

**Minutes of the Formal Meeting
of the
Oakland University Board of Trustees
August 4, 2004**

Present: Chair Henry Baskin; Trustees Penny M. Crissman, David J. Doyle, Dennis C. Muchmore, Dennis K. Pawley, and Rex E. Schlaybaugh, Jr.

Absent: Trustees David T. Fischer and Ann V. Nicholson

Also Present: President Gary D. Russi; Vice Presidents Susan Davies Goepp, Virinder K. Moudgil, Lynne C. Schaefer, and Mary Beth Snyder; General Counsel and Secretary to the Board of Trustees Victor A. Zambardi and Assistant Rhonda G. Saunders; and Student Liaisons David Lauber and Stefanie Marshall

I. Call to Order

Chair Henry Baskin called the meeting to order at 2:12 p.m. in the Auditorium of Elliott Hall of Business and Information Technology.

II. Roll Call

Mr. Victor A. Zambardi, General Counsel and Secretary to the Board of Trustees, conducted a roll call. All of the Board members were present except Trustees David T. Fischer and Ann V. Nicholson.

III. Action Items

A. Consent Agenda

Chair Baskin presented the following recommendations:

1. Approval of the Minutes of the Formal Meeting of June 2, 2004

2. Approval of University Personnel Actions

New Appointments, effective August 15, 2004

Bekele, Getnet, Instructor in History (\$43,541.00) (New appointment filling a vacant authorized position)

Chaney, Michael P., Assistant Professor of Education (\$48,000.00) (New appointment filling a newly authorized position)

Hasanov, Fuad, Instructor in Economics (\$62,300.00) (New appointment filling a vacant authorized position)

Kim, Dae-Kyoo, Assistant Professor of Engineering (\$74,000.00) (New appointment filling a vacant authorized position)

Kim, Young Joo, Assistant Professor of Education (\$48,000.00) (New appointment filling a vacant authorized position)

Law, Jennifer A., Instructor in French (\$43,062.00) (New appointment filling a vacant authorized position)

Majeske, Karl D., Assistant Professor of Quantitative Methods (\$87,500.00) (New appointment filling a newly authorized position)

Martins, George B., Assistant Professor of Physics (\$56,000.00) (New appointment filling a vacant authorized position)

Palmer-Mehta, Valerie P., Assistant Professor of Communication and Journalism (\$48,000.00) (Former visitor filling a vacant authorized position)

Qu, Xianggui, Assistant Professor of Statistics (\$56,000.00) (New appointment filling a vacant authorized position)

Schiele, Joseph, Assistant Professor of Operations Management (\$85,500.00) (New appointment filling a vacant authorized position)

Serocki, James S., Assistant Professor of Accounting (\$80,000.00) (New appointment filling a vacant authorized position)

Shively, Joseph L., Assistant Professor of Music (\$48,000.00) (New appointment filling a newly authorized position)

Talbert, Elizabeth, Special Instructor in Communication (\$36,000.00) (New appointment filling a newly authorized position)

Administrative Appointments

Department Chairs

Department	Chair	Term
English	Kevin T. Grimm	June 1, 2004 – August 14, 2007 (1 st term)

Change of Status

Bhargava, Mukesh, from Associate Professor of Management and Marketing and Chairperson, Department of Management and Marketing to Associate Professor of Management and Marketing, effective September 1, 2004.

Maines, David R., from Professor of Sociology and Chairperson, Department of Sociology to Professor of Sociology, effective September 1, 2004.

Mann, Bruce J., from Associate Professor of English and Chairperson, Department of English to Associate Professor of English, effective June 1, 2004.

Meehan, Albert J., from Professor of Sociology to Professor of Sociology and Acting Chairperson, Department of Sociology and Anthropology, effective September 1, 2004.

Parameswaran, Ravi, from Professor of Marketing to Professor of Marketing and Chairperson, Department of Management and Marketing, effective September 1, 2004.

Roth, Bradley J., from Associate Professor of Physics and Acting Chairperson, Department of Physics to Associate Professor of Physics, effective August 1, 2004.

Slavin, Andrei, from Professor of Physics to Professor of Physics and Interim Chairperson, Department of Physics, effective August 1, 2004.

Stano, Miron, from Professor of Economics and Management to Interim Dean, School of Business Administration and Professor of Economics and Management, effective July 1, 2004.

Faculty Reappointments

The faculty agreement requires that certain reviews for possible reemployment and promotion be completed by August 15. The following recommendations are made by the President. Standard review processes were followed.

Reappointments (with Tenure)

Assistant Professors eligible for promotion to the rank of associate professor, effective August 15, 2004.

Bhargava, Ambika Pillai
Cseh, Maria

Human Development & Child Study
Human Resource Development

Reemploy & Promote
Reemploy & Promote

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Cunningham, Gregory	Music, Theatre & Dance	Reemploy & Promote
Joseph, Nancy L.	English	Reemploy & Promote
Kidger, David M.	Music, Theatre & Dance	Reemploy & Promote
Kusow, Abdi M.	Sociology & Anthropology	Reemploy & Promote
Lombardo, Shawn V.	Kresge Library	Reemploy & Promote
Lu, Lunjin	Computer Science & Engineering	Reemploy & Promote
Mitchell, Michael A.	Music, Theatre & Dance	Reemploy & Promote
Oakley, Barbara	Electrical & Systems Engineering	Reemploy & Promote
Rosenthall, Samuel	Linguistics	Reemploy & Promote
Savage, Arline S.	Accounting & Finance	Reemploy & Promote
Spagnuolo, Anna M.	Mathematics & Statistics	Reemploy & Promote
Thompson, Teresa	Nursing	Reemploy & Promote
Wendell, Douglas L.	Biological Sciences	Reemploy & Promote

Assistant Professor considered for optional granting of tenure with promotion, effective August 15, 2004.

Kroesche, Kenneth R.	Music, Theatre & Dance	Reemploy & Promote
Liu, Qingchong	Electrical & Systems Engineering	Reemploy & Promote

Associate Professors considered for optional granting of tenure, effective August 15, 2004.

Surrey, Lynn R.	Counseling	Do not reemploy
Yang, Lianxiang	Mechanical Engineering	Reemploy

Reappointments (Probationary) – Effective August 15, 2005, through August 14, 2007

Assistant Professors eligible for reemployment to second, two-year probationary terms as assistant professor.

Aloi, Daniel	Electrical & Systems Engineering	Reemploy
Baillargeon, Claude	Art & Art History	Reemploy
Chang, Yin-Ping	Mechanical Engineering	Reemploy
Chavez, Ferman A.	Chemistry	Reemploy
Debnath, Debatosh	Computer Science & Engineering	Reemploy
Discenna, Thomas A.	Rhetoric, Communication & Journalism	Reemploy
Dulio, David A.	Political Science	Reemploy
Galloway, Kathleen M.	Health Sciences	Reemploy
Giberson, Tomas R.	Human Resource Development	Reemploy
Ingram, Ilene L.	Education Leadership	Reemploy
Larson, Cathy A.	Health Sciences	Reemploy
Li, Jia	Computer Science & Engineering	Reemploy

Li, Ledong	Reading & Language Arts	Reemploy
Lombardo, Sylvie A.	Psychology	Reemploy
Lose, Mary K.	Reading & Language Arts	Reemploy
MacDonald, Michael G.	Teacher Development & Education Studies	Reemploy
Malec, Mariah E.	Music, Theatre & Dance	Reemploy
McGinnis, Debra Q.	Psychology	Reemploy
McGlothlin, Charles W.	Health Sciences	Reemploy
Rigstad, Mark A.	Philosophy	Reemploy
Sethi, Deepak	Management & Marketing	Reemploy
Slater, Robert S.	Kresge Library	Reemploy
Smith, Laureen H.	Nursing	Reemploy
Trumbore, Peter F.	Political Science	Reemploy
Tyler, Catherine L.	Management & Marketing	Reemploy
Yu, Jean	Accounting & Finance	Reemploy
Zou, Qian	Mechanical Engineering	Reemploy

Assistant Professors eligible for reemployment to final two-year probationary terms as assistant professor:

Aigbedo, Henry	Decision & Information Science	Reemploy
Bouchaffra, Djamel	Computer Science & Engineering	Reemploy
Bryant-Friedrich, Amanda	Chemistry	Reemploy
Deng, Xiaodong	Decision & Information Science	Reemploy
Goody, Stephen G.	Art & Art History	Reemploy
Guessous, Laila	Mechanical Engineering	Reemploy
Hay, Kellie	Rhetoric, Communication & Journalism	Reemploy
Javorsky, James M.	Human Development & Child Study	Reemploy
Kitchens, Marshall W.	Rhetoric, Communication & Journalism	Reemploy
Kobus, Krzystof	Mechanical Engineering	Reemploy
Kruk, Serge	Mathematics & Statistics	Reemploy
Matthews, Weldon C.	History	Reemploy
Metzler, Mark D.	History	Reemploy
Mitchell, Anne M.	Nursing	Reemploy
Penprase, Barbara B.	Nursing	Reemploy
Rieger, Ingrid	Modern Languages & Literatures	Reemploy
Ruegg, Erica A.	Human Development & Child Study	Reemploy
Schweitzer, Linda	Chemistry	Reemploy
Scott, Chaunda L.	Human Resource Development	Reemploy
Sifonis, Cynthia M.	Psychology	Reemploy
Smith, Lorenzo M.	Mechanical Engineering	Reemploy
Warley, Christopher C.	English	Reemploy

Special Instructors eligible for reemployment to second two-year probationary terms as special instructor:

Breidenbach, Cathleen	Rhetoric, Communication & Journalism	Reemploy
Clarke, Theresa M.	Rhetoric, Communication & Journalism	Reemploy
Jordan, Danny L.	Music, Theatre & Dance	Reemploy
Kietlinska, Kasia G.	Rhetoric, Communication & Journalism	Reemploy
McClure, Jimmy T.	English	Reemploy
Saed, Ghassan M.	Chemistry	Reemploy
Suda, Thomas M.	Music, Theatre & Dance	Reemploy

Special Instructors eligible for reemployment to final, two-year probationary terms as special instructor:

Baker, Susan G.	Rhetoric, Communication & Journalism	Reemploy
Becker, Patricia Anne	Rhetoric, Communication & Journalism	Reemploy
Eis, Andrea	Art & Art History	Reemploy
Haar, Catherine	Rhetoric, Communication & Journalism	Reemploy
McCloskey, Linda L.	English	Reemploy
Zeppelin, Mary F.	Teacher Development & Education Studies	Reemploy

3. Approval of Recommendation of Final Undergraduate and Graduate School Reports dated April 27, 2004

(A copy of the Final Undergraduate and Graduate School Reports dated April 27, 2004 is on file in the Board of Trustees Office.)

4. Recommendation to Accept Gifts to Oakland University and the Oakland University Foundation for the Period of May 1 through June 30, 2004, and to Accept Grants and Contracts to Oakland University for the Period of May 1 through June 30, 2004

(A copy of the gifts, grants and contracts is on file in the Board of Trustees Office.)

5. Adoption of Academic Calendar for 2005-2006

RESOLVED, that the Board of Trustees approves the Academic Calendar for 2005-06 as presented in this agendum.

(A copy of the Academic Calendar for 2005-2006 is on file in the Board of Trustees Office.)

6. Approval of Board Members for Public School Academies

WHEREAS, the Board of Directors of **Star International Academy** nominated Ahmad Moussa and Ibrahim M. Abboud to fill vacancies created by term expirations, and Robert Beydoun for reappointment, to three-year terms to expire on September 1, 2007; and

WHEREAS, the Board of Directors of **Detroit Edison Public School Academy** nominated Althea Bell, Helen Elaine Monroe, Esterline Truett Smith, and Erma S. Yarbrough Thomas, for reappointment to three-year terms to expire on September 1, 2007; and

WHEREAS, the Board of Directors of **Detroit Academy of Arts & Sciences** nominated Maurice G. Morton to fill a vacancy created by term expiration and to a three-year term to expire on September 1, 2007; and

WHEREAS, the Board of Directors of **Weston Technical Academy** nominated Michael Floyd Ogden to fill a vacancy created by term expiration to a three-year term to expire on September 1, 2007, and Arthur Ronald Voisin and Louise Kirks for reappointment to a three-year term to expire on September 1, 2007; and

WHEREAS, Ahmad Moussa, Ibrahim M. Abboud, Robert Beydoun, Althea Bell, Helen Elaine Monroe, Esterline Truett Smith, Erma S. Yarbrough Thomas, Maurice G. Morton, Michael Floyd Ogden, Arthur Ronald Voisin, and Louis Kirks each meet the requirements of the Oakland University Board of Trustees and applicable law; now therefore, be it

RESOLVED, that the Oakland University Board of Trustees hereby approves Ahmad Moussa and Ibrahim M. Abboud as members of the Board of Directors for Star International Academy, and Robert Beydoun for reappointment, to three-year terms to expire on September 1, 2007; and, be it further

RESOLVED, that the Oakland University Board of Trustees hereby approves Althea Bell, Helen Elaine Monroe, Esterline Truett Smith, and Erma S. Yarbrough Thomas for reappointment to the Board of Directors for Detroit Edison Public School Academy for three-year terms to expire on September 1, 2007; and, be it further

RESOLVED, that the Oakland University Board of Trustees hereby approves Maurice G. Morton as a member of the Board of Directors for Detroit Academy of Arts & Sciences for a three-year term to expire on September 1, 2007; and, be it further

RESOLVED, that the Oakland University Board of Trustees hereby approves Michael Floyd Ogden as a member of the Board of Directors for Weston Technical Academy for a three-year term to expire on September 1, 2007, and Arthur Ronald Voisin and Louise Kirks for reappointment for three-year terms to expire on September 1, 2007; and, be it further

RESOLVED, that all resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

7. Approval of Self-Study for NCAA Division I Athletics Certification

a. Revision of the Athletics Mission Statement and Proposed Amended Policy on Intercollegiate Athletics

b. Adoption of a Gender Equity Plan

c. Adoption of a Minority Opportunity Plan

RESOLVED, that the Board of Trustees approves the revisions to the Athletics Mission Statement and Proposed Amended Policy on Intercollegiate Athletics attached to this recommendation; and, be it further

RESOLVED, that the Board of Trustees approves the Gender Equity Plan for the Future attached to this recommendation; and, be it further

RESOLVED, that the Board of Trustees approves the Minority Opportunity Plan for the Future attached to this recommendation.

(Copies of the Revisions to the Athletics Mission Statement, Proposed Amended Policy on Intercollegiate Athletics, Gender Equity Plan and Minority Opportunity Plan for the Future are on file in the Board of Trustees Office.)

8. Approval of Revised Oakland University Alumni Association Bylaws

WHEREAS, the Oakland University Board of Trustees has recognized the Oakland University Alumni Association as an organization to assist the Office of Alumni Relations and to promote and preserve the well-being of the University; and

WHEREAS, the Oakland University Alumni Association has been organized and functions in accordance with such articles of organization as may be approved or amended by resolution of the Oakland University Board of Trustees; and

WHEREAS, the Oakland University Board of Trustees has retained unto itself the full authority granted to it by law; now, therefore, be it

RESOLVED, that notwithstanding any provision of the proposed Oakland University Alumni Association Bylaws, the Oakland University Board of Trustees reconfirms its legal authority to grant, modify and rescind its recognition of the Oakland University Alumni Association when the Oakland University Board of Trustees determines such action to be in the interest of the University or required to comply with its legal obligations; and, be it further

RESOLVED, that the Board of Trustees, under the conditions set forth above, approves the revised Oakland University Alumni Association Bylaws, dated August 4, 2004, attached hereto as Attachment A.

(A copy of the revised Oakland University Alumni Association Bylaws is on file in the Board of Trustees Office.)

9. Approval of Meadow Brook Subdivision Financing Guarantee

(A copy of the Meadow Brook Subdivision Financing Guarantee is on file in the Board of Trustees Office.)

Trustee Dennis C. Muchmore, seconded by Trustee Dennis K. Pawley, moved approval of the Consent Agenda. The motion was unanimously approved by those present.

B. Approval of Ancillary Activities Operating Budget for the Fiscal Years Ending June 30, 2005, 2006, and 2007

Trustee Rex E. Schlaybaugh, Jr. stated that the Board received presentations on each ancillary budget at the last Board Working Session. He asked Ms. Lynne C. Schaefer, Vice President for Finance and Administration, for any additional information on the budgets as a result of discussions at that meeting. Ms. Schaefer replied that she forwarded a response to the Board on the methodology used to calculate overhead.

Chair Baskin inquired about the purpose of including the Meadow Brook Theatre budget in the ancillary budgets, since it is now outsourced with Meadow Brook Theatre Ensemble. Ms. Schaefer responded the budget reflects that the University is retiring the Theatre's debt by funding the operating deficit that has accumulated over a number of years to close the books and start with a clean slate.

Chair Baskin then asked for an explanation on the proposed Oakland Center expenditures and transfers that are down by \$300,000 from fiscal year 2005 to

fiscal year 2006. Ms. Schaefer and Dr. Mary Beth Snyder, Vice President for Student Affairs, explained that the proposal includes transferring \$297,000 from the Oakland Center reserves and book store commissions to the General Fund for the purchase of a dish machine and food service equipment and improvements to the Gold Room.

Trustee Penny M. Crissman expressed concern over using the reserves for this purpose, especially in light of the current difficult economic times. She proposed tabling or delaying the Gold Room renovations and replacing the equipment, if it is for health, safety, or welfare reasons, at an estimated cost of \$122,500.

Chair Baskin asked about the purpose of the \$175,000 balance, and Dr. Snyder replied that it would cover Gold Room improvements, such as replacement of ceiling lights, windows, flooring, and walls.

Trustee Schlaybaugh asked why the proposal is funded through the reserves rather than from the repair and maintenance portion of the budget, and Mr. Richard Fekel, Oakland Center Director, responded that the reserves were chosen because the repair and maintenance budget was allocated to cover the increased Oakland Center operations costs of \$109,000 due to the recent expansion of the Oakland Center.

Chair Baskin asked if the Board was informed of the \$109,000 to operate the Oakland Center expansion, and Dr. Snyder replied that, although the exact figure was not known, there was discussion that there would be increased utility, custodial, and other fixed costs. She added that those costs were built into the budget, and the book store commissions have slightly increased along with a 2% general service fee increase to help cover those operating costs.

Trustee Schlaybaugh commented that, given the uncertainty of State funding for higher education, the University should preserve its reserves and prioritize repairs and maintenance expenditures to accommodate projects of this nature.

Trustee Dennis K. Pawley supported Trustee Crissman's proposal to table the Gold Room renovations until the financial situation is better defined. He recommended a 90 day freeze on all pending and new capital projects with the exception of emergency projects.

Trustee Schlaybaugh asked Ms. Schaefer if there were any other proposed ancillary budget reserve expenditures that would be impacted by Trustee Pawley's recommendation to freeze capital projects, and Ms. Schaefer replied that there were not.

Ms. Schaefer suggested that, with the Fall semester approaching, the Board might want to consider authorizing the President to identify and proceed with

emergency capital projects. Chair Baskin commented that, with the uncertainty of State funding, it is important to operate as efficiently as possible while identifying and authorizing emergency needs. He noted, and Mr. Zambardi confirmed, that the President is already authorized by the Board to address emergency capital projects to maintain the integrity of the health, safety, and welfare of the student body, faculty, and staff.

Dr. Snyder then clarified for the Board that she does not consider the Oakland Center dish machine and food service equipment purchases to be emergencies at this time.

At this time, Trustee Schlaybaugh, seconded by Trustee Pawley, moved approval of the following recommendation:

RESOLVED, that the Board of Trustees approves the budgets for University Housing, Lowry Early Childhood Center, Oakland Center, Meadow Brook Theatre, Meadow Brook Music Festival, Campus Recreation, Graham Health Center and Intercollegiate Athletics for the year ending June 30, 2005, and conditionally approves the budgets for fiscal years ending June 30, 2006, and June 30, 2007, with expenditures and transfers not to exceed the amounts on Appendix I respectively, for each year except as next set forth; and, be it further

RESOLVED, that all expenditures and transfers beyond the approved budget must have the prior approval of the President or his designee and these amounts will be reported on a periodic basis to the Board of Trustees.

After further discussion, Trustee Crissman, seconded by Trustee Doyle, moved approval of the following friendly amendment to the recommendation:

RESOLVED, that the Board of Trustees approves the budgets for University Housing, Lowry Early Childhood Center, Meadow Brook Theatre, Meadow Brook Music Festival, Campus Recreation, Graham Health Center and Intercollegiate Athletics for the year ending June 30, 2007, with expenditures and transfers not to exceed the amounts on Appendix I respectively, for each year except as next set forth; and, be it further

RESOLVED, that the Board of Trustees approves the budget for the Oakland Center, except the fiscal year 2005 capital expenditure for renovation of the Gold Room. Any capital expenditures for renovation of the Gold Room will be subject to approval of the Board of Trustees; and, be it further

The motion to approve the friendly amendment was unanimously approved by those present. The underlying motion, as amended, was unanimously approved by those present.

At this time, Trustee Pawley asked Mr. Zambardi to present the following new recommendation:

RESOLVED, that all new and approved, but not yet commenced, capital projects shall be held in abeyance for 90 calendar days and will be subject to approval of the Board of Trustees, except for those emergency capital projects as determined and authorized by the President which shall be reported to the Board of Trustees forthwith.

Trustee Pawley, seconded by Trustee Crissman, moved approval of the recommendation. The motion was unanimously approved by those present.

C. Approval of Authorization to Proceed with Custodial Services Contract

Trustee Pawley stated that custodial service has been outsourced in new constructed buildings, including the Science and Engineering Building, Lowry Early Child Care Center, Biomedical Research Support Facility, Student Recreation and Athletic Center, Elliott Hall, and Pawley Hall. With the current contract expiring, the service was re-solicited to obtain competitive pricing, with 13 firms receiving a Request for Information, 6 firms receiving a Request for Proposal, and 2 firms submitting bids. Trustee Pawley reported that ARAMARK, the current service provider, was the most competitive bidder, at \$58,000 per year less than their previous contract. The basic contract is for a period of two years, with an additional one-year extension, to be exercised at the University's option. Trustee Pawley added that the Facilities Services Management Agreement has been reviewed and approved by the Office of the General Counsel and is in compliance with the law and University policies and regulations and conforms to the legal standards and policies of the Board of Trustees. He also noted that the services will be funded through existing University funds.

Trustee Pawley moved approval of the following recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a facilities services management agreement with ARAMARK; and, be it further

RESOLVED, that the agreement shall be the same in all material respects to the attached Facilities Services Management Agreement; and, be it further

RESOLVED, that the total cost for the full two-year term and the one-year extension, collectively, shall not exceed \$2,380,000.

(A copy of the Facilities Services Management Agreement is on file in the Board of Trustees Office.)

Trustee Crissman seconded the motion, and requested that ARAMARK be held to the scope of custodial services performance level and expectations as stated in the proposal. The motion was unanimously approved by those present.

D. Report of the Nominating Committee and Selection of the Chair and Vice Chair of the Board of Trustees

Chair Baskin stated that, in accordance with Board policy, he appointed a Nominating Committee consisting of Trustees Schlaybaugh, Doyle, Fischer, and Nicholson for a recommendation as to the Chair and Vice Chair of the Board of Trustees for the 2004-2005 fiscal year.

Trustee Schlaybaugh reported that the Nominating Committee recommended, and he would like to move for approval, the nomination of Trustee Penny M. Crissman as Chair and Trustee Dennis K. Pawley as Vice Chair. Trustee Doyle seconded the motion. The motion was unanimously approved by those present. Trustee Schlaybaugh stated that the Committee also wishes to thank Trustee Baskin for his leadership for the last two years.

Chair Baskin thanked the Board for the opportunity to serve as Chair. He noted that his two years as Chair were enlightening and provided him with a better understanding of the different facets of the University. He noted the dramatic economic changes during his term as Chair, and the Board's efforts to diligently manage the budget to continue to provide quality education to students at reasonable tuition and fee rates and to maintain the integrity of the University.

Chair Baskin also thanked Trustee Crissman for her service as Vice Chair the last two years, and he congratulated Trustees Crissman and Pawley on their appointments. He acknowledged all of the different disciplines and expertise that the Trustees bring to the Board along with President Russi's commitment and dedication to Oakland University, which has resulted in a high level of recognition. He also recognized the fine work of the University community and stated that he is proud to be associated with Oakland University.

IV. Discussion of October 6, 2004 Board of Trustees Formal Meeting Agenda

Chair Baskin advised the Board members to contact the Secretary to the Board of Trustees with any additions, deletions, or questions regarding the October 6, 2004 Board agenda.

V. Other Items that May Come Before the Board

There were no other items presented to the Board.

VI. Adjournment

Chair Baskin adjourned the meeting at 3:38 p.m.

Submitted,

Approved,

Victor A. Zambardi
Secretary to the Board of Trustees

Henry Baskin
Chair, Board of Trustees