

**Minutes of the Formal Meeting
of the
Oakland University Board of Trustees
April 6, 2000**

- Present:** Chairperson David J. Doyle; Trustees Henry Baskin, Penny M. Crissman, David T. Fischer, Louis Grech-Cumbo, Ann V. Nicholson, and Rex E. Schlaybaugh, Jr.
- Absent:** Trustee Robert N. Cooper
- Also Present:** President Gary D. Russi; Vice Presidents David S. Disend, Louis Esposito, Lynne C. Schaefer, and Mary Beth Snyder; Acting General Counsel & Secretary to the Board of Trustees Victor A. Zambardi; Student Liaison Bonefacio F. DeLaRosa; and Administrative Assistant Rhonda G. Saunders

I. Call to Order

Chairperson David J. Doyle called the meeting to order at 2:13 p.m. in the Gold Rooms of the Oakland Center.

II. Trustee Statement

Trustee Henry Baskin stated that he was so impressed with Oakland University's extraordinary accomplishments during the month of February, that he wished to make the following statement:

I would like to emphasize some of the events that took place here at Oakland University during the month of February. Three separate highlights demonstrate, once again, that Oakland University has assumed and maintained a leadership role in this community.

Just a few years ago, Jack Mehl and his staff brought a proposal before this Board designed to elevate the stature of Oakland University to make the university better known, and to improve the athletic programs. Toward that end, he and his staff demonstrated remarkable commitment to time and emotion and we agreed to approve this seemingly audacious and outrageous request to move the university and its athletic programs to Division I. The other trustees and I were skeptical, but did not have the heart to refuse Jack and his determined staff. So now, as you know, the athletic programs have become hugely successful by winning five conference championships in their first year of Division I competition.

On February 17th, Oakland University hosted an open forum to discuss the issue of racial profiling. The *Driving While Black* program involved law enforcement, legislative, and members of the judicial system, including lawyers. U.S. Attorney Sol Green and Professor David Harris from the University of Toledo Law School participated via satellite from Washington D.C., and it was with great pride and necessity that Oakland University facilitated the racial discourse that ensued. We are now held to a higher standard to continue this community service program.

Finally, the annual Keeper of the Dream banquet celebrating the legacy of Dr. Martin Luther King, Jr. was held on February 23rd. Seven hundred people gathered to celebrate the memory of a great leader and to hear his words ring again, and to honor some of our best and brightest students with scholarships. The event, like the other two, has made me proud to serve on this Board and proud to be a part of Oakland University. I want to thank the students, the faculty, and the administration, for achieving goals that go beyond the seemingly impossible.

I would like this resolution to be memorialized as a permanent record of the university's February 2000 Nights of Glory.

Chairperson Doyle thanked Trustee Baskin and commented that the full Board supports his statement.

III. President's Report

President Gary D. Russi reported the following information:

- Ms. Kelly L. Glaza was recognized as the March Employee of the Month.
- Trustee Baskin was thanked for his remarks, and the Athletic Department was recognized for its five Mid-Continent Conference championships in its first official year of NCAA Division I competition.
 - The Women's Soccer Team earned the title of Mid-Continent Conference regular season champions. Junior Anita Rapp was named Mid-Con player of the year and head coach Nick O'Shea received coach of the year honors.

- Oakland University hosted the Mid-Con swimming and diving championships where both the men and women swimming and diving teams took first place honors. Thiago Orso was voted the Mid-Con men's swimmer of the year, Drew Williams received Mid-Con newcomer of the year honors, and head coach Pete Hovland was named Mid-Con men's coach of the year.
- The Women's Swimming and Diving Team received all major awards with Rachelle Atrasz named the Mid-Con swimmer of the year, Kazi Murr named the diver of the year, Danielle Ward named newcomer of the year, and Scott Teeters named coach of the year.
- The Men's and Women's Basketball Teams won regular season Mid-Con Conference titles. Sophomore Brad Buddenborg was named to the all-conference first team in both the media and coaches poll, while sophomore Jason Rozycki was named to the first team in the media poll and second team in the coaches poll. Coach Greg Kampe received Mid-Con coach of the year honors in the media and coaches poll, along with being named National Coach of the Year by *College Hoops Insider*.
- Sophomore Sarah Judd and freshman Katie Wolfe were named to the Women's Basketball all-conference first team in both polls. Katie Wolfe was also named newcomer of the year, while junior transfer student Beth Zeone was named to the all-conference second team in the media and coaches polls. Coach Beckie Francis was also named the Mid-Con coach of the year in both polls.
- Paul Carlin, a junior psychology major, and Natasha P. Vanover, a senior journalism major, received the Year 2000 Michigan Association of Governing Boards Outstanding Student Awards.
- Two outstanding faculty members were recognized for their accomplishments:
 - Ms. Laurie N. Eisenhower, Professor of Dance and founder and artistic director of the professional dance company, Eisenhower Dance Ensemble, has performed and taught around the country with various dance companies and choreographers, receiving numerous grants and awards for her work. Ms. Eisenhower has been teaching at Oakland University since 1986, and received the Oakland University faculty recognition award in 1997.

- Dr. Frances C. Jackson, Associate Professor of Nursing, received her Master's degree in Medical/Surgical Nursing from the University of Michigan, and her Ph.D. from Wayne State University. She has been with Oakland since 1981 and was named Associate Professor of Nursing in 1995. Dr. Jackson's research focuses on end of life care issues, including attitudes toward hospice care, and identifies barriers to hospice care for African Americans and Latinos who underutilize this form of end of life care. Dr. Jackson serves on the Board of Review and as a program evaluator for the National League for Nursing Accrediting Commission, is a member of the editorial review board of the Association of Black Nursing Faculty Journal, is a book reviewer for American Nurses Association, and serves as director of research for Michigan Hospice Nurses Association.

President Russi called on Director of Police Richard W. Leonard and Lieutenant Mel Gilroy to present two community service citations. Mr. Leonard stated that he was pleased to recognize two Oakland University citizens for their part in the apprehension of an armed felon on February 2, 2000. He noted that during the last calendar year, major criminal incidents reported on campus decreased by approximately 10%. Mr. Leonard attributed the decrease to a dedicated and conscientious police force, fiscal support for addressing safety issues and concerns, and a strong interest in community support. Mr. Leonard called on Lieutenant Gilroy to comment on the crime and officially recognize the individuals involved.

Lieutenant Gilroy asked Ms. Mary A. Isaacs, Oakland Center Office Assistant, Mr. Thomas E. Schultz, student, and Officers Terry A. Ross and Early Alexander, Jr. to join him. He stated that on February 2, 2000, a student's book bag was stolen and Mr. Schultz, a witness to the theft, immediately reported the crime to Ms. Isaacs in the Oakland Center Scheduling Office. Ms. Isaacs and Mr. Schultz followed the thief outside the building, got a good physical description of him, his car, and his license plate number. They reported their observations to the Police Department, and Officers Ross and Alexander treated the crime as an armed robbery, since the thief had a knife. They alerted Textbook Outlet to the possibility that the thief may try to sell the books in the book bag. Within half an hour, Officer Ross was advised that the thief may be in the store, and the officers were able to apprehend him as he left the store, after Mr. Schultz identified him. The thief was subsequently charged by the Oakland County Prosecutor's Office with the felony of larceny in a building and as a habitual offender based on his criminal record. The officers were able to recover the stolen property from the thief's car along with other property previously stolen on campus. Lieutenant Gilroy commented that this arrest curtailed what could have been a series of crimes

committed on campus, and that it is this kind of teamwork that helps the Police Department make Oakland University a safe place. He presented community service citations from the Police Department to Ms. Isaacs and Mr. Schultz at this time.

Chairperson Doyle thanked President Russi for his report and congratulated all of the honorees for their great service to the university.

IV. Reports

A. Report on Auxiliary Budget Format Recommendation

Ms. Lynne C. Schaefer, Vice President for Finance and Administration, reported that at its July 1999 meeting, the Investment and Finance Advisory Committee requested that the administration design and disseminate a single format with common terms to be used by each auxiliary activity in preparing annual budget presentations; investigate the university overhead charges for each of the auxiliary budgets and develop a fair, equitable, and reasonable system for determining future charges; and determine the appropriate reserve for facility maintenance, repairs, and replacement for each auxiliary activity. Ms. Schaefer stated that after a thorough examination of the process with the auxiliary directors and business managers, the following format and recommendations for each auxiliary activity are being proposed:

1. **Budget Format:** The administration reviewed the revenue and expense categories for all the auxiliary budgets, and worked with the auxiliary directors and business managers to develop common terminology for the auxiliary budgets. A single format for auxiliary budgets has been designed.
2. **University Overhead:** The administration has developed a model for allocating the general overhead costs, those included in the institutional support category, based on an extensive review of overhead allocation for unrelated business income tax purposes, review of Circular A-21 principles which establish overhead allocations for federal grants and contracts, review of the previous university overhead calculations, and discussions with auxiliary directors and business managers.

The overall goal has been to develop an equitable system of allocation that is relatively simple to administer and uses current data. No system

accounts exactly for the costs of the benefits received by each auxiliary operation. The methodology is based on an averaging concept, after analyzing the services generally used by, but not directly charged to, the auxiliary operations. The following factors were considered in deriving the overhead allocation:

- a. **Overhead costs to be allocated:** Applicable expenses for general administrative costs and facilities operations and maintenance in the general fund will be allocated to the auxiliary operations.
 - b. **Basis for allocation:** General administrative costs will be allocated on the basis of salaries and wages. The amount of facilities operations and maintenance costs (those that are not directly paid by the auxiliaries) to be distributed to the auxiliaries will be determined on the same basis as the general administrative costs, but then allocated to each auxiliary operation based on square footage.
 - c. **Value of services to the university:** To the extent that the value of services provided by each auxiliary to the university can be quantified, these amounts will reduce the calculated overhead charges.
 - d. **Interest earned:** Each auxiliary will receive a credit for interest earned on cash balances in their respective auxiliary fund accounts.
3. **Reserve for Facility Maintenance, Repair and Replacement:** A reserve for facilities/equipment will be maintained in an auxiliary unit if the auxiliary unit is financially responsible for the maintenance, repair and improvement of the physical structure(s) in which the auxiliary operates. Of the existing auxiliary units, University Housing, Meadow Brook Hall, Oakland Center, Campus Recreation, and the Katke-Cousins and Sharf Golf Courses meet the above criteria and will maintain a reserve.

Each of the auxiliary units has a different reserve requirement based on the nature of the auxiliary's business. Therefore, each auxiliary is being evaluated based on criteria specific to that operation, and a policy will be recommended as part of the annual budget presentation in July 2000.

Trustee Schlaybaugh commented that he believes that the proposed auxiliary budget format addresses many of the questions raised on developing a common format to measure auxiliary activities against revenue and expenses. He requested that facility depreciation costs be included in the auxiliary budget format to capture the true costs of the auxiliary activities. Ms. Schaefer replied that the depreciation costs will be calculated and added to the budgets. Trustee Fischer also requested that the auxiliary budgets be calculated and presented to the Board in the old and the new formats for comparison purposes.

Chairperson Doyle thanked Ms. Schaefer for her report.

V. Roll Call

Mr. Victor A. Zambardi, Acting General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All of the Board members were present except Trustee Robert N. Cooper, and therefore, a quorum was present.

VI. Action Items

A. Consent Agenda

Chairperson Doyle presented the following recommendations:

1. Approval of the Minutes of the Meeting of February 3, 2000

2. Approval of University Personnel Actions

Optional Promotions - Effective August 15, 2000

Associate Professors with tenure considered for promotion to Professor:

Bazaz, Mohammed	Accounting & Finance	Promote
Peacock, Eileen	Accounting & Finance	Promote
Bull, Arthur	Chemistry	Promote
Tracy, Dyanne	Curriculum, Instruction & Leadership	Promote

Sahu, Anandi	Economics	Promote
Abdel-Aty-Zohdy, Hoda	Electrical & Systems Engineering	Retain in Rank
Das, Manohar	Electrical & Systems Engineering	Promote
Barber, Gary	Mechanical Engineering	Retain in Rank
Kulwicki, Anahid	Nursing	Promote
Garfinkle, David	Physics	Promote
Venkateswaran, Uma	Physics	Promote
Stamps, Richard	Sociology & Anthropology	Retain in Rank

New Appointment

Goody, Stephen, Special Instructor in Art, effective January 1, 2000 (\$40,000) (New appointment filling a vacant authorized position)

Joseph, Nancy, Assistant Professor of English, effective August 15, 2000 (\$42,000) (New appointment filling a vacant authorized position)

Metzler, Mark, Assistant Professor of History, effective August 15, 2000 (\$39,500) (New appointment filling a vacant authorized position)

Ponder, Michael, Special Instructor of Sociology and Anthropology, effective January 1, 2000 (\$50,000)

Smith, Lorenzo, Assistant Professor of Engineering, effective August 15, 2000 (\$65,000) (New appointment filling a vacant authorized position)

Spicer-Escalante, John Paul, Assistant Professor of Spanish, effective August 15, 2000 (\$40,500) (New appointment filling a vacant authorized position)

Emeritus(a) Appointments

Liboff, Abraham, Professor Emeritus of Physics, effective April 6, 2000

Zenas, Carol, Professor Emerita of Nursing, effective April 6, 2000

Change of Status

Appleton, Sheldon, Professor of Political Science, 60% permanent workload and pay reduction, effective August 1, 2000

Administrative Appointments

<u>Department</u>	<u>Chair</u>	<u>Term</u>
Biological Sciences	Virinder Moudgil	3 rd
Chemistry	Michael Sevilla	2 nd
English	Brian Connery	2 nd
History	Carl Osthaus	1 st
Mathematics & Statistics	Marc Lipman	2 nd
Philosophy	Paul Graves	2 nd
Political Science	Vincent Khapoya	3 rd
Sociology & Anthropology	David Maines	1 st

Retirements

Barnes, Jr., Carl, Professor of Art and Art History, effective December 31, 2000

Casstevens, Thomas, Professor of Political Science, effective August 14, 2000

Dovaras, John, Associate Professor of Music, effective December 31, 2000

Gardiner, George L., Professor, University Library, effective March 16, 2000

3. Approval of Revision of 2000-2001 Academic Calendar

Dr. Esposito submitted the following resolution to the Board for approval:

RESOLVED, that the Board of Trustees approves the revision of the 2000-2001 academic calendar as presented in this agendum.

(The *Revision of 2000-2001 Academic Calendar* is on file in the Board of Trustees office.)

4. Approval of Degree Candidates List Dated December 18, 1999

(The *Degree Candidates List Dated December 18, 1999*, is on file in the Board of Trustees office.)

5. Recommendation to Accept Gifts to Oakland University and the Oakland University Foundation for the Periods of December 1 through December 31, 1999, January 1 through January 31, 2000, and February 1 through February 29, 2000, and to Accept Grants and Contracts to Oakland University for the Period January 1, 2000 through March 20, 2000

(A list of the gifts, grants, and contracts is on file in the Board of Trustees office.)

6. Approval of Meadow Brook Subdivision Financing Guarantee

(A copy of the *Meadow Brook Subdivision Financing Guarantee* is on file in the Board of Trustees office.)

Trustee Penny M. Crissman requested that Item 2, *Approval of University Personnel Actions*, be removed from the Consent Agenda vote at this time.

Trustee Fischer, seconded by Trustee Schlaybaugh, moved approval of Items 1, 3, 4, 5, and 6 of the Consent Agenda. The motion was unanimously approved by those present.

Trustee Crissman moved the following additional recommendation:

RESOLVED, that the Board of Trustees shall send a letter of acknowledgment for future appointments, promotions, and retirements of Oakland University employees listed in the University Personnel Actions, to be signed by the Chair of the Board of Trustees.

Trustee Schlaybaugh seconded the motion. The motion was unanimously approved by those present.

Trustee Crissman, seconded by Trustee Fischer, then moved approval of Item 2, *Approval of University Personnel Actions* of the Consent Agenda. The motion was unanimously approved by those present.

B. Authorization to Contract for High-speed Academic and Research Network

Trustee Fischer stated that the installation of a high-speed academic and research network (OUNet) is one of the Oakland University technology initiatives that was approved by the Board in 1997. Over the past few months, technical specifications were developed for this network and 10 original equipment manufacturers were asked to submit proposals that would meet those specifications, with 6 companies responding. Trustee Fischer noted that after a review of the proposals, Lucent Technologies, Inc. and its integrator/installer Advanced Network Solutions, Inc. (ANSI) were selected as the vendor of choice. They offered the lowest price, \$676,788, and a configuration that meets the needs of the university. Trustee Fischer added that ANSI will install and integrate Lucent products into the Oakland University environment.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Academic Affairs and Provost be authorized to negotiate and execute a contract with Lucent Technologies Inc./ANSI for the equipment and services needed to implement a high-speed academic and research network; and, be it further

RESOLVED, that the contract shall be reviewed by the Office of General Counsel prior to execution and shall be in compliance with the law and university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel; and, be it further

RESOLVED, that the total cost shall not exceed \$676,788.

Trustee Ann V. Nicholson seconded the motion. The motion was unanimously approved by those present.

C. Approval of Board Members for Public School Academies

Trustee Crissman stated that the Board of Trustees is being asked to approve appointments and/or reappointments of Board members of four public school academies.

The Board decided to take the following public school academy recommendations in aggregate.

Trustee Crissman moved approval of the following resolutions:

Approval of Public School Academy Board Members for the Edison Public School Academy

WHEREAS, the Board of Trustees resolved to charter The Edison Public School Academy on February 6, 1997; and

WHEREAS, the Board of Trustees entered into an Agreement to Organize and Administer a Public School Academy with The Edison Public School Academy on March 13, 1998; and

WHEREAS, the Agreement to Organize incorporates The Edison Public School Academy's Articles of Incorporation which provide for an appropriate method of approval of persons nominated to its board of directors, by the Oakland University Board of Trustees; and

WHEREAS, The Edison Public School Academy has nominated the following individuals to its board of directors for the term(s) indicated:

- Erma Yarbough - three (3) year term to expire 2003
- Esterline Truitt - two (2) year term to expire 2002
- Althea Bell - one (1) year term to expire 2001

WHEREAS, Erma Yarbough, Esterline Truitt and Althea Bell's qualifications have been reviewed by and are acceptable to the University.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Erma Yarbough, Esterline Truitt and Althea Bell meet the requirements of the Board and applicable law.
2. The Board hereby approves Erma Yarbough, Esterline Truitt and Althea Bell as members of The Edison Public School Academy's Board of Directors for the term(s) indicated:

- Erma Yarbough - three (3) year term to expire 2003
- Esterline Truitt - two (2) year term to expire 2002
- Althea Bell - one (1) year term to expire 2001

3. All resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

Approval of Public School Academy Board Members for Nsoroma Institute

WHEREAS, the Board of Trustees resolved to charter Nsoroma Institute on August 30, 1996; and

WHEREAS, the Board of Trustees entered into an Agreement to Organize and Administer a Public School Academy with Nsoroma Institute on February 7, 1997; and

WHEREAS, the Agreement to Organize incorporates Nsoroma Institute's Articles of Incorporation which provide for an appropriate method of approval of persons nominated to its board of directors, by the Oakland University Board of Trustees; and

WHEREAS, Nsoroma Institute has nominated that its current directors be reappointed to its board of directors for the terms indicated:

Dr. Gloria House - three (3) year term to expire 2003
Becki Wells - one (1) year term to expire 2001
Dr. Aminia Baruti - two (2) year term to expire 2002

WHEREAS, Dr. Gloria House, Becki Wells and Dr. Aminia Baruti's qualifications have been reviewed by and are acceptable to the University.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Dr. Gloria House, Becki Wells and Dr. Aminia Baruti meet the requirements of the Board and applicable law.
2. The Board hereby approves Dr. Gloria House, Becki Wells and Dr. Aminia Baruti as members of Nsoroma Institute's Board of Directors for the terms indicated:

Dr. Gloria House - three (3) year term to expire 2003
Becki Wells - one (1) year term to expire 2001
Dr. Aminia Baruti - two (2) year term to expire 2002

3. All resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

Approval of Public School Academy Board Members for Star International Academy

WHEREAS, the Board of Trustees resolved to charter Star International Academy on April 2, 1998; and

WHEREAS, the Board of Trustees entered into an Agreement to Organize and Administer a Public School Academy with Star International Academy on July 17, 1998; and

WHEREAS, the Agreement to Organize incorporates Star International Academy's Articles of Incorporation which provide for an appropriate method of approval, by the Oakland University Board of Trustees, of persons nominated to its board of directors; and

WHEREAS, Star International Academy has nominated two of its current directors be reappointed to its board of directors for the terms indicated:

Robert Beydoun - one (1) year term to expire 2001
Hani Alaouie - one (1) year term to expire 2001

WHEREAS, Robert Beydoun and Hani Alaouie's qualifications have been reviewed by and are acceptable to the University.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Robert Beydoun and Hani Alaouie meet the requirements of the Board and applicable law.
2. The Board hereby approves the reappointment of Robert Beydoun and Hani Alaouie as members of Star International Academy's Board of Directors for the terms indicated:

Robert Beydoun - one (1) year term to expire 2001
Hani Alaouie - one (1) year term to expire 2001

3. All resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

Approval of Public School Academy Board Members for Summit Academy North

WHEREAS, the Board of Trustees resolved to charter Summit Academy North on February 5, 1998; and

WHEREAS, the Board of Trustees entered into an Agreement to Organize and Administer a Public School Academy with Summit Academy North on May 20, 1999; and

WHEREAS, the Agreement to Organize incorporates Summit Academy North's Articles of Incorporation which provide for an appropriate method of approval of persons nominated to its board of directors, by the Oakland University Board of Trustees; and

WHEREAS, Summit Academy North has nominated that its current directors be reappointed to its board of directors for the terms indicated:

Kenneth Naysmith - three (3) year term to expire 2003
Jessia Serbantez - three (3) year term to expire 2003
Leann Hedke - three (3) year term to expire 2003

WHEREAS, Kenneth Naysmith, Jessia Serbantez, and Leann Hedke's qualifications have been reviewed by and are acceptable to the University.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Kenneth Naysmith, Jessia Serbantez and Leann Hedke meet the requirements of the Board and applicable law.
2. The Board hereby approves Kenneth Naysmith, Jessia Serbantez and Leann Hedke as members of Summit Academy North's Board of Directors for the terms indicated:

Kenneth Naysmith - three (3) year term to expire 2003
Jessia Serbantez - three (3) year term to expire 2003
Leann Hedke - three (3) year term to expire 2003

3. All resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

Trustee Fischer seconded the motion.

Trustee Grech-Cumbo inquired about the type of due diligence checks conducted on the proposed charter school board members. Mr. Zambardi responded that the normal due diligence process includes a criminal background check on each board member, a conflict of interest check based upon their application, and a personal or telephone interview with each nominee performed by the Public School Academies (PSA) Office. President Russi noted that the office is represented by Ms. Shannon Spann, PSA Interim Director. Ms. Spann stated that a questionnaire on the reappointment candidates is also completed by the PSA office and other charter school board members serving with the candidates.

Trustee Grech-Cumbo asked how the performance of the academies is measured, and Ms. Spann replied that a TQM, through the Michigan Quality Council, is administered by the PSA Office to measure each school's performance.

The motion was unanimously approved by those present.

D. Alfred G. Wilson and Matilda R. Wilson Awards and Human Relations Award

Trustee Nicholson stated that she was pleased to present the Alfred G. Wilson and Matilda R. Wilson awards to an Oakland University senior man and woman who have contributed as scholars, leaders, and responsible citizens to the Oakland University community. First awarded in 1954, these honors were designed by Mrs. Wilson and Dr. Durward B. Varner, Oakland's first Chancellor, to recognize those students who not only have achieved academic excellence, but who also have made significant contributions to campus life and demonstrated interest in the social problems of this community and society in general.

Trustee Nicholson moved approval of the following resolution:

A Resolution of Commendation to Mr. Mychal Thom

WHEREAS, Mr. Mychal Thom entered Oakland University as a freshman to pursue a major in Biology from St. Mary's Catholic Central High School in Monroe; and

WHEREAS, Mr. Thom demonstrated academic excellence as a member of the Honors College; and

WHEREAS, Mr. Thom served as captain of the Men's Basketball Team, president of the Student Athlete Advisory Council and member of the Honors College Council; served as university ambassador to the National Collegiate Athletic Association Leadership Conference, received the Michigan Association of Governing Boards' Outstanding Students Award, the Arthur Ashe Junior Sports Scholarship Award, the Alfred T. Jones Memorial Scholarship and was a 1998 Rhodes Scholar nominee; and

WHEREAS, Mr. Thom has been selected as the 2000 recipient of the Alfred G. Wilson Award given annually to a graduating senior who has maintained high academic standards, who has demonstrated extraordinary leadership capabilities and involvement in the Oakland University community, and who has expressed social concern; now, therefore, be it

RESOLVED, that the Board of Trustees expresses its appreciation to Mr. Mychal Thom for his commitment to campus life at Oakland University; and, be it further

RESOLVED, that the Board of Trustees commends Mr. Mychal Thom for the quality of his leadership and extends to him its best wishes for continued success in all of his future endeavors.

Trustee Crissman seconded the motion. The motion was unanimously approved by those present.

Trustee Nicholson moved approval of the following resolution:

A Resolution of Commendation to Ms. Shawn McLernon

WHEREAS, Shawn McLernon entered Oakland University as a nontraditional student in pursuit of an Elementary Education degree; and

WHEREAS, Ms. McLernon demonstrated academic excellence as Golden Key National Honor Society President and Regional Student Representative while completing her degree in Elementary Education; and

WHEREAS, Ms. McLernon demonstrated leadership capabilities and commitment to the university and the greater community as founder of the Silver Key Club; served as Student Congress legislator, holding positions of Scholarship Committee chair, Disciplinary Committee chair, Multi-Cultural Advisory Board member and served as member of Student Association for Teacher Education; and served as treasurer of Oakland University PRIDE Forum and Oakland University Chapter of Students Against Destructive Decisions; and received the 1999 Keeper of the Dream Award and Commuter Involvement Award; and

WHEREAS, Ms. McLernon has been selected as the 2000 recipient of the Matilda R. Wilson Award given annually to a graduating senior who has

maintained high academic standards, who has demonstrated extraordinary leadership capabilities and involvement in the Oakland University community, and who has expressed social concern; now, therefore, be it

RESOLVED, that the Board of Trustees expresses its appreciation to Ms. Shawn McLernon for her commitment to campus life at Oakland University; and, be it further

RESOLVED, that the Board of Trustees commends Ms. Shawn McLernon for the quality of her leadership and extends to her its best wishes for continued success in all of her future endeavors.

Trustee Fischer seconded the motion. The motion was unanimously approved by those present.

Trustee Nicholson stated that the Human Relations Award is presented annually to a graduating senior who has contributed significantly to the improvement of intergroup relations on the campus. The award has been presented intermittently since the 1970's and was reestablished as an annual award on February 1, 1990, by President Joseph E. Champagne in recognition of the need to foster interracial understanding and harmony and in recognition of the institutional priority attached to those goals. Recipients must demonstrate commitment to social justice and multi-cultural understanding.

Trustee Nicholson moved approval of the following resolution:

A Resolution of Commendation to Ms. Michelle Guy

WHEREAS, Ms. Michelle Guy entered Oakland University as a freshman from Southfield/Lathrup High School in Lathrup Village to study Communication; and

WHEREAS, Ms. Guy distinguished herself as a conscientious student leader committed to increasing unity and understanding among diverse groups of students; and

WHEREAS, Ms. Guy demonstrated leadership capabilities and commitment to the university and the community through her untiring participation to improve race relations and multi-cultural understanding as

president of the Association of Black Students and vice president of United Fronts; served as Student Congress legislator, Student Activities Funding Board member and representative to the Multi-Cultural Advisory Board; served as resident assistant and hall director; served as Upward Bound peer counselor, and Office of Equity mentor; served as Weekend of Champions-Oakland University Committee member and Martin Luther King Day March co-chair; and

WHEREAS, Ms. Guy has been selected as the 2000 recipient of the Human Relations Award given annually to a graduating senior who has made an outstanding contribution to intergroup understanding and conflict resolution in the Oakland University community; now, therefore, be it

RESOLVED, that the Board of Trustees expresses its appreciation to Ms. Michelle Guy for her commitment to campus life at Oakland University; and, be it further

RESOLVED, that the Board of Trustees commends Ms. Michelle Guy for the quality of her leadership and extends to her its best wishes for continued success in all of her future endeavors.

Trustee Grech-Cumbo seconded the motion. The motion was unanimously approved by those present.

E. Authorization to Proceed with Oakland Center Partial Roof Replacement

Trustee Fischer stated that it is recommended that 41,579 square feet of Oakland Center roof sections be replaced, including insulation and flashing. Work is expected to begin on May 1 and take no more than 30 days to complete, at an estimated replacement cost of \$7.00 per square foot, or \$291,053 plus a 3% contingency. Trustee Fischer noted that the project will be funded by the Oakland Center Reserve Account, which has a current balance of \$713,507.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Student Affairs be authorized to solicit requests for proposals for construction services; and, be it further

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract with the most responsive vendor for roof replacement at the Oakland Center; and, be it further

RESOLVED, that the total project shall not exceed \$300,000; and, be it further

RESOLVED, that the contract shall be reviewed by the Office of the General Counsel prior to execution and shall be in compliance with the law and university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel.

Trustee Grech-Cumbo seconded the motion. The motion was unanimously approved by those present.

F. Authorization to Contract for Custodial Services

Trustee Grech-Cumbo stated that the university has contracted for custodial services in certain facilities since 1997. The contract with Aramark, the current vendor, is approaching the term end. The university's experience with outsourcing custodial services for new facilities has been very positive with a clear cost advantage. Trustee Grech-Cumbo reported that a Request for Proposal (RFP) was sent to various service providers as part of a competitive procurement process. The RFP represents the initial RFP for the new Business and Information Technology Building and effectively "re-bidding" for custodial services for four buildings on campus: Science & Engineering Building, Biomedical Research Support Facility, Student Recreation & Athletic Center, and Lowry Child Care Center/Varner House complex. Trustee Grech-Cumbo noted that the terms of the agreement shall be for a period of two years commencing July 1, 2000, with the option for three additional one-year periods at the discretion of the university, based on performance and cost increase limitations. The program will be annually funded from the General Fund Campus Cleaning Account.

Trustee Grech-Cumbo reported that only one firm submitted a proposal, with Aramark being the successful bidder. He commented that the reason why there was only one bid proposal on the project is attributed to the fact that one potential bidder's merger put it in a position where it could not handle the business; another bidder's RFP was misplaced during a business relocation; and a third potential bidder was not in a position to provide service in this area of the state. Trustee Grech-Cumbo recommended an informal policy that the Board must be provided an explanation whenever the university only receives one bid for similar large contracts.

Trustee Grech-Cumbo moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to enter into a contract agreement for custodial services with Aramark, for a two-year period in the base amount of \$1,297,020 (for the first two years) with option to renew, at the discretion of the university, for three additional one-year periods provided each annual renewal does not increase the annualized contract price by more than three percent; and be it further

RESOLVED, that the contract shall be reviewed by the Office of General Counsel prior to execution and shall be in compliance with the law and university policies and regulations and shall conform to the legal standards and requirements of the university's General Counsel.

Trustee Crissman seconded the motion. The motion was unanimously approved by those present.

G. Approval of Appointment of Architect for Education & Human Services Building

Chairperson Doyle stated that the proposed Education & Human Services (E&HS) Building project, consisting of approximately 110,000 gross square feet, will include general purpose classrooms, specialty teaching spaces including the Lowry Center, computer labs, resource areas, and offices for faculty and administration. Chairperson Doyle reported that 26 firms expressed interest in the project, and RFP's were sent to 8 of those firms who all submitted proposals. The proposals were reviewed by the architectural selection committee, composed of two Board members, Dean Mary Otto, Dr. Ronald Cramer, Dr. George Gamboa, Ms. Susan Aldrich and two members of her staff. The committee selected four firms to interview, two of which were asked to return for a second interview and provide additional fee information for comparison purposes. Chairperson Doyle stated that the committee is recommending the firm of Duce Simmons Associates to provide design services for the project based on their experience with similar building types, excellent references from other university clients, interest and enthusiasm for the project, and strong communication and listening skills. He noted that the base fee is based on 7% of the estimated \$20 million construction budget. In addition to basic services, it is recommended that authorization include such additional services as building commissioning, extended construction administration, furniture specifications, technology specifications, and estimated normal reimbursable expenses.

Chairperson Doyle presented the following resolution for Board approval:

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a contract with Duce Simmons Associates for design of the Education & Human Services building; and be it further

RESOLVED, that the contract shall be reviewed by the Office of General Counsel prior to execution and shall be in compliance with the law and university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel; and be it further

RESOLVED, that consistent with Board policy, the schematic design shall be presented to the Board for approval prior to proceeding with construction; and be it further

RESOLVED, that the total cost for all design related services inclusive of reimbursables shall not exceed \$1,950,000.

Trustee Schlaybaugh, seconded by Trustee Nicholson, moved approval of the recommendation.

Chairperson Doyle noted that Mr. Tony Duce and Ms. Marjorie Simmons, of Duce Simmons Associates, were present to answer questions. Trustee Schlaybaugh asked if a full model of the building will be presented to the Board, and Ms. Simmons replied that it is part of their design process to provide a scale model. Trustee Fischer

requested that the model be presented early enough in the process to insure that it complies with the university's expectations.

Chairperson Doyle inquired about the project time frame, and Ms. Susan Aldrich, Associate Vice President, Facilities Management, stated that two issues are currently impacting the project timing: the location of the building and additional programming with the School of Education. She noted that a meeting is scheduled at the end of April with a visioning consultant to identify what is needed in the building. She added that late fall would be a reasonable time frame. Trustee Schlaybaugh stressed the Board's continued interest in the location and visual appearance of buildings so that they comply with the university's overall plan. He stated that it is important that the E&HS building design is presented to the Board as soon as possible. Ms. Aldrich stated that site information could be initially presented to the Board, with the schematic design brought forward at a later date.

The motion was unanimously approved by those present.

H. Authorization to Proceed with Repair of John Dodge House Exterior

Trustee Baskin stated that the exterior of the John Dodge House needs repair and repainting. He noted that the original proposal stated that the house should be sided as a cost-effective solution rather than repainting. As a result of further investigation of the available options and costs, the option of lead abatement and repainting is now recommended at an estimated cost of \$225,000, to be funded out of the FY 2000 University Contingency Fund. Trustee Baskin added that a RFP process for a design/build construction delivery system will be used to accomplish this work.

Trustee Baskin moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to solicit proposals for a design/build construction delivery process; and be it further

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract with the most responsive vendor for lead paint abatement, paint and window and door repair or replacement at the John Dodge House; and be it further

RESOLVED, that the contract shall be reviewed by the Office of the General Counsel prior to execution and shall be in compliance with the law and university policies and regulations and shall conform to the legal standards and requirements of the university's General Counsel; and be it further

RESOLVED, that the total project shall not exceed \$225,000.

Trustee Schlaybaugh seconded the motion.

The motion was unanimously approved by those present.

I. Approval of Oakland University Golf and Learning Center Golf Car Lease Agreement

Trustee Schlaybaugh stated that, in light of the expansion of the golf course facilities, Mr. William M. Rogers, Golf Course Managing Director, is

recommending cancellation of the current lease to replace it with a new lease covering additional golf cars starting in 2000 and running through 2005. He commented that very favorable terms, similar to the current lease, have been negotiated. Trustee Schlaybaugh stated that the university has examined the alternative for transitioning, including customer service, maintenance, and battery life, and recommends approval of the new lease agreement with Associates Leasing, Inc.

Trustee Schlaybaugh moved approval of the following resolution:

WHEREAS, the Golf and Learning Center requires expansion of its rental golf car fleet to meet increased demands; and,

WHEREAS, Associates Leasing, Inc. is willing to replace its current lease agreement with a new lease agreement which will remove all gasoline operated golf cars, and provide the necessary number of electric golf cars at the previously bid price of \$702 per car, per year, plus applicable use taxes; now, therefore, be it

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a new lease agreement with Associates Leasing, Inc., to accommodate the transition to expanded facilities and to provide electric golf cars which reduce environmental impact. The new lease agreement will commence in 2000 and continue for four years with an optional fifth year, ensuring maximum benefit to the University; and, be it further

RESOLVED, that the new lease agreement shall be reviewed by the Office of General Counsel prior to execution and shall be in conformance with the law and with university policies and regulations and shall conform to the legal standards and requirements of the university General Counsel; and, be it further

RESOLVED, that the total lease agreement for four years will not exceed \$415,000, and that the optional fifth year will not exceed \$105,000.

Trustee Baskin seconded the motion. The motion was unanimously approved by those present.

VII. Discussion of June 8, 2000, Board of Trustees Meeting Agenda

The Board reviewed the June 8, 2000, proposed agenda.

Trustee Baskin commented that the Working Sessions of the Board of Trustees are open to the public.

Trustee Grech-Cumbo requested that a copy of the *FY 2000-2001 General Fund Budget Proposed Revisions* be forwarded to the Board as much in advance of the May 4, 2000, Working Session as possible. Trustee Schlaybaugh requested that the budget variances be delineated from the three-year budget approved last year. Trustee Grech-Cumbo also requested a one-page budget summary showing reallocations among the different disciplines.

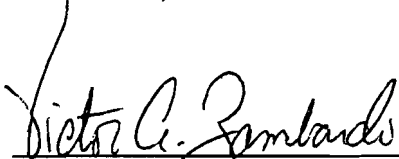
VII. Other Items that May Come Before the Board

At this time, Chairperson Doyle congratulated Student Liaison Bonefacio DeLaRosa on his internship in Washington, D.C. this summer.

IX. Adjournment

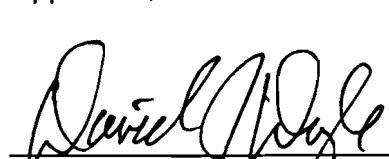
Trustee Grech-Cumbo, seconded by Trustee Baskin, moved adjournment of the meeting. The motion was unanimously approved by those present. The meeting was adjourned at 3:25 p.m.

Submitted,



Victor A. Zambardi
Acting Secretary to the
Board of Trustees

Approved,



David J. Doyle
Chairperson