

Minutes of the Meeting
of the
Oakland University Board of Trustees
January 14, 1987

Present: Trustees Donald Bemis, Phyllis Law Googasian, Patricia Hartmann, Ken Morris, and Wallace Riley

Absent: Trustees David Handleman, Alex Mair, and Howard Sims

Vice Chairman Hartmann called the meeting to order at 5:10 p.m. in Lounge II of the Oakland Center.

Approval of Regular Meeting Minutes of November 12, 1986, and Special Meeting Minutes of November 20, 1986

Chairman Hartmann asked for any additions or corrections to the proposed minutes for the meetings of November 12, 1986, and November 20, 1986. Trustee Riley, seconded by Trustee Morris, moved to approve the minutes as proposed. The motion was unanimously carried.

Recommendation to Accept Gifts and Grants to Oakland University for the periods October 9 to October 28, 1986, and October 29 to November 30, 1986

Mr. David Rodwell, Vice President for External Affairs, stated that the gifts and grants totaled \$435,278.25 for the October 9 to October 28, 1986, period and \$516,517.92 for the October 29 to November 30, 1986, period. He noted that the gift of \$75,000 from Ms. Janet N. Bennett to the Alumni Fund is the largest gift to the University from a graduate.

Trustee Morris, seconded by Trustee Googasian, moved to accept the gifts and grants with appreciation. The motion was unanimously carried.

Recommendation to Accept Gifts and Grants to the Oakland University Foundation for the periods October 8 to October 28, 1986, and October 29 to November 30, 1986

Mr. Robert Swanson, Vice President for Developmental Affairs, presented two lists of gifts and grants to the Foundation. The first for the period of October 8 to October 28, 1986, totaled \$19,300, and the second for the period of October 29 to November 30, 1986, totaled \$61,202.77.

Trustee Morris, seconded by Trustee Riley, moved to acknowledge the report with appreciation. The motion was unanimously carried

Faculty Personnel Actions

Mr. Keith Kleckner, Senior Vice President for University Affairs and Provost, made the following recommendation:

Appointment

Back, William R., Clinical Associate Professor of Exercise Science, effective August 15, 1986, through August 14, 1988

Cahalan, Barbara J., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Friedman, Sonya, Adjunct Assistant Professor of Health Sciences, effective August 15, 1986, through August 14, 1988

Gu, You-Liang, Assistant Professor of Engineering, effective August 15, 1987

Kaltenborn, Freddy M., Clinical Professor of Physical Therapy, effective August 15, 1986, through August 14, 1988

Kantrowitz, Adrian, Adjunct Professor of Physics, effective August 15, 1986, through August 14, 1988

Karazim, John J., Clinical Associate Professor of Exercise Science, effective August 15, 1986, through August 14, 1988

Prasad, Rajendra, Clinical Associate Professor of Exercise Science, effective August 15, 1986, through August 14, 1988

Rencher, Charlene F., Clinical Instructor in Medical Laboratory Sciences, effective August 15, 1986, through August 14, 1988

Sandhu, Taljit S., Clinical Associate Professor of Medical Physics, effective August 15, 1986, through August 14, 1988

Williams, G. Mennen, Distinguished University Professor, Honors College, and Special Assistant to the President, effective January 5, 1987, through April 25, 1987, Part-time Appointment

Change of Status

Harmon, Kenneth M., from Professor of Chemistry to Professor of Chemistry and Acting Chair, Department of Chemistry, effective January 5, 1987, through April 25, 1987

Moon, Soo-Young, from Assistant Professor of Management, to Assistant Professor of Marketing, effective December 2, 1986

Workman, Mark E., from Associate Professor of English to Associate Professor of English and Folklore, effective August 15, 1986

Leave of Absence

Atlas, John W., Associate Professor of Education, sabbatical leave from January 5, 1987, through April 25, 1987

Federlein, Anne, Associate Professor of Education, sabbatical leave from January 5, 1987, through April 25, 1987

Feeman, George F., Professor of Mathematical Sciences, leave from January 1, 1987, through August 14, 1988

Feingold, Marcia, Assistant Professor of Mathematical Sciences, leave from January 5, 1987, through April 25, 1987

Hughes, James W., Professor of Education, sabbatical leave from August 25, 1987, through April 27, 1988

Jackson, Glenn A., Professor of Engineering, sabbatical leave from August 25, 1987, through April 27, 1988

Jaworski, Anne P., Assistant Professor of Education, sabbatical leave from January 5, 1987, through April 25, 1987

Orton, Lawrence D., Professor of History, leave from August 25, 1987, through April 27, 1988

Torgoff, Irving H., Associate Professor of Psychology, sick leave from November 29, 1986, through April 25, 1987

Leave of Absence Request Withdrawn

Briod, Marc E., Associate Professor of Education, request withdrawn for sabbatical leave from January 5, 1987, through April 25, 1987 [supersedes previous Board action of October 8, 1986]

Resignation

Kleiman, Robert T., Assistant Professor of Finance, effective August 14, 1987

Death (Information Item)

Cutts, John P., Professor of English, November 24, 1986

Mr. Kleckner noted the appointment of Governor G. Mennen Williams as a Distinguished University Professor. He stated that this was the first such appointment at Oakland University, and the administration is very pleased that Governor Williams has chosen to be associated with the University in this capacity.

Trustee Morris, seconded by Trustee Googasian, moved to accept the recommendation. The motion was unanimously carried.

Trustee Bemis stated that he would like the University to seek the proper recognition for the appointment of Governor Williams. President Joseph E. Champagne responded that a news release was scheduled for distribution after the Board's approval of the appointment.

Trustee Bemis noted that the appointment was important to the institution and that some action should be taken beyond the routine news release. He suggested a press conference for Governor Williams. President Champagne asked Mr. Rodwell to pursue the matter.

Modifications of 1985-88 Faculty Agreement

Mr. Kleckner stated that the administration is proposing a slight modification of the existing 1985-88 Faculty Agreement to accommodate a difficulty with the new departmental structure in the School of Human and Educational Services. He added that there are now five departments and the Faculty Agreement provides for three pay area factors which is difficult to administer. The administration is proposing to create five pay area factors. He stated that the recommendation is an amendment to the contract and requires ratification by the Oakland Chapter of the American Association of University Professors (AAUP). The administration is, therefore, requesting that the Board approve the recommendation contingent upon ratification by the AAUP. Mr. Kleckner submitted the following recommendation:

Contingent on ratification by the Oakland Chapter of the American Association of University Professors, be it

RESOLVED, That the Board of Trustees approve an amendment to Appendix B of the 1985-88 Faculty Agreement to add two pay area factors to the School of Human and Educational Services, effective with the 1986-87 academic year.

Trustee Morris, seconded by Trustee Googasian, moved to accept the recommendation.

Trustee Bemis asked when the AAUP would ratify this agreement and what was the ratification procedure. Ms. Eileen Bantel, Executive Director of the AAUP, stated that the ballots would be distributed Monday, January 19, 1987, and the ratification was based on the majority of those voting.

The motion was voted on and unanimously carried.

Report on Effectiveness of Faculty Hiring Procedure

Mr. Kleckner stated that the Board of Trustees adopted a Faculty Hiring Procedure, effective July 1, 1986. The policy called for annual reports beginning in January, 1987. He stated that there has not been much action in this matter, since the recruiting process is still underway for most of the vacant faculty positions. The reports provided by Mr. Kleckner and Ms. Catherine Rush, Director of Equal Opportunity, state the number of cases, their status, the number of applicants being sought, and the two positions which have been filled according to the procedure.

The Board of Trustees reviewed Mr. Kleckner's report. This is an information item and a vote was not taken.

Approval of Reclassification of the Administrative-Professional Position of Managing Director of Meadow Brook Hall

Mr. Robert McGarry, Treasurer of the Board of Trustees and Vice President for Finance and Administration, stated that due to added responsibilities assumed by the Managing Director of Meadow Brook Hall, the administration felt that the position should be reviewed for an upgrade in classification. The Finance and Personnel Committee has concurred in the recommendation that the position should be reclassified from AP-14 to AP-16. This reclassification is brought before the Board in compliance with the

policy which requires Board of Trustees' approval for any re-classified position with a minimum level above \$30,000.

Trustee Morris, seconded by Trustee Googasian, moved acceptance of the following resolution:

RESOLVED, That the Board of Trustees approves the reclassification of the Administrative-Professional position of Managing Director of Meadow Brook Hall from AP-14 to AP-16 retroactive to July 1, 1986.

The motion was unanimously carried.

Package Insurance Policy - General Coverage for Property and Liability

Mr. McGarry stated that in accordance with the authority granted by the Board of Trustees at the October 8, 1986, meeting, the administration contracted for new General Property and Liability coverage for the fiscal year December 1, 1986, through November 30, 1987. This action was taken after consultation with the Finance and Personnel Committee. He stated that the coverage is basically similar to the previous year except for the fact that excess coverage was increased. The automotive insurance program, offered by the State of Michigan, will save the University approximately \$43,000. The premiums have increased approximately 26%. Mr. McGarry made the following recommendation:

RESOLVED, That the Board of Trustees ratify the action taken by the Vice President for Finance and Administration to contract for Property and Liability coverage for the period December 1, 1986, through November 30, 1987.

Trustee Morris, seconded by Trustee Googasian, moved for approval of the resolution. The motion was unanimously carried.

Security Transactions

Mr. McGarry stated that since the previous report there have been nine security transactions, and the University has "realized" \$13,764 from the sale of gift stock.

Trustee Riley asked if a "discount" broker was being used. Mr. McGarry stated that the University was using the brokerage service of the National Bank of Detroit (NBD), as approved by the Board.

Trustee Riley stated that a "discount" broker should be used in those instances where the gift value is a small amount. Trustee Riley expressed concern about any transaction which resulted in a net amount to the broker in excess of that realized by the University by the sale.

Chairman Hartmann requested that Mr. McGarry investigate the matter and compare the fees of NBD with those of "discount" brokers. Trustee Riley stated that Mr. McGarry should also negotiate a new rate with NBD on small transactions.

Meadow Brook Subdivision Financing Guarantee

Mr. McGarry stated that in accordance with Board policy, all newly guaranteed notes at the Meadow Brook Subdivision are to be reported to the Trustees at the next regularly scheduled meeting. On December 12, 1986, the Board was guarantor of 44 mortgages with balances totaling \$1,426,681.89. On December 9, 1986, the University guaranteed payment on a promissory note in the amount of \$62,600, with an interest rate of 9.25%. This is an adjustable rate mortgage (with a ceiling of 15.25%) and matures on December 9, 2016. The selling price of the home was \$78,250. The University also guaranteed payment on a promissory note on a refinancing on September 22, 1986. The amount guaranteed was \$56,000, with an interest rate of 10.9%.

Trustee Morris, seconded by Trustee Riley, moved to accept the report. The motion was unanimously carried.

Smoking Policy

President Champagne stated that in December, 1986, the Board authorized the President to implement a smoking policy that would be consistent with the recently enacted State law titled "Smoking in Public Places." The interim policy was implemented on January 1, 1987, consistent with the law, and the administration is making the following recommendation:

RESOLVED, That the Board approves the smoking policy titled, "Oakland University Interim Smoking Policy" and bearing the date December 12, 1986, and be it further

RESOLVED, That the title is amended to read "Oakland University Smoking Policy" and the Policy shall be given immediate effect.

In addition, the administration recommended adoption of the following policy:

OAKLAND UNIVERSITY SMOKING POLICY

Effective January 1, 1987

I. Introduction

Michigan law prohibits smoking in public places, subject to certain exceptions (see Act No. 198 of the Public Acts of 1986, being MCLA 333.12601, et. seq.) and provides for segregation of smokers and nonsmokers in food service establishments (see Act. No. 96 of the Public Acts of 1986, being MCLA 333.12905).

This policy is established to provide for Oakland University's compliance with the law. Efforts have been made to consider the needs and concerns of smokers and nonsmokers alike and to provide a comfortable and productive environment for employees, students, and visitors.

II. Definitions

- A. "Smoking" means carrying a lighted cigar, cigarette, pipe or other lighted smoking device.
- B. "Public corridors" are hallways and stairwells that are open to and used by members of the general public who do not have any specific enrollment, employment, contract, lease or rental status.
- C. "Enclosed lounge" means a lounge or study space that is separated by ceiling height partitions or walls from a public corridor.
- D. "Private office" means an enclosed room or office that is separated from adjacent spaces by ceiling-height partitions or walls and that is occupied exclusively by a smoker, even if the space may be visited by a nonsmoker.

III. Nonsmoking Areas

Smoking is prohibited in all enclosed areas of the Oakland University campus except as provided in Section IV of this policy. Smoking is prohibited in the following areas:

- A. Classrooms; auditoria; lecture halls; teaching laboratories; and other spaces when used for teaching. Included are both the audience seating or work area and the performance area of such spaces.
- B. Offices occupied by more than one employee, including "landscaped" offices areas where partitions are less than ceiling height
- C. Enclosed lounges (including those in residence hall areas unless otherwise designated)
- D. Restrooms
- E. Music practice rooms
- F. Elevators
- G. Private corridors
- H. Conference rooms
- I. Research laboratories (and adjacent halls when designated and posted as nonsmoking)
- J. The Bookcenter
- K. All public areas of the Kresge Library, the Instructional Materials Center, and the Performing Arts Library, except as otherwise designated
- L. Gymnasias, handball courts, swimming pools, locker rooms, and other enclosed exercise and/or sports spaces
- M. Shops, service and mechanical areas
- N. Museum and gallery spaces
- O. Waiting rooms
- P. All other enclosed indoor areas except as provided for in Section IV below

IV. Smoking Areas

Notwithstanding Section III above, smoking is or may be permitted in areas and under the circumstances that follow:

- A. Smoking is permitted in the following areas, unless designated as "nonsmoking" under Subsection IV.F.:
 - 1. Public corridors (except those adjacent to research laboratories, when posted)
 - 2. Lounges and study areas which are open to or are a part of public corridors
 - 3. Private offices

4. Private residential spaces
5. Designated spaces in Kresge Library
6. Designated residence hall lounges
7. Spaces, or portions thereof, as specifically designated by the President or his designee

B. Food Service Establishments. Smoking is permitted (under Public Act 96 of 1986) in food service establishments seating at least 50 persons, except in a non-smoking area. The capacity of the nonsmoking area shall be determined by the University employee who is responsible for the food service area, except that the following nonsmoking areas shall be provided at a minimum:

1. Seating capacity of 50-100 persons: three four-person tables, or the equivalent;
2. Seating capacity of 101-150 persons: six four-person tables or the equivalent;
3. Seating capacity in excess of 150 persons: nine four-person tables or the equivalent.

A sign shall be placed at the entrance to the establishment indicating the availability of a nonsmoking area and the nonsmoking area shall be marked by a sign. Nonsmoking tables shall be grouped together.

Oakland University's food service establishments include at a minimum: Vandenberg Dining Center, The Iron Kettle (including Absention), The Lunch Basket Deli, and The Sandwedge Shop; and the following areas when used for food service: the Christopher Wren Dining Room, the Meadow Brook Hall Tea Room, The Crockery, and The Oakland Room.

C. Functions Controlled by Private Parties. Smoking may be permitted in a space used for a private function if the seating arrangements are under the control of the sponsor of the function and not under the control of Oakland University.

D. Special Functions. A designated smoking area may, at the discretion of the President or his designee, be permitted at parties, dances, receptions, and dinners sponsored by Oakland University. At least one-half of the room used for the function shall be reserved and posted as a nonsmoking area. In determining such reservation, the nonsmoking area shall be located closest to the

source of fresh air and special consideration shall be given to individuals with a hypersensitivity to tobacco smoke.

- E. Research or Performance Purposes. Smoking for purposes of research, demonstration, or as part of dramatic performances may be authorized by the President, the Vice President responsible for the activity, or a presidential designee.
- F. Despite the general rules permitting smoking under certain conditions in the areas listed in this Section IV, any such areas may be designated as nonsmoking by the person responsible for the area (see Administrative Procedures Manual, Subject 170) whenever judged necessary for the safety of persons or property or for the orderly completion of work tasks. For example, the presence of art objects or inflammable materials might require a prohibition on smoking.

V. Designation and Posting

- A. Signs shall be posted which state that smoking in a public place is prohibited except in designated smoking areas. In particular, "no smoking" signs shall be posted in all lecture halls, classrooms, conference rooms, and other nonsmoking spaces that are places of public congregation.
- B. A sign shall be posted in each elevator reading:
"Smoking prohibited by law - violators subject to fine of \$50.00 or 90 days imprisonment."
- C. Public places designated for smoking shall also be posted.
- D. The person responsible for an area is responsible to see that it is designated and posted in conformance to this policy.

VI. Enforcement

The success of this policy will depend upon the thoughtfulness, consideration, and cooperation of smokers and nonsmokers.

Whenever the needs and concerns of smokers and nonsmokers conflict in any area, some reasonable accommodation should be attempted. When this is not possible, the needs of nonsmokers should prevail. Supervisors shall carry out this policy in their areas of responsibility, with an emphasis on informal resolution of problems in the workplace. The Employee Relations Department should be involved as appropriate.

Smoking problems involving students may be referred to the Office of the Dean of Students.

Michigan Public Act 198 of 1986 provides that a person who smokes in a public place where smoking is not permitted, except a food service establishment, is subject to a civil fine of not more than \$100.00 for a first violation and a fine of not more than \$500.00 for a second or subsequent violation.

Mr. John De Carlo, Secretary to the Board of Trustees, Vice President for Governmental Affairs, and General Counsel, brought to the attention of the Board the modification to the interim policy of Section IV A by the addition of subsection 7.

Trustee Bemis, seconded by Trustee Riley, moved to accept the resolution. The motion was unanimously carried.

Chairman Hartmann commended the Oakland Sail for their article on smoking in the January 14, 1987, issue.

Telephone Tariff Intervention Action

Mr. De Carlo stated that the University has recently been informed that Michigan Bell Telephone Company has proposed that the Michigan Public Service Commission (MPSC) approve a series of restrictive tariffs that would negatively impact the University's telephone service. General Telephone Company of Michigan (GTE) has also made a tariff proposal to MPSC, and it is expected that these two tariff proposals will be joined in a single action by early January, 1987. He stated that the process of tariff determination by MPSC consists of public hearings, and the final decision by MPSC may reflect not only the proposals of the petitioners, but also recommendations of MPSC staff and input from individuals or entities that file as "intervenors."

The Michigan Bell and GTE proposals would have significant consequences for the University. At a minimum we are advised that:

1. The University would be required to offer residence hall students the opportunity to obtain telephone service directly from Michigan Bell. There could be a problem relating to the availability of telephone lines to residence hall rooms. Such an option may also result in a reduction in the number of telephone instruments over which the University's costs are spread for the payment of the existing system.
2. Trunk lines could not be shared by students or other "tenants" located in buildings that are separated by a "public thoroughfare." This prohibition could result in the University having to lease a substantially larger number of trunk lines from Michigan Bell.
3. The University would be unable to provide cost-saving features such as MCI and foreign exchange service to residence hall students. As a result, residence hall student telephone bills would increase, and the University's ability to spread a portion of its fixed cost for such services to residence hall telephones would be reduced.

In order to protect the University's interests and to insure that the institution would not be barred by time limitations from participating in these tariff hearings, the administration has filed a petition to intervene. At this time, however, the University has not actively participated in any proceeding before MPSC. The following institutions have intervened in this matter: University of Michigan, Western Michigan University, Central Michigan University, Ferris State College, Northern Michigan University, as well as several private colleges. Because of the significant impact of these tariff proposals on the University's interests, the University requests that the Board of Trustees approve University participation as an intervenor.

The law firm of Hill, Lewis, Adams, Goodrich, and Tait of Lansing, Michigan, is representing several of the universities in this case, and Oakland University is considering the retention of that firm, although the administration will review this matter more thoroughly, prior to making a decision.

Mr. De Carlo then read the following recommendation:

RESOLVED, That the Board of Trustees approves the participation of Oakland University as an intervenor in telephone tariff Case No. U-8594 before the Michigan Public Service Commission; and be it further

RESOLVED, That authorization is granted to the President and the General Counsel to retain private legal counsel, if necessary, to protect the University's interests.

Trustee Morris, seconded by Trustee Riley, moved to accept the recommendation.

Trustee Riley asked for an additional explanation on the drawbacks of the proposals. Mr. De Carlo called on Mr. Robert Bunger, Assistant General Counsel, who has been working with the University's telecommunications staff, and other universities, and has attended some of the meetings in Lansing.

Mr. Bunger stated that Michigan Bell and GTE have made a number of proposals, although under the MPSC schedule the firms do not have to fully define their position until February 24, 1987. He stated that, in amplification of Mr. De Carlo's comments, it appears that under the proposed tariff the University would be unable to share incoming trunks between the University administration and students in residence halls, or with other "tenants" (non-university entities on campus with telephone service). A larger number of trunks would thus be required to meet the same service needs, since residence hall student use is heavy during the evenings and administrative use is heavy during the day. He added that the University would be prohibited from providing cost-saving features such as WATS lines or MCI service to residence hall students or tenants. The result would be that the University would have to absorb the full cost for those features, and the students would be detrimentally affected since they would be unable to avail themselves of the services.

Mr. Bunger stated that GTE has proposed that where tenants are housed in two locations that are separated by a road, separate trunks would have to be provided to each tenant. This proposal may require the University to have additional trunks. He added that there are also proposals that may require that the University permit the telephone company to lease or purchase existing telephone lines on campus. This action is required, since the proposed tariff would require that residence hall students have

the option of contracting with the telephone company directly. This could create problems because of the number of telephone lines presently in the residence halls, and because of the telephone sharing arrangements the University has developed for its students.

Trustee Riley asked if it "would be an unfair statement to say that if the tariffs are approved, there will be some competition." He added, "Are we also saying that we are in the telephone business as well as the business of education?" Mr. Bunger stated that under one provision of the new proposals there would be competition in that students would have the option to contract either with Michigan Bell or with the University for service.

Trustee Riley stated that it appears to him that if the University could prevent competition with its current phone system, it would advantage the University. Mr. De Carlo responded that while the intervention may appear to be an effort to avoid competition, this is not the full case. Some of the tariff proposals may result in added costs not only to the University but to its customers. These costs are not related to the competitive process but to a restriction on certain current practices. In addition, in a competitive manner, the University, as well as other educational institutions, purchased telephone systems to reduce costs. The payment schedule for these systems was predicated on current accepted practices permitted by law. The University of Michigan and Western Michigan University have sold bonds to pay for their systems. The financial basis for paying for these systems could be eroded "under these proposals which are somewhat after the fact efforts to restrict the options of private users." One could argue that the tariff proposals are being presented to change the competitive picture and to prohibit the institutions from conserving public as well as private resources.

Trustee Riley stated that Michigan Bell and GTE will have to prove to the MPSC that they can offer better service. President Champagne stated that the University is very pleased with its current system and presently sees no basis for a change.

Trustee Morris stated that if the University does not oppose these tariffs, the University could be inviting a great deal of difficulty and higher cost to the students. He stated that it is very appropriate that the University protect its equities and those of the students.

Trustee Bemis asked to whom students pay their telephone bill and who controls the charges. Mr. Bunger answered that the University received payment and controlled charges. Trustee Bemis stated that Michigan Bell could question the possibility of the University unilaterally raising charges to \$100 a month.

Trustee Googasian stated that when Oakland became competitive by choosing an alternative system, perhaps Michigan Bell then realized that it could make more money by changing the tariffs.

Mr. McGarry stated that the University does not make a profit on the student phone service. He added that there is a cost for the line charge, but the University is amortizing the cost of that system over all phone usage.

Trustee Bemis questioned if that is fair to the students.

Trustees Googasian and Hartmann stated that the new system is less expensive than the previous one was for the students.

Trustee Bemis asked about the proposed costs and billing procedures regarding the retention of the Hill, Lewis law firm, since other institutions will be sharing their services. Mr. De Carlo stated that the represented universities are in the process of developing a formula for apportioning costs based upon the comparative size of the system at each of the institutions. The formula must be acceptable before the firm will be retained.

Chairman Hartmann called for a vote on the recommendation. The motion was unanimously carried.

Special Liquor Licenses - Report for 1986

President Champagne stated that under Board policy, the University is required to make a report on Special Liquor Licenses each year. The report for 1986 shows that there were five such licenses.

Trustee Riley, seconded by Trustee Morris, moved to accept the report. The motion was unanimously carried.

Amendment to University Affairs Committee Responsibilities

President Champagne stated that the Policy and Procedure for Disposal, Acquisition, Lease, and other Transfer of Real Property Interests adopted by the Board on November 12, 1986, calls for appraisers to be approved "by the appropriately designated committee of the Board of Trustees."

President Champagne made the following recommendation:

RESOLVED, That the charge to the University Affairs Committee be amended by the addition of the following:

9. Review plans to transfer real property interests and approve the selection of appraisers as provided in the real property transfer policy.

Trustee Riley, seconded by Trustee Morris, moved to accept the recommendation. The motion was unanimously carried.

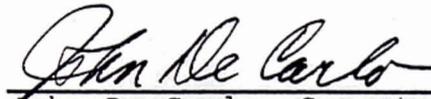
Other Items

Trustee Bemis requested that a review of the competitive bidding and purchasing policies for the University as it relates to the procurement of any goods, services, and equipment be placed on the February agenda of the Finance and Personnel Committee.

There being no questions from the audience, Trustee Riley, seconded by Trustee Morris, moved to adjourn the meeting. The motion was unanimously carried.

The meeting was adjourned at 5:47 p.m.

Approved,



John De Carlo, Secretary
Board of Trustees

David Handleman, Chairman
Board of Trustees