

**Minutes of the Formal Meeting  
of the  
Oakland University Board of Trustees  
August 2, 2000**

**Present:** Chairperson David J. Doyle; Trustees Henry Baskin, Robert N. Cooper, Penny M. Crissman, Louis Grech-Cumbo and Ann V. Nicholson

**Absent:** Trustee David T. Fischer and Rex E. Schlaybaugh, Jr.

**Also Present:** President Gary D. Russi; Vice Presidents Louis Esposito, Lynne C. Schaefer, and Mary Beth Snyder; Acting Vice President Geoffrey C. Upward; General Counsel and Secretary to the Board of Trustees Victor A. Zambardi; and Administrative Assistant Rhonda G. Saunders

### **I. Call to Order**

Chairperson David J. Doyle called the meeting to order at 2:12 p.m. in the Gold Rooms of the Oakland Center.

### **II. President's Report**

- Ms. Terry Ross and Ms. Jenny Cloutier were recognized as the June and July Employees of the Month, respectively.
- Dr. Jacqueline Lougheed, Professor, Curriculum, Instruction and Leadership, was recognized for her 32 year career at Oakland University. During that time, Dr. Lougheed has been actively involved in research projects that impact upon teaching and learning and in-depth exploration of women leaders. Her longitudinal study on attitudes toward women in leadership positions is based on an overview of a century of literature and research relative to women leaders, yielding important findings and significant shifts in perceptions. Dr. Lougheed's research has been published by peer reviewed journals and leading professional organizations.

- Dr. Susan Wood, Professor of Art History, was recognized for her significant contributions to the field of Roman portrait sculpture both nationally and internationally. Dr. Wood's work has been published in highly regarded, peer-reviewed journals, such as the *American Journal of Archaeology*. She has published two major books on ancient Roman portraiture: *Roman Portrait Sculpture, A.D. 217-260* and *Imperial Women, a Study in Public Images, 40 B.C.-A.D. 68*. Dr. Wood has spoken on Roman sculpture at the Archaeological Institute of America, the J. Paul Getty Museum and Yale University. She is also the editor of the newsletter *Classical Society of the American Academy in Rome*, sponsored by the College of Arts and Sciences.
- The Summer 2000 official headcount is 3,997, for an increase of 200 students (5.3%) over Summer 1999 enrollment. Credits are up by 2% and FYES by 1.4%. In addition, Oakland University is expecting a record Fall 2000 enrollment.
- As of July 27, 2000, undergraduate FTIACS and transfers have increased in new admissions by 11% and 18% respectively. In addition, residence halls reservations indicate full capacity.

Chairperson Doyle thanked President Russi for his report and congratulated the honorees for their great service to the university.

### III. Treasurer's Report

Ms. Lynne C. Schaefer, Vice President for Finance and Administration, stated that Ms. Crissie L. Tewell, Managing Director, Commonfund Securities, will present the year-end report on the endowment fund investments when she arrives from the airport.

Ms. Schaefer presented the following highlights:

#### Pooled Cash Investments

- The pooled cash investments for fiscal year 2000 had a total value of \$35,884,004, generating a rate of return of about 4.35%. Attachment 2, Analysis of Pooled Cash Investment Activity Fiscal Year Ended June 30, 1998, 1999 2000, demonstrates the short term, short fixed, intermediate fixed and equity income investments throughout the year. (Attachment 2 is on file in the Board of Trustees office.)
- In each category, the investments in the short and intermediate fixed accounts outperformed the benchmarks in the marketplace.

- Last October, all of the university's funds were removed from the equity investments for the pooled cash and placed in short and intermediate term investment accounts, which proved to be a good decision based on value funds performance in the benchmarks.

### **Implementation of New Chart of Accounts**

- On July 1, 2000 a new chart of accounts was implemented to accompany the SCT Banner Finance System software. The new chart of accounts will provide more detailed and specific information in areas such as financial performance, allocation of funds, and year-end balances.

### **Construction Updates**

- The Business and Information Technology (BIT) building is now substantially complete, with move in scheduled to begin August 7, 2000.
- Through a competitive selection process, J.M. Olson Co. has been selected to perform preconstruction services for the Education and Human Services (EHS) building project. The Building Committee is working with Duce Simmons Associates, the design team, to do predesign work, develop a guaranteed maximum price, and price out the schematic designs. The administration plans to return to the Board for final approval in the fall.
- Status reports on other major construction projects currently underway are included in the Capital Projects Report in the Board materials. (A copy of the report is on file in the Board of Trustees office.)

Chairperson Doyle thanked Ms. Schaefer for her report.

## **IV. Reports**

### **A. Final Technology Initiatives Report**

Dr. Louis Esposito, Vice President for Academic Affairs and Provost, called on Mr. Ronald Cigna, Vice Provost, Information Technology, to present the final technology initiatives report.

Mr. Cigna highlighted the status of the following Board-approved technology initiatives:

### **Upgrade Oakland University Network (OUNET)**

- The new high-speed academic/research network (ACANET) will be available to faculty by the beginning of fall classes. This network is 10 times faster than the administrative network (ADMNET) and meets all of the goals outlined in the original project approval.
- Administrative and academic network traffic will travel on separate networks and will not affect each other. This will improve the effectiveness of both networks and provide better service to all members of the campus community.
- Security "firewall" servers have been installed on both networks to improve security and prevent unauthorized access.

### **Implement SCT Banner2000**

- The Student Records, Financial Aid, Finance and Human Resources modules have been implemented and are in full use across campus. The Alumni/ Development module will be implemented at the end of October.
- The web products have been installed and should be rolled out over the next year. Once fully implemented, they will improve access to Banner data and allow certain data to be viewed and updated by the person described in the data (student, employee, alumni).
- Banner interfaces to Endeavor, Exeter, the At&T Card ID System, and the OU Registry have been implemented.
- Oakland discontinued its association with ACS/Genix in December of 1999. All administrative processing is now done on campus.

### **Improve Student Services**

- Access to the Voice Response Unit (VRU) for telephone registration and student status has been doubled from 24 telephone lines to 48 lines.

- The number of modems available to students has increased to 244 from 166, with 94 modems available that operate at 56kbs.
- Web access for students will be implemented this year.

### FY2000-2001 Plans

- The university plans to continue to rollout the Banner web products for faculty and advisors, executives, students, employees, Alumni/ Development and strategic enrollment management. The Alumni/ Development module will be implemented by the end of October.
- Banner interfaces will be developed for the golf course automated time clock system and PASS, the Meadow Brook Theatre ticketing system.
- The current Banner system will be upgraded over the next two years with Banner 4.0. Thereafter, it will be upgraded with Banner 5.0 and then Banner 6.0, which will be a complete rewrite.

### Budget

- The approved budget was \$4,504,561, with \$4,478,209 spent for expenditures to date.

In addition to infrastructure in the telephonic system, Trustee Louis Grech-Cumbo asked what the future strategic application of computing is for the university and what steps will be taken to remain competitive in the delivery of education. Dr. Louis Esposito, Vice President for Academic Affairs and Provost, replied that an Information Technology Strategic Plan Task Force has been created, consisting of faculty, students, and staff, to determine Oakland University's future needs in terms of teaching, research, and administrative technology.

Trustee Baskin asked whether the university will be able to accommodate on-line instruction through SCT Banner in the future and how the university's technology rates competitively with peer institutions. Mr. Cigna responded that the infrastructure will be in place by the winter term to support on-line courses. Dr. Esposito added that a dozen on-line courses are currently in development for the winter term. He noted that the university is developing on-line versions of many of the introductory level courses, that come in multiple sections, to provide students with the option of either taking a course on campus or on-line. Dr. Esposito stated that although some universities are more

advanced in this area, Oakland University will have a major set of course offerings within the next two to three years.

In response to a question posed by Trustee Grech-Cumbo on the cost to maintain the technology initiatives, Mr. Cigna stated that the maintenance phase costs are approximately 15% of the initial project cost. Dr. Esposito stated that, in addition to the base budget for information and instructional technology, the current budget has \$900,000 allocated for technology initiatives. He added that the university is very serious about the level of technology on campus, so a significant amount of money is budgeted annually compared to its peers.

Chairperson Doyle thanked Mr. Cigna for his report.

### **III. A. Treasurer's Report - Endowment Fund Investments**

At this time Ms. Schaefer called on Ms. Crissie L. Tewell, Managing Director, Commonfund Securities, to present the Executive Summary Report on Oakland University's endowment fund investments with Commonfund. Ms. Tewell gave a brief summary of Commonfund, noting that the Commonfund primarily invests endowment money for educational institutions (colleges, universities and foundations). Since 1970, Commonfund has focused on the trends within the endowment market and how they impact those institutions. Ms. Tewell explained that Commonfund membership benefits include investment management programs, risk management, member consultation, administration and reporting, member communications and educational programs. She stated that under the member consultation, she plans to work more closely with the university in the next several months to determine where the portfolio has been, whether and how the portfolio should be changed and how a change would impact specific university goals.

Ms. Tewell reported the following highlights of the university's portfolio, including equities and fixed income performance:

- Oakland University's Commonfund accounts have grown significantly within the current strong equity market based on the good portfolio equity weight and broad diversification.
- There has been a tremendous amount of growth at Commonfund based on market changes and extreme volatility.

**Multi-Strategy (complete portfolio solutions) versus Targeted Approach (focused solutions)**

- Oakland University is currently invested in a multi-strategy approach consisting of seven equity strategies in one pool. The university has access to about 30 specialists in the area of each of those strategies in one fund.
- Based on the university's current standing within those strategies, it may want to take a more targeted approach with Commonfund for greater portfolio performance.

**Multi-Strategy Equity**

- Oakland University's investment blend in multi-strategy equity has served the university well. It includes core equity, growth equity, value equity, hedge, small cap equity, international, etc.
- This mix gives the university diversification for the down market and access to managers that had very strong performance in the very strong market.

**Multi-Strategy Equity Fund - Net Strategy Returns Year Ended June 30, 2000**

- Oakland University's multi-strategy equity fund net of fees performed well last year, especially in the international equity fund.
- With the exception of the value equity fund, the university's multi-strategy equity investments significantly outperformed the relative benchmarks.
- To further improve that performance, Commonfund recommends a review of Oakland University's strategies to determine if the portfolio weights match more closely to the risk or volatility concerns on the endowment side.

Trustee Baskin questioned the need to review Oakland University's endowment investment portfolio, given its current high performance. Ms. Tewell replied that as schools, such as Oakland University, get larger in endowment size, they tend to want to take a more "hands on" or "proactive" account management approach with how their allocations are set up. She suggested that, if Oakland University wanted to take a more

proactive approach in its asset allocation decisions, then the Commonfund is probably not the right fund for the university. Ms. Tewell noted that, given Oakland University's risk reward needs, the Commonfund could break apart current allocations and recommend a more appropriate strategy mix such as crafting a very diversified long-term portfolio. Trustee Nicholson supported Ms. Tewell's proposal to review Oakland University's investment strategy to determine whether it should stay with a multi-strategy approach.

Chairperson Doyle asked Ms. Schaefer if she plans to return to the Board with portfolio investment recommendations. Ms. Schaefer replied that recommendations will be presented to the Board after thorough discussions this fall with the Board's Investment Subcommittee on active versus passive investment approaches and whether an investment advisor should be contracted to assist in an asset allocation strategy.

Trustee Baskin suggested that it may be beneficial to also have Commonfund review the university's treasury management. Ms. Schaefer concurred with his recommendation, noting that she has already been communicating with Commonfund on the university's treasury management product.

In response to a question posed by Trustee Cooper, Ms. Tewell stated that Oakland University has invested in the Commonfund equity programs since 1994, and in the fixed income programs since 1989. She added that the university has had a very rich history in the Commonfund.

Trustee Cooper asked what the university's endowment investment mix is, and Ms. Schaefer replied that the endowment policy is at 70% in the multi-strategy equity fund and 30% in the multi-strategy bond fund. She noted that, although the percentages may vary slightly, the university balances to the 70/30% mix. Trustee Grech-Cumbo requested that the Board be provided a copy of the investment policy on risk management that governs these investments. Ms. Tewell commented that the Commonfund rebalances the portfolio on a monthly basis within the university's broad upper end asset allocation of 80%.

Trustees Grech-Cumbo and Cooper inquired whether an in-house investment advisor, versus an outside consultant, should be hired to provide a more aggressive and proactive investment management approach. Ms. Tewell replied that most institutions do not hire in-house investment managers. Ms. Schaefer added that contracting with an outside investment manager could be a wise move, since the manager has the option of recommending a wide range of investment possibilities, from staying with Commonfund's multi-strategy approach where the university's money is invested in a

diversified portfolio, to selecting individual fund managers to invest the university's money.

President Russi commented that several years ago the Oakland University Foundation directors decided to contract with an investment consultant who recommended a move from the Commonfund to a fund manager. The Foundation's performance experience has been positive since that move.

Ms. Schaefer added that she is not unhappy with Commonfund, but noted that enough time has passed and the university's endowment investments have grown to an appropriate size where the university needs to make some informed decisions about how to proceed.

Chairperson Doyle thanked Ms. Tewell for her report.

### **B. Campus Master Planning Initiative Status Report**

Ms. Schaefer stated that in March 1999 the Board of Trustees authorized the administration to proceed with a Campus Master Planning initiative. The administration was asked to return in March 2001 with its recommendations.

Ms. Schaefer presented the following highlights on the status of the Campus Master Planning Initiative process.

#### **Schedule of Activities to Date**

- A university-wide Master Planning Task Force was formed last year consisting of faculty, staff, and students and co-chaired by Dr. Esposito and Ms. Schaefer.
- An oversight Master Planning Committee was also formed last year consisting of Trustees Crissman and Grech-Cumbo, President Russi, Dr. Esposito, and Ms. Schaefer.
- Progress reports were presented by the task force to the Master Planning Committee in January and July of 2000.
- An Ad Hoc Parking Committee was formed, with widespread campus representation, to address numerous parking issues.

- The comprehensive master planning process is driven by the Oakland University mission, vision, and strategic goals.
- The Master Plan will serve as a useful tool in:
  - making future management decisions about facility requirements and siting on campus;
  - planning and designing new and renovated facilities;
  - providing a logical and systematic way of developing the campus in the future; and
  - serving as the basis for long-term capital planning on campus and for the annual capital outlay budget submissions that are sent to the state.
- The university is first working internally on the Master Plan, and then an outside design firm will be hired to produce the visual portion of the plan.

Ms. Schaefer stated that the task force has drafted a set of master planning principles to provide a very broad level of policy guidance for future campus physical development in consultation with the campus, external groups, and the Master Planning Committee. She highlighted the following Physical Master Planning Principles (Attachment 2) created by the task force:

- The physical master plan shall give priority to the needs of the academic mission of Oakland University.
- Oakland University's 1,500 acres are a valuable and finite resource which should not be developed in its entirety.
- The campus shall be developed around a single academic core clustered to encourage and give preference to pedestrian traffic.
- A well designed principal campus entrance, including an information kiosk, should be developed so people can easily locate their destinations.
- Outdoor gathering areas, such as around Beer Lake, are part of the campus identity and provide informal opportunities for community gathering.

- Facilities should anticipate and support changing technologies to remain competitive.
- There should be a critical mass of student housing of at least 500 to 1,000 beds added to the campus, to create a vibrant spirit of student life.

(Attachment 2 is on file in the Board of Trustees office.)

Ms. Schaefer also highlighted the following Master Planning Design Principles (Attachment 3) created by the task force to assist in decisions on the appearance of new buildings and facilities:

- Future development of the campus should maintain the rural/green belt around the outside of the campus as a differentiating feature between Oakland University and the surrounding community.
- The circulations systems should separate vehicular and pedestrian traffic, confining vehicular traffic primarily to the perimeter of the academic campus and pedestrian traffic to the academic core of the campus.
- New buildings should be a minimum of three stories with possible higher profiles, such as the Science and Engineering Building tower, since additional height uses less land and provides visibility to the outside community.
- Building materials should be compatible with existing building materials; be fully and conveniently accessible; incorporate the needs of technology; and provide indoor and outdoor spaces for students to gather.

(Attachment 3 is on file in the Board of Trustees office.)

Ms. Schaefer noted that the campus community will be consulted on the physical and design principles in the fall.

Ms. Schaefer reported that, since the Master Plan must flow from the Academic Plan of the university, another major task has been the creation of an Enrollment Planning Council to develop an Academic Plan. The Enrollment Planning Council was formed last fall, and a report was presented to the task force in the spring. The Parking Committee also provided a preliminary report to the task force in April, and based on that report, the university selected Walker Parking

Associates to do a comprehensive study of the university's parking needs for the future, including the possibility of constructing parking structures on campus.

Ms. Schaefer then reported that the task force has begun to identify future building sites on campus and to suggest future uses for those sites. She referred to the site maps displayed in Attachment 4, Main Campus Open Space Preservation & Potential Parking Garage Sites, and Attachment 5, Main Campus Potential Building Sites. (Attachments 4 and 5 are on file in the Board of Trustees office.)

Ms. Schaefer noted that the following sites were identified by the task force: campus:

- The area around Beer Lake should be considered an open space that needs improvement to make it more of a public outdoor meeting area for students, faculty and staff.
- The front mall entrance of the university should also be considered an open space where no buildings should be constructed.
- The upper and lower playfields, used for the Athletics Department, on-campus recreational purposes, and rental purposes, should be maintained in their current state.
- Three potential sites have been identified for parking garages: the south area by the Science and Engineering Building; the northern end of campus, and Parking Lot 1.
- Dormitory or suite-style housing should be placed between Graham Health Center and Vandenberg Hall around Beer Lake.
- Other sites identified were two potential sites framing the front entrance for Science and Engineering, Health Sciences, and Nursing; expansion sites connected to the BIT building; a site in the center of campus; a site further south for a performing arts facility connected to Varner Hall; sites along Pioneer Drive for the EHS building; and an expansion site connected to the Buildings and Grounds Facility Service building.

### Remaining Tasks

- Prior to the March 2001 Master Planning deadline, the task force will consult with the campus community on the design principles and potential development sites, receive input from the Parking Committee after campus consultation, receive input from the utilities consultant on infrastructure issues, and ultimately develop and design a detailed Master Plan.

Trustee Baskin suggested that the final Master Plan incorporate a map of the entire campus for a better frame of reference. Ms. Schaefer stated that, although the task force has focused on the academic core, the final plan will include a map of the entire campus.

Chairperson Doyle thanked Ms. Schaefer for her report.

### V. Roll Call

Mr. Victor A. Zambardi, General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All of the Board members were present except Trustees David T. Fischer and Rex E. Schlaybaugh, Jr., and, therefore, a quorum was present.

### VI. Action Items

#### A. Consent Agenda

Chairperson Doyle presented the following recommendations:

#### 1. Approval of the Minutes of the Meeting of June 8, 2000

#### 2. Approval of University Personnel Actions

##### New Appointments

Aigbedo, Henry, Assistant Professor of Operations Management, effective August 15, 2000 (\$75,000) (New appointment filling a vacant authorized position)

Baker, Susan, Special Instructor in Communication, effective August 15, 2000 (\$30,000) (New appointment)

Becker, Patricia Anne, Special Instructor in Rhetoric, Communication and Journalism, effective August 15, 2000 (\$30,000) (New appointment)

Bouchaffra, Djamel, Assistant Professor of Engineering, effective August 15, 2000 (\$66,000) (New appointment filling a vacant authorized position)

Bryant-Friedrich, Amanda, Assistant Professor of Chemistry, effective August 15, 2000 (\$50,000) (New appointment filling a vacant authorized position)

Deng, Xiaodong, Instructor in Management Information Systems, effective August 15, 2000 (\$73,000) (New appointment filling a vacant authorized position)

Discenna, Thomas, Special Instructor in Communication, effective August 15, 2000 (\$30,000) (New appointment)

Eis, Andrea, Special Instructor in Art History, effective August 15, 2000 (\$30,000) (New appointment)

Fine, Margaret, Special Instructor in Chinese, effective August 15, 2000 (\$30,900) (New appointment)

Guessous, Laila, Assistant Professor of Engineering and Computer Science, effective August 15, 2000 (\$65,000) (New appointment filling a vacant authorized position)

Haar, Catherine, Special Instructor in Communication, effective August 15, 2000 (\$30,000) (New appointment)

Hay, Kellie, Assistant Professor of Communication, effective August 15, 2000 (\$42,000) (New appointment filling a vacant authorized position)

Kitchens, Marshall, Assistant Professor of Rhetoric, effective August 15, 2000 (\$40,500) (New appointment filling a vacant authorized position)

Kruk, Serge, Assistant Professor of Mathematics and Statistics, effective August 15, 2000, (\$51,000) (New appointment)

Kubicek, Paul, Assistant Professor of Political Science, effective August 15, 2000 (\$44,000) (New appointment filling a vacant authorized position)

Liu, Qingchong (John), Assistant Professor of Engineering, effective August 15, 2000 (\$71,000) (New appointment filling a vacant authorized position)

McCloskey, Linda, Special Instructor in English, effective August 15, 2000 (\$30,000) (New appointment)

Mitchell-Gielegem, Anne, Assistant Professor Nursing, effective August 15, 2000 (\$48,000) (New appointment filling a vacant authorized position)

Oden, Sherri, Associate Professor of Education (without Tenure), effective August 15, 2000, (\$58,000) (New appointment)

Penprase, Barbara, Assistant Professor Nursing, effective August 15, 2000 (\$48,000) (New appointment filling a vacant authorized position)

Rajagopalan, Balaji, Assistant Professor of Management Information Systems, effective August 15, 2000 (\$77,500) (New appointment filling a vacant authorized position)

Rieger, Ingrid, Assistant Professor of German, effective August 15, 2000 (\$39,000) (New appointment filling a vacant authorized position)

Ruegg, Erika, Assistant Professor of Education (without Tenure), effective August 15, 2000 (\$42,000) (New appointment)

Schweitzer, Linda, Assistant Professor of Chemistry, effective August 15, 2000 (\$50,000) (New appointment)

Scott, Chaundra, Instructor of Education, Human Resource Development, effective August 15, 2000 (\$38,000) (New appointment)

Spagnuolo, Anna, Assistant Professor of Mathematics and Statistics, effective August 15, 2000 (\$52,000) (New appointment)

Wells, James, Assistant Professor of Musical Theatre, effective August 15, 2000 (\$38,000) (New appointment)

Administrative Appointments

Andersen, Wallis May, from Associate Professor of Rhetoric and Chairperson of Rhetoric, Communication and Journalism to Associate Provost, effective August 1, 2000 through July 31, 2001, (\$78,074)

Dean – Effective August 15, 2000 through August 14, 2005:

<u>College/School</u>	<u>Dean</u>	<u>Term</u>
College of Arts and Sciences	David J. Downing	2nd
School of Education and Human Services	Mary Otto	2nd

Administrative Changes of Status

Disend, David, from Vice President for University Relations, to Special Assistant to the President, in accordance with the First Amendment to Agreement Between Mr. David Disend and Oakland University

Upward, Geoffrey C., from Director of Communications and Marketing, to Acting Vice President for University Relations and Executive Director of Oakland University Foundation, effective July 12, 2000, with a monthly stipend of \$1,500

Changes of Status

Bhargava, Mukesh, from Associate Professor of Marketing to Associate Professor of Marketing and Chairperson of Management and Marketing, effective August 15, 2000

Howell, Sharon, from Professor of Communication to Professor of Communication and Interim Chairperson of Rhetoric, Communication and Journalism, effective August 1, 2000 through July 31, 2001

Wharton, Terry J., from Associate Professor of Management, to Associate Professor of Management and Interim Chairperson, Department of Decision Information Systems, effective August 1, 2000 through July 31, 2001

Faculty Promotions

The collective bargaining agreement with the faculty requires that certain reviews for possible promotion be completed by August 15. The following recommendations are made by the President and Vice President for Academic Affairs and Provost. Standard review processes were followed.

Reappointments (with Tenure)

Assistant Professors eligible for promotion to the rank of associate professor, effective August 15, 2000:

William Hoerr	Curriculum, Instruction Instruction	Do Not Reemploy*
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Mary McNair	Curriculum, Instruction Instruction	Do Not reemploy*
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\*Termination effective August 14, 2001

Frances Meuser	Modern Languages and Literatures	Reemploy and Promote
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Dale Nesbary	Political Science and Promote	Reemploy
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Guohua Pan	Mathematics & Statistics and Promote	Reemploy
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Christina Sieloff	Nursing and Promote	Reemploy
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Robert Wiggins	Curriculum, Instruction, Leadership	Reemploy and Promote
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Associate Professor eligible for early reemployment with tenure, effective August 15, 2000:

Terri Orbuch	Sociology and Anthropology	Reemploy and Promote
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Associate Professors eligible for reemployment as associate professor with tenure, effective August 15, 2000:

James Gavelek	Reading and Language Arts	Reemploy with Tenure
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Assistant Professors eligible for reemployment as assistant professor with tenure, effective August 15, 2000:

Catherine Vincent	Nursing	Reemploy with Tenure
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Reappointments (Probationary) – Effective August 15, 2001, through August 14, 2003:

Assistant Professors eligible for reemployment to second, two-year probationary terms as assistant professor:

Ambika Bhargava	Human Development and Child Studies	Reemploy
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Maria Cseh	Human Resource Development	Reemploy
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Margaret Early	Nursing	Reemploy
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Kathleen Emrich	Nursing	Reemploy
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James Hansen	Counseling	Reemploy
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David Kidger	Music, Theatre and Dance	Reemploy
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Michael Mitchell	Music, Theatre and Dance	Reemploy
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Diane Norris	Nursing	Reemploy
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Barbara Oakley	Engineering and Computer Science	Reemploy
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Shawn Patterson	Library	Reemploy
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Viviana Sandor	Engineering and Computer Science	Reemploy
Arline Savage	Accounting and Finance	Reemploy
Teresa Thompson	Nursing	Reemploy
Douglas Wendell	Biological Sciences	Reemploy
Mary Weller	Health Sciences	Reemploy
Joyce Wiencek	Reading and Language Arts	Reemploy

Assistant Professors eligible for reemployment to final, two-year probationary terms as assistant professor:

Patrick Dessert	Engineering and Computer Science	Reemploy
Mary Eberly	Psychology	Reemploy
Bo-Nan Jiang	Mathematics and Statistics	Reemploy
Kerro Knox 3	Music, Theatre and Dance	Reemploy
Mark Simon	Management and Marketing	Reemploy
Wen Zhang	Mathematics and Statistics	Reemploy

Special Instructors eligible for reappointment to a second two-year term:

Dikka Berven	Modern Languages Literatures	Reemploy
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Special Instructors eligible for reappointment with job security:

Sandra McClurg	Human Resource Development	Reemploy
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Correction

Liboff, Abraham, Professor Emeritus of Physics, effective August 15, 2000 (erroneously stated as effective April 6, 2000 in the April 6, 2000 Personnel Actions report)

Transfer of Primary Appointment

Hightower, Kenneth, Professor of Biomedical Sciences, Eye Research Institute, to Professor of Health Sciences, School of Health Sciences, effective August 15, 2000

**3. Approval of Recommendation of Final Undergraduate and Graduate School Reports dated April 29, 2000**

(A list of the final undergraduate and graduate school reports is on file in the Board of Trustees office.)

**4. Approval of Meadow Brook Subdivision Home Sales**

(The Meadow Brook Subdivision home sales report is on file in the Board of Trustees office.)

**5. Recommendation to Accept Gifts to Oakland University and the Oakland University Foundation for the Period of May 1 through May 31, 2000, and to Accept Grants and Contracts to Oakland University for the Period May 27, 2000 through July 1, 2000**

(A list of the gifts, grants, and contracts is on file in the Board of Trustees office.)

Trustee Nicholson, seconded by Trustee Crissman, moved approval of the Consent Agenda. The motion was unanimously approved by those present.

**B. Approval of Revised General Fund Budget and Tuition and Fee Rate Increase for Fiscal Years 2001, 2002 and 2003**

Trustee Cooper reported that one of the reasons for the adjustment in the General Fund Budget is that the state appropriations recommendation is 9.2%, down from the proposed 10% increase, for a loss of approximately \$400,000. He noted, however, that the fiscal year 2000 one-time supplemental appropriation is up from \$1,415,000 to \$1,416,381. Trustee Cooper stated that Exhibit V, Proposed Schedule of Tuition and Fee Rates Fiscal Years 2001, 2002 and 2003, has been revised due to an incorrect posting of a \$2 per semester increase in the Recreation Center fees. The fee will remain at the current rate of \$75 per semester. Trustee Cooper added that the revised budget also reflects an increase in the non-represented employee pool from 3% to 4.25%, which matches the university's tentative agreement with the American Association of University Professors (AAUP). (Exhibit V is on file in the Board of Trustees office.)

Trustee Cooper moved approval of the following resolution:

WHEREAS, the state appropriation has been revised from the original budgeted amount resulting in a need to revise expenditures accordingly; and

WHEREAS, the Tuition and Fees Schedule approved by the Board of Trustees on June 8, 2000 incorrectly showed an increase of \$2 per semester in FY 2001 for the Recreation Center Fee; now, therefore, be it

RESOLVED, that the Board of Trustees approve a Revised FY 2001 General Fund Budget at an expenditure level of \$106,214,365 and approved encumbrances and carry forwards from the June 30, 2000 fund balance; and, be it further

RESOLVED, that the Board of Trustees conditionally approve the FY 2002 General Fund Budget at an expenditure level of \$110,246,776 and approved encumbrances and carry forwards from the June 30, 2001 fund balance; and, be it further

RESOLVED, that the Board of Trustees conditionally approve the FY 2003 General Fund Budget at an expenditure level of \$116,062,922 and approved encumbrances and carry forwards from the June 30, 2002 fund balance; and, be it further

RESOLVED, that the Board of Trustees approve the attached schedule, Exhibit V, of Recommended Tuition and Fee Rates for Fiscal Years 2001, 2002, and 2003; and, be it further

RESOLVED, that the Board of Trustees approve a FY 2001 adjustment for non-represented employees effective July 1, 2000, of a 4.25% pool for each employee sub-group, as follows: Group 1, Executives and Deans, Group II, Academic Administrators, Administrative-Professionals, and Contract Employees; and Group III, Excluded Clerical-Technical and Miscellaneous Employees. The distribution for individual employees within sub-groups will be based on an assessment of performance or merit.

Trustee Baskin seconded the motion. The motion was unanimously approved by those present.

### **C. Approval of Ancillary Activities Operating Budget for Fiscal Years Ending June 30, 2001, 2002 and 2003**

Trustee Nicholson stated that the budgeted expenditures for the 10 ancillary activities total approximately \$23,300,000 for fiscal year 2001, which represents an increase of 3.5% over projected actual expenditures of \$22,500,000 in fiscal year 2000. She noted that compensation increases are generally calculated to increase from 3 to 4% for each fiscal year, and other expenditures are calculated to increase from 2 to 3% each year. Trustee Nicholson stated that fee or rate increases are recommended for University Housing, Meadow Brook Health Enhancement Institute, and Lowry Early Childhood Center. She added that payments to the General Fund from the ancillary activities for administrative services for fiscal year 2001 are projected at \$682,000.

Trustee Nicholson moved approval of the following resolution:

RESOLVED, that the Board of Trustees approves the budgets for University Housing, Meadow Brook Hall, Meadow Brook Health Enhancement Institute, Meadow Brook Music Festival, Meadow Brook Theatre, Graham Health Center, Lowry Early Childhood Center, Oakland Center, Campus Recreation, and Intercollegiate Athletics for the years ending June 30, 2001, June 30, 2002 and June 30, 2003, with expenditures not to exceed the amounts on Appendix I respectively, for each year except as next set forth; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Trustee Cooper seconded the motion.

During a general discussion of this item, Trustee Baskin proposed and moved approval of an amendment to the resolution to include the language "and conditionally approves the budgets for fiscal years June 30, 2002 and June 30, 2003," in the first resolved clause as stated below:

RESOLVED, that the Board of Trustees approves the budgets for University Housing, Meadow Brook Hall, Meadow Brook Health Enhancement Institute, Meadow Brook Music Festival, Meadow Brook Theatre, Graham Health Center, Lowry Early Childhood Center, Oakland Center, Campus Recreation, and Intercollegiate Athletics for the year ending June 30, 2001, and conditionally approves the budgets for fiscal years June 30, 2002 and June 30, 2003, with expenditures not to exceed the amounts on Appendix I respectively, for each year except as next set forth; and, be it further

(Appendix I is on file in the Board of Trustees office.)

Trustee Grech-Cumbo seconded the motion to amend the resolution. The motion to amend the resolution was unanimously approved by those present. The underlying motion, as amended, was unanimously approved by those present.

#### **D. Approval of Major and Minor in Women's Studies**

Trustee Crissman stated that the Major and Minor in Women's Studies is designed to replace the existing concentration in women's studies in order to provide additional educational opportunities for students. She noted that the proposed major in women's studies requires a minimum of 40 credits, with 20 credits of core courses and 20 credits of elective women's studies courses. The proposed major and minor is also based in large measure on the concentration in women's studies that has been a part of Oakland University's curriculum since 1988. Trustee Crissman stated that women's studies courses have been offered at Oakland University since 1977. As a distinct discipline, women's studies is now 30 years old and has become institutionalized in American higher education.

She added that every Big Ten university has an established undergraduate major in women's studies, and several also offer masters and/or Ph.D. degrees as well.

Trustee Penny M. Crissman moved approval of the following resolution:

WHEREAS, implementation of the major and minor in women's studies is an important strategic indicator for the College of Arts and Sciences and is strongly consistent with the Strategic Plan, notably strategy 1 (educate a diverse body of students to be productive, contributing members of society), strategy 3 (provide an environment rich in human diversity), strategy 5 (community outreach), and strategy 7 (create an empowered community); now, therefore, be it

RESOLVED, that the Board of Trustees approve the recommendation that the College of Arts and Sciences be authorized to offer a Major and Minor in Women's Studies; and, be it further

RESOLVED, that the program will be reviewed by the Provost annually to determine whether the program should be continued.

Trustee Nicholson seconded the motion. The motion was unanimously approved by those present.

#### **E. Report of the Ad Hoc Nominating Committee and Selection of the Chair and Vice Chair of the Board of Trustees**

In accordance with Board policy, Chairperson Doyle appointed an Ad Hoc Nominating Committee for recommendation on the Chair and Vice Chair of the Board of Trustees for the 2000-2001 fiscal year. The committee was composed of Trustees David T. Fischer and Rex E. Schlaybaugh, Jr. In their absence, Chairperson Doyle reported that the Ad Hoc Nominating Committee placed into nomination the names of Trustee Ann V. Nicholson as Chair and Trustee Louis Grech-Cumbo as Vice-Chair.

Trustee Cooper, seconded by Trustee Baskin, moved approval of the motion. The motion was unanimously approved by those present.

#### **VII. Discussion of October 4, 2000, Board of Trustees Meeting Agenda**

The Board reviewed the October 4, 2000, proposed agenda and made no changes.

**VIII. Other Items that May Come Before the Board**

Oakland University Student Congress (OUSC) President, Adam Kochenderfer, presented a power point report on the OUSC goals for 2000-2001. Mr. Kochenderfer noted that the three OUSC goals focus on representation, service, and infrastructure. He stated that the representation goal includes initiatives such as conducting monthly campus forums, filling student seats on all OUSC committees, and improving communication between students, faculty, and staff. Mr. Kochenderfer reported that the service goal includes initiatives such as expanding the course evaluation program, promoting online book swaps, revamping the OUSC Web site, distributing promotional scantrons, working collaboratively with other groups, Lansing lobbying trips, and providing scholarship opportunities. Mr. Kochenderfer noted that the infrastructure goal includes reviewing the OUSC Bylaws and Constitution, offering an inter-university student exchange program, assessing the current student activity fee, and publishing OUSC newsletters and brochures.

Chairperson Doyle thanked Mr. Kochenderfer for his report.

On behalf of the Board of Trustees, Trustee Nicholson thanked Chairperson Doyle at this time for his fine leadership over the past two years.

**IX. Adjournment**

Trustee Baskin, seconded by Trustee Grech-Cumbo, moved adjournment of the meeting. The meeting was adjourned at 4:13 p.m.

Submitted,

Approved,

  
\_\_\_\_\_  
Victor A. Zambardi  
Secretary to the Board of Trustees

\_\_\_\_\_  
David J. Doyle  
Chairperson