

Minutes of the Informal Meeting
of the
Board of Trustees
May 16, 1984

The meeting was called to order in Lounge II of the Oakland Center by Trustee Richard Headlee in the absence of Chairman Ken Morris.

Present: Trustees David Handleman, Patricia B. Hartmann, Richard Headlee, and Howard Sims

Absent: Trustees Alex Mair, Ken Morris, Wallace Riley and Arthur Saltzman

(The meeting commenced in the absence of a quorum with the expectation of the late arrival of another member of the Board.)

Approval of Minutes of March 29, 1984

Mr. Sims moved approval of the minutes of the Board meeting of March 29, 1984 as distributed. Mr. Handleman seconded the motion which was voted on and approved by all of the Trustees present.

Approval of Minutes of April 21, 1984

Mr. Sims moved approval of the minutes of the Board meeting of April 21, 1984 as distributed. Mr. Handleman seconded the motion which was voted on and approved by all of the Trustees present.

Acceptance of Gifts and Grants Report

Report of April 18, 1984

Mr. Robert Swanson, Vice President for Developmental Affairs, invited the Board's attention to the \$5,000 gift from Mr. Frank Metzger in support of the 1984 Charlie Gehringer Invitational Tournament. This is the second year that Mr. Metzger has made a \$5,000 contribution to the tournament in honor of his friend, Charlie Gehringer. The funds from the program will be used in support of Meadow Brook Hall and other Oakland University programs. The Board's attention was also called to the \$5,000 gift from the Alex and Marie Manoogian Foundation in support of the Meadow Brook Music Festival.

Mr. Swanson noted the \$5,000 gift from Lamb Technicon Corp. to the Meadow Brook Festival and Theatre. The Chairman and Chief Executive Officer of Technicon is Mr. John K. Rye who is a President's Club member. Mr. Swanson also mentioned the \$5,000 gift from Volkswagen of America in support of Meadow Brook Music Festival and Meadow Brook Theatre and the gift of \$8,500 from Macomb Town Hall of Romeo. For over twenty years this group has held a Town Hall Series to help Oakland students from Macomb County. The gift of \$5,000 from the Handleman Company and Trustee David Handleman designated for the establishment of the Meadow Brook Cultural Endowment Fund was mentioned with special appreciation.

Mr. Headlee expressed the appreciation of the Board to Trustee Handleman for the gift and for the establishment of the endowment fund.

Mr. Keith Kleckner, Senior Vice President for University Affairs and Provost, stated that grants from the two reports total approximately \$600,000 for faculty research and student support.

Mrs. Hartmann moved to accept the reports and receive the gifts and grants with gratitude. Mr. Sims seconded the motion which was voted on and approved by all of the Trustees present.

Acceptance of Report of Security Transactions for Oakland University Foundation

Mr. Robert McGarry, Vice President for Finance and Administration and Treasurer to the Board of Trustees, reported that certain securities and a Krugerrand given to Oakland University had been sold. The amount realized from the sale was \$2,131.61.

Interim Budget for 1984/85

Mr. Headlee read the following recommendation:

It is recommended that the Board of Trustees authorizes a continuation general fund budget for 1984/85 at the level of the 1983/84 expenditure budget, adjusted for previously approved contractual agreements with employee groups, until such time as a 1984/85 budget is adopted.

Mr. McGarry stated that because of the uncertainty at this time of the State appropriations for 1984-85, the Board is being asked to approve an interim budget based on the 1983/84 expenditure budget level supplemented by the cost of the previously approved faculty contract. The University's fiscal year begins July 1, 1984 with the State's fiscal year commencing October 1, 1984.

Mr. Sims moved to approve the recommendation. Mr. Handleman seconded the motion which was voted on and passed.

Acceptance of Alumni Association Report

Mr. Swanson informed the Board that the Oakland University Alumni Association would present the second annual report to the Board. He also stated that the Association was pleased to again host the Board for dinner. The report provides the Association with the opportunity to acquaint the Board of Trustees with the association's leadership and activities. The growth potential for the Alumni Association this year is 1,200 new graduates. There are now 26,000 University alumni. Mr. Swanson introduced Ms. Joan Stinson, Director of the Alumni Association Office.

Ms. Stinson expressed gratitude for the opportunity to present periodic progress reports to the Board of Trustees concerning the activities of the Alumni Association. Last year the association's report emphasized fund raising activities. This year the report will be on service to Oakland University. Ms. Stinson introduced Mr. Gary Marchenia, President of Oakland University Alumni Association.

Mr. Marchenia expressed appreciation for the opportunity to report to the Board concerning the challenges and accomplishments of the Oakland University Alumni Association. For the Board's information, the Alumni Affiliates are:

- The Arts & Sciences Alumni Association
- The Engineering & Computer Science Alumni Association
- The School of Economics & Management Alumni Association
- The Nursing Alumni Association
- The Black Alumni Association
- The Undergraduate Students Alumni Association

Mr. Marchenia listed the responsibilities of the Alumni Association as:

1. Affiliate coordination to meet common goals
2. Visibility for the association and the University
3. Fund raising

He then cited some of the accomplishments and activities of each affiliate over the past year. Of special note in the fund raising area, was a report on the status of last year's goal of \$140,000. As of the first of May, \$143,000 was collected. The current year's goal has been increased to \$160,000. Nearly all of the funds are returned to the University for scholarships and research programs.

Mr. Marchenia also informed the Board that the Oakland University Alumni Association has been selected as a finalist for the U. S. Steel Alumni Giving Incentive Awards Program in two categories: sustained performance and improvement. Only 200 schools in the nation are nominated each year for this Award Program.

Mr. Marchenia specifically mentioned and thanked the following Oakland University Alumni Association members for their efforts:

Jerry Alt	Vice President for Visibility
Cynthia Brody	Chair, Arts & Science Affiliate
Nancy Collins	Committee for University Excellence
Sharon Finley	Treasurer of Black Alumni Affiliate
Bill Horton	Past Vice President for Affiliates
Barry Klein	Past President of Alumni Association
Diane McGee	Past Chair of Engineering Affiliate
John Mills	Past President of Alumni Association
Rosie O'Toole	Chair of Engineering & Computer Science Affiliate
Dick Steele	Vice President of Affiliates
Joan Stinson	Director of Alumni Relations Office

Mr. Marchenia explained that these individuals and many others are willing to devote time and energy to the activities of the Alumni Association because they wish to preserve the quality of the educational program at Oakland University. They have assisted in raising thousands of dollars to help achieve that goal. They relate the "well-being of their university to the well-being of their community". They have expended a tremendous effort to retain the educational quality and image of the University.

Mr. Headlee commended Mr. Marchenia for a fine report and for the hard work and spirit of dedication of the association. He also thanked the association for the dinner and asked that the Board be invited again to become better acquainted with the members of the Alumni Association. He asked for additional comments.

Mr. Handleman stated that the association was performing a valuable service to the institution.

Mr. Headlee commended Joan Stinson for her devotion to the efforts of the Alumni Association.

Mrs. Hartmann moved to accept the report and Mr. Handleman seconded the motion. The Trustees voted to accept the report of the Alumni Association.

Approval of Faculty Personnel Actions

Mr. Kleckner requested approval of the following faculty personnel actions:

Appointments

Andrews, Kevin T., Assistant Professor of Mathematical Sciences, effective August 15, 1984

Babcock, Allen L., Clinical Assistant Professor of Physical Therapy, effective August 15, 1984, through August 14, 1986

Bonder, Seth, Adjunct Professor of Mathematical Sciences, effective August 15, 1984, through August 14, 1986

Eliezer, Naomi, Adjunct Assistant Professor of Biological Sciences, effective August 15, 1984, through August 14, 1985

Kantrowitz, Adrian, Adjunct Professor of Physics, effective August 15, 1984, through August 14, 1986

LaBan, Myron M., Clinical Professor of Health Sciences, effective August 15, 1984, through August 14, 1986

Maibauer, Frederick P., Clinical Assistant Professor of Physical Therapy, effective August 15, 1984, through August 14, 1986

McDonald, Gary C., Adjunct Professor of Mathematical Sciences, effective August 15, 1984, through August 14, 1986

Moon, Soo-Young, Assistant Professor of Management, effective August 15, 1984

Moylan, Edward F., Adjunct Professor of Mathematical Sciences, effective August 15, 1984, through August 14, 1986

Napiewocki, Joanne, Adjunct Assistant Professor of Nursing, effective August 15, 1984, through August 14, 1986

Steger, Mary Ann E., Assistant Professor of Political Science, effective August 15, 1984

Subramaniam, Taruvia N., Instructor in Mathematical Sciences, effective August 15, 1984

Thompson, Deborah D., Clinical Instructor in Medical Laboratory Sciences, effective January 1, 1984, through August 14, 1985

Walton, A. Whitney, Assistant Professor of History, effective August 15, 1984

Change of Status

Bezdek, William E., from Associate Professor of Sociology to Associate Professor of Sociology and Acting Chair, Department of Sociology and Anthropology, effective June 25, 1984, through August 16, 1984

Boddy, David E., from Associate Professor of Engineering and Associate Dean, School of Engineering and Computer Science to Associate Professor of Engineering, effective April 30, 1984

Butterworth, Francis M., from Professor of Biological Sciences to Professor of Biological Sciences and Acting Chair, Department of Biological Sciences, effective June 25, 1984, through August 16, 1984

Halsted, Carol E., from Special Instructor in Dance to Special Instructor in Dance and Acting Chair, Department of Theatre and Dance, effective April 30, 1984, through August 16, 1984

Hirschfeld-Medalia, Adeline G., from Associate Professor of Theatre to Associate Professor of Theatre and Acting Chair, Department of Theatre and Dance, effective August 28, 1984, through December 15, 1984

Stokes, Charlotte V., from Assistant Professor of Art and Art History to Assistant Professor of Art and Art History and Acting Chair, Department of Art and Art History, effective April 30, 1984, through June 21, 1984

Sudol, Ronald A., from Associate Professor of Rhetoric to Associate Professor of Rhetoric and Acting Chair, Department of Rhetoric, Communications, and Journalism, effective June 25, 1984, through August 16, 1984

Windeknecht, Thomas G., from Professor of Engineering to Professor of Engineering and Acting Associate Dean, School of Engineering and Computer Science, effective May 1, 1984, through December 31, 1984

Leave of Absence

Bingham, Jane M., Professor of Education, sabbatical leave from January 2, 1985, through April 20, 1985 (with half pay)

Coppola, Carlo, Professor of Hindi Urdu and Linguistics and Chair, Area Studies Program, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Dawson, James E., Associate Professor of Music, leave from August 28, 1984, through April 20, 1985 (with no pay)

Dettman, John W., Professor of Mathematical Sciences, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Dykes, De Witt S., Associate Professor of History, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Gendell, Julien, Associate Professor of Chemistry, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Halsted, Carol E., Special Instructor in Dance, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Krompart, Janet A., Associate Professor, University Library, sabbatical leave from August 28, 1984, through January 31, 1985 (with full pay)

Marney, John, Associate Professor of Chinese, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Perla, Subbaiah, Associate Professor of Mathematical Sciences, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Rahman, Munibur, Associate Professor of Hindi Urdu, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Rosen, Joan G., Associate Professor of English, sabbatical leave from August 28, 1984, through April 20, 1985 (with half pay)

Sakai, Ann K., Assistant Professor of Biological Sciences, leave from August 28, 1984, through April 20, 1985 (with no pay)

Sudol, Ronald A., Associate Professor of Rhetoric, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Swartz, Ronald M., Associate Professor of Education, sabbatical leave from January 2, 1985, through April 20, 1985 (with full pay)

Wang, Stuart S., Associate Professor of Mathematical Sciences, sabbatical leave from August 28, 1984, through December 15, 1984 (with full pay)

Wu, Yel-Chiang, Professor of Mathematical Sciences, leave from August 28, 1984, through April 20, 1985 (with no pay)

Resignation (Information Item)

Sayre, C. Franklin, Assistant Professor of Art and Art History, effective August 14, 1984

Mr. Kleckner drew the Board's attention to the change in status of Thomas G. Windeknecht from Professor of Engineering to Professor of Engineering and Acting Associate Dean, School of Engineering and Computer Science.

Mr. Handleman moved to approve the recommendation and Mr. Sims seconded the motion. The motion was carried.

Appointment of Dean of the School of Engineering and Computer Science

Mr. Kleckner recommended to the Board the appointment of Dr. Thomas W. Butler, Jr., as Professor of Engineering, with tenure, and Dean of the School of Engineering and Computer Science to commence July 1, 1984 with the deanship appointment for a period of five years.

Mr. Handleman moved to approve the recommendation and Mrs. Hartmann seconded the motion. The motion was passed.

President Joseph E. Champagne told the Board he had the opportunity to spend several hours with Dr. Butler and found him to be an extremely impressive individual with superb academic qualifications and enormous corporate responsibilities with AMF Corporation. He has a rare blend of academic and business experience. Dr. Butler is very excited about his appointment to Oakland University. President Champagne added that one of the most impressive qualities about Dr. Butler is his excitement toward the fact that at Oakland he shall be able to see and effect change. He stated that, in Dr. Butler, the Board will see an excellent level of energy and creativity.

Mr. Kleckner stated that President Champagne's feelings are shared by everyone who has met Dr. Butler.

Approval of Recommendation to Recognize 25 Year Employees

In connection with the upcoming 25th anniversary celebration, the University wishes to recognize its 25 year employees.

Mr. Headlee read the following recommendation submitted by Mr. Jerry Dahlmann, Assistant to the President for University Relations:

Resolved, that the Board of Trustees authorizes the President and the Secretary of the Board to cause to be made a commemorative plaque inscribed with the following wording:

In recognition of his (or her) twenty-five years of dedicated service to Oakland University, the Board of Trustees of the University herewith present on this date, September 16, 1984 to:

Name _____

Title _____

this plaque with the heartfelt thanks of the entire Oakland University campus for a quarter-century of genuine commitment to the institution and its students.

Chairman of
the Board

President of
Oakland University

Be it further resolved that one such plaque be presented to each of the following at a reception to be held at Meadow Brook Hall on September 16, 1984.

Richard J. Burke	Professor of Philosophy Chairperson, Department of Philosophy
Lowell Eklund	Executive Director of Meadow Brook Hall and Dean of Continuing Education
Thomas Fitzsimmons	Professor of English
William G. Hammerle	Professor of Engineering
George Karas	University Engineer
Helen Kovach-Tarakanov	Professor of Russian
George T. Matthews	Professor of History
James H. McKay	Professor of Mathematical Sciences
Clare C. McVety	General Foreman of Building Maintenance
Richard C. Moore	Associate Director of Campus Facilities and Operations
William Schwab	Professor of English and Linguistics Chairperson of Department of Linguistics
Robert W. Swanson	Vice President for Developmental Affairs
Paul Tombouliau	Professor of Chemistry Chairperson of Department of Chemistry
Gertrude White	Emerita Professor of English

Mrs. Hartmann moved to approve the recommendation and Mr. Handleman seconded the motion. The motion was passed.

Approval of the Establishment of a Center for International Programs

Mr. Headlee read the recommendation as follows:

Resolved, that the Board of Trustees approves the establishment of a Center for International Programs, administratively housed within the College of Arts and Sciences.

Mr. Kleckner indicated that the establishment of the Center will give focus, impetus and direction to Oakland's activities in the field of international studies. The Center will bring together all efforts in this area. As the Center develops, external funding will be sought to support its proposed activities.

Mr. Handleman made the motion to approve the recommendation which was seconded Mr. Sims. The motion was approved.

Approval of Continuation of Graduate Teaching Associates in Mathematical Sciences

Mr. Headlee read the following recommendation:

It is recommended that the Board of Trustees gives permission for the University to award Graduate Teaching Associateships in the Department of Mathematical Sciences, on a continuing basis, subject to the same conditions as in the original authorization.

Mr. Kleckner stated that in Fall, 1981, the Board of Trustees authorized the Department of Mathematical Sciences to award Graduate Teaching Associateships (GTA) on a trial basis for two years through 1983-84, subject to the following conditions:

1. GTA appointments were to be for one year, with renewal for a second year possible upon evidence of satisfactory performance and progress toward a graduate degree.
2. Compensation for a first-year GTA was to be \$6,000, and for a second year GTA, \$6,500. Additionally, each GTA would receive a tuition scholarship for up to 16 credits during the first year and up to 20 credits during the second year.
3. GTA's would teach three courses each academic year with teaching assignments limited to pre-calculus courses.

4. The Department of Mathematical Sciences was to monitor closely the classroom performance of each GTA and designate one or more faculty mentors to assist GTA's in dealing with any teaching problems which might arise. In addition, the Department agreed to limit class sizes in classes taught by GTA's.
5. At the conclusion of the second year of the program, the Department of Mathematical Sciences, the College of Arts and Sciences, and the Dean of Graduate Study would evaluate the concept and recommend to the Board as to its continuation.

The concept has been implemented for the past two years in accordance with the above guidelines. The Department has prepared a detailed report and the matter has been reviewed by the parties named in Item 5 above, as well as by the Graduate Council.

A careful review of the two-year trial experience has indicated that it was successful. Three students have held GTA's. In approving the above recommendation for continuation of GTA awards, the Graduate Council and the dean of Graduate Study wish to reaffirm the principles that, in general, graduate assistants should not be instructors of record and that, where Board approval has been given for exceptions to this rule, classroom work should be restricted to pre-core classes. These principles have been part of Oakland University's educational design for many years and have been a source of great strength in attracting and retaining students of high quality. That should not be lost.

Mr. Sims moved approval of the recommendation and Mr. Handleman seconded the motion. The motion was passed.

Approval of Satisfactory Academic Progress Policy for Purposes of Financial Aid

The following recommendation was read by Mr. Headlee:

Therefore, be it resolved that the Board of Trustees approves the Satisfactory Academic Progress Policy for Purposes of Financial Aid Eligibility, thereby bringing Oakland University into compliance with United States Office of Education regulations for administering federal financial aid. This policy is to be administered in a manner which does not have a disparate effect upon minority student enrollment and retention.

Mrs. Wilma Ray-Bledsoe, Vice President for Student Affairs, reminded the Board that this subject was discussed at the last Board meeting and was referred to the University & Development Committee for further review and amendment, if necessary. The policy (a copy of which is attached to these minutes) was amended as indicated by the underlining in the attachment. The policy is being presented for ratification, as amended, because of the absence of a quorum at the March meeting.

At this point Mr. Headlee stated that all items voted on at the present meeting this evening would need to be ratified at the June Board of Trustees meeting because of the absence of quorum. The Board expected a quorum, but, unfortunately, due to unforeseen circumstances, a quorum did not occur.

Mr. Handleman moved to ratify the recommendation as presented and Mrs. Hartmann offered the second. The motion carried.

Approval of Proposal to Increase the Orientation Fee

Mr. Headlee read the following recommendation:

Be it resolved that the following fee structure be adopted for the orientation program effective June 1, 1984:

<u>Group</u>	<u>1983</u>	<u>1984</u>
FTIAC	\$40	\$50
Transfer	\$15	\$25
Evening Students student fees	Same as daytime	
Extension Students student fees	Same as daytime	

Mrs. Bledsoe stated that the need for the requested increase is related to inflationary items such as food and postage. This program is very important in promoting Oakland University to students and to the community at large. This increase will permit the high quality of the program to be maintained.

Mr. Headlee noted that the orientation fee had not been increased since 1979.

Mr. Handleman moved to approve the recommended increase and Mrs. Hartmann seconded the motion. Approval was granted.

Recommendation on Board Meeting Dates for 1984-85 Fiscal Year

Mr. Headlee stated that the Open Meetings Act requires the publication of Board meeting dates for each calendar or fiscal year. He then read the proposed dates.

Wednesday, July 18, 1984
Wednesday, August 15, 1984
Wednesday, September 19, 1984
Wednesday, October 17, 1984
Wednesday, November 21, 1984
Wednesday, December 19, 1984
Wednesday, January 16, 1985
Wednesday, February 20, 1985
Wednesday, March 20, 1985
Wednesday, April 17, 1985
Wednesday, May 15, 1985
Wednesday, June 19, 1985

This recommendation is submitted for consideration at this meeting with final approval at the June 20, 1984 meeting.

Mrs. Hartmann expressed appreciation for advance notice of the meeting dates. She found it very helpful in arranging her calendar.

President's Report

President Champagne stated that he wished to alert the Board and public to the fact that it is his intention to make a recommendation at the June meeting on the final disposition of the Dodge Farmhouse. To date, there has been no useful purpose suggested for the structure. Since the building may be of some historical significance, he is announcing this action in advance in order to bring the matter to closure at the June Board of Trustees meeting.

Mr. Headlee asked for additional comments or questions. There being none, the meeting was adjourned at 8:30 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

Richard Headlee
Board of Trustees

Date

POLICY GOVERNING
STANDARDS FOR ACADEMIC PROGRESS
FOR PURPOSES OF RECEIVING FINANCIAL AID.

Oakland University reaffirms its commitment to equal educational opportunity and to providing fair and equal access to meet educational costs for students based upon financial need.

Satisfactory academic progress at Oakland University is defined by the Oakland University Academic Probation and Dismissal Policy which specifies that to be in good academic standing, a student must maintain an Academic Progress Indicator (API) of 2.0.

For purposes of financial aid eligibility, full-time students will be expected to complete successfully a minimum of 24 credits for the academic year (12 credits during each of fall and winter semesters). Students enrolled less than full time will be expected to complete a minimum of 12 credits per year (6 credits during each of fall and winter semesters). Any student who fails to make satisfactory academic progress according to this standard may make up the credit difference during spring and/or summer terms at his/her own expense. Students who withdraw from courses during a semester in which they are receiving financial aid must meet the grade point and 24 credit requirement for the year in order to be eligible to receive future aid.

Students who repeat a course during a semester in which they are receiving financial aid must meet the grade point and 24 credit requirement for the year in order to be eligible to receive future aid.

Students who receive a P or an I in a course must notify the Student Financial Aid Office when the incomplete has been satisfied or when the P has been changed to a grade. Credit will be given for completed hours only for purposes of Satisfactory Academic Progress for Financial Aid.

It is the policy of Oakland University that financial aid based upon need will be extended to an individual student during study for the first undergraduate degree for the equivalent of just eight semesters. Exceptions for additional semesters can be made upon review by the Financial Aid Policy Committee in instances where it makes academic sense to do so. Examples of instances where extensions are granted would be to students engaged in programs which require more than eight semesters, who have changed majors, or who have done very poor early academic work and are doing much better in later academic work. Financial Aid based upon need will not normally be extended to a student beyond the tenth semester. This policy shall be administered in a manner which does not have a disparate effect on minority student enrollment and retention.

Appeal Procedure. Students denied financial aid because of failure to make satisfactory academic progress may appeal the denial in writing to the Dean of Students. The Dean of Students may consult the Financial Aid Policy Committee and any appropriate advisor, counselor or other university person whose advice would be helpful in determining the most equitable decision. The decision resulting from such review will be final.