, the Board has received the application of the persons or entities on behalf of the public school academies identified in Exhibit A to this Resolution (each, a "Public School Academy"); and

WHEREAS, in consideration of the resources available for the proposed Public School Academy, the population to be served by the Public School Academy, and the educational goals to be achieved by the Public School Academy, the Board has determined that it is in the best interests of Oakland University and the State of Michigan to approve the application of each Public School Academy identified in Exhibit A and more fully described in Exhibit A-1; now, therefore, be it resolved as follows:

1. The application submitted by each Public School Academy listed in Exhibit A and described in Exhibit A-1, copies of which are on file with the Secretary to the Board of Trustees, meets the requirements of the Board and of applicable law.
2. The Board hereby approves the application of each Public School Academy listed in Exhibit A and described in Exhibit A-1.
3. The Board hereby approves the Articles of Incorporation of each Public School Academy listed in Exhibit A, copies of which Articles of Incorporation are on file with the Secretary to the Board.
4. The Board hereby appoints for each Public School Academy listed in Exhibit A the initial Boards of Directors as described in Exhibit B.
5. The Board hereby approves the form of Agreement to Organize and Administer a Public School Academy (the "Agreement") on file with the Secretary to the Board, and hereby further directs as follows:
 - a. The university administration shall negotiate and finalize an Agreement for each Public School Academy, substantially in the form attached and on file with the Secretary, with such changes as shall be required or authorized by the Code, and the terms of the Agreement shall be no longer than 10 years from the date of this Resolution and no less than 3 years from the date of this Resolution.
 - b. Each Agreement shall be reviewed by the General Counsel or her designee prior to execution and shall conform to all university policies and the law.
 - c. The President of the university shall execute and deliver copies of the contract between the Board and the Public School Academy.
6. In accordance with Section 506 of the Code, the Board hereby authorizes the Public School Academy to employ or contract with personnel as necessary for the operation of the Public School Academy, and further authorizes the Public School Academy to prescribe the duties of and fix the compensation for such personnel, subject to applicable laws governing the employment of public school employees, and within the limitations specified in the Agreement.

The motion was approved with six affirmative votes and one negative vote cast by Trustee Baskin. Trustee Baskin then requested a closed session prior to or after the April 2, 1998, Board meeting, to discuss the written legal opinion of counsel concerning the university's potential for liability with respect to charter schools.

VII. Other Items that May Come Before the Board

A. Student Liaisons Report on Proposal to Amend Board Resolution on Student Liaisons

Student Liaisons Bridget Green and David Lingholm presented a report on a proposal to amend the Board Resolution on Student Liaisons to change the position to a two-year staggered term in order to allow more time for the liaisons to acclimate to the Board and the variety of issues that the Board encounters. The proposal will be presented to the March meeting of the University Affairs Advisory Committee and to the April meeting of the Board. The liaisons explained the process they followed to define their role as it pertains to the Board and the university community. They also recommended steps for future student liaisons to take, including updating the Board and students on relevant university issues.

B. Status Report on Academic Computing Implementation and Technology Performance

Dr. William W. Connellan, Vice Provost, stated that last June the Board approved two major projects to expand and upgrade the campus network and to implement the Banner Administrative Suite for finance, human resources, and student and financial aid systems. At that time, the Board requested that the administration report biannually on the implementation and performance progress. Dr. Connellan made a power point presentation highlighting the following information:

- **Objectives with '97 Projects**

- Increase Capacity of OUNet
- Universal Connections to OUNet
- Move Administrative Systems to OUNet
- Implement New Administrative Systems
- Focus on Improved Student Service

- **OU Networking History**

Coax Network for Administrative Systems - 1985
OU Merit/Michnet Member - 1985
Fiber Backbone for OUNet - 1991
OU Established MoaNet - 1994
OU Merit Class I Member - 1996
Board Approval of New OUNet - 1997

- **OUNet History**

Approved by Board in 1989
Implemented in 1991
Created Campus Fiber Backbone
Between Building Connections Only
Internal Building Wiring -- 1994-97
Final Campus Connections - 1997-98

- **Expanding OUNet**

Fix Existing OUNet	10/97
Add Administrative systems to OUNet	11/97
Replace Old Equipment	01/98
Expand Existing OUNet	01/98
Connect New Users to OUNet	Winter 98
Add New High-Speed Backbone	Summer 98
Split Academic/Administrative into Subnets	Summer 98

- **Connections to OUNet**

Campus Offices	91-98
Classrooms	96-98
Computer Labs	91-98
Modem Pool Upgrade	Winter 98
Plug-in Capacity in Library (to allow students to plug in lap tops)	Summer 98

- **What's on OU Fiber Backbone**

- OUNet Data Network -- AcadNet
- OUNet Data Network -- AdminNet
- OUVideoNet
- Library Endeavor System (June 1998)
- Environmental Controls System
- Fire Alarm System
- Internet Link Via Merit

- **Banner Project**

- New Administrative Systems
 - Student Records
 - Financial Aid
 - Finance
 - Human Resources
- Client-Server Packages
- Eliminate Hardware Outsourcing

- **Target Implementation Dates**

- Student System 03/98 -- 08/99
- Financial Aid 01/99 -- 03/99
- Finance 07/98 -- 07/99
- Human Resources 03/98 -- 07/99

- **Six-Month Progress Report**

- Signed Banner Contract
- Purchased Initial Hardware
- Installed Banner Software
- Selected OU Project Teams
- Selected Faculty Consultants
- Created Training Lab
- Initiated Training
- 2200 hours of OU Staff Training to Date

- **Six-Month Report**

- SCT Consultant Hired
- Data Base Consultant Hired
- OU Data Base Administrator Identified
- Created Banner Technical Environment
- Campus Communications Plan in Place
- Fix and Expand OUNet
- Connect New Users
- Finished Wiring Most Buildings

- **The Next Six Months**

- Finish Core SCT Training
- New User Training
- Conversion Activities
- Operations External Review
- Part 1 of Student System in Production
- Applicant Tracking in Production (Human Resource)
- General Ledger in Production
- Human Resource Full Project Underway
- Phase II of Network Upgrade Complete
- Supplemental Staffing in Place
- Modem Pool Expanded
- Plug-in Capacity Ready for Fall

- **Conclusion ●**

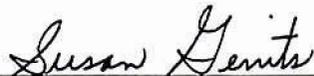
- Very Complex Projects
- Very Aggressive Timetables
- Change in Campus Practices
- Extensive Campus Participation
- All Milestones to Date on Time
- Budget on Target

Vice-Chairman Doyle thanked Dr. Connellan for his report.

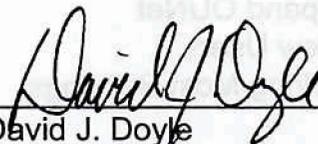
Trustee Nicholson, seconded by Trustee Pawley, moved adjournment of the meeting. The motion was unanimously approved by those present. The meeting adjourned at 4:20 p.m.

Submitted,

Approved,



Susan Gerrits
General Counsel and
Secretary to the Board of Trustees



David J. Doyle
Vice-Chairman

PUBLIC SCHOOL ACADEMY APPLICANT
for OU Board Approval on 2/5/98

Summit Academy North

Applicant: Alison Cancilliari
29235 Lowell Street
Gibraltar, MI 48173

PSA Application Summary #015

Date: 12/1/97

PSA Name: Southgate Summit Academy

Applicant(s): Alison Cancellari

Day Phone: (313)379-6810

29235 Lowell St.

Eve. Phone: (313)675-0921

Gibraltar, MI 48173

Fax: (313)379-6745

Status/Type: New start-up

Academy Focus: Quality choice to neighborhood parents. Multi-age/grade learning via group instruction; integrated technology; and lots of parent involvement.

Proposed Opening Date: August 28, 1998

Proposed Location: Southgate

Grade Level/Projected Student Enrollment: K-5; 200 year 1, 400 year 2, 450 year 3

Mode of Operation: Helicon Mgmt. Co. (M. Wituki) Number of Board Members: 5

Curriculum Plan: Integrated, computerized, multi-age "non-graded" learning environment. Language Arts, Mathematics, Science, Social Studies, Computers.

Extended school year program; 4½ day structured week for staff collaboration and development.

Instructional Strategies: Monitor social/emotional development of students, child-centered classroom, portfolio development, hands-on technology experience

(transitioning to the abstract)- Computers for students in every room with large screen Gateway computer/monitor for instructor. Multi-grade groups allow students to remain

with instructors for at least 2 years. Learning centers; special ed. student inclusion (approx. 10% of current population). Lots of para-pros and parent volunteers.

Applicant Interview Observations/Comments: Wonderful visit to existing Summit Academy in Flat Rock (chartered by CMU). This began Summit's 2nd year with over 400 students (K-8) with waiting list of 150-200 [Note: Started with 200 in K-5 first year].

Lot's of technology, hands-on activities, parent volunteers. Use of internet with network school software developed just for teachers. Adult-student ratio: 23-25 to 1 with

instructors: 12-13 to 1 with para-pros/volunteers. Special ed students doing better than in their previous schools. Already have waiting list of parents, some of whom currently

transport students from Taylor & Monroe areas. [Note: this was original reason for 2 other applications in this area. However, applicant decided to concentrate only on Southgate for now.]

Building site will be built to suit same as Flat Rock location. Already have finances/resources required to build site and manage until state aid funds kick in. Helicon

Management Co. currently functions as C.O. with regard to personnel, payroll, benefits, budgeting, legal implications, grant applications, etc. Applicant plans to function as

Director (for both sites) if chartered. Principals will be assigned to each site.

PSA Coordinator Recommendation: Excellent candidate. I was very impressed with Summit's existing operation - active learning, energetic students and teachers, lots of

parent support, research-based activities, and innovative 'hands-on' instruction. Also, excellent reputation in community - applicants ready to build now. What's happening in

this school WORKS!!

PSAARC Recommendation: 11/11/97 PSAARC meeting resulted in a unanimous recommendation of this application to continue to Phase 2 (OU senate review). Applicant

has been asked to submit 25 additional copies of application by 12/8/97 for distribution to senate committees.

University Senate Comments/Recommendation: 1/8/98 senate meeting resulted in recommendation to President and OU board for approval at the 2/5/98 board meeting.

SUMMIT ACADEMY NORTH
Proposed Board of Directors

1. Janett Kay Eno
Assistant Manager, Paul's Pizzeria
13132 Peach Street
Southgate, MI 48195
2. Leann Hedke
Educator (Master's Degree in Elementary Ed.)
14351 Stoefflet
Gibraltar, MI 48173
3. Kenneth Alan Naysmith
Automotive Mechanic, Gonyea Auto Supply, Inc.
3270 Charles
Trenton, MI 48183
4. Dale Robinson
Certified Financial Planner, The Franklin Companies (also former H.S. math teacher).
27155 Bryan Blvd.
New Boston, MI 48164
5. Jessica Lynne Serbantez
Media Specialist, M.J. Management
35863 Rolf Street
Westland, MI 48186