

Present: Margaret Glembocki, Ledong Li, Karl Majeske, Robert Noiva, Mike Polis, Claire Rammel (*ExOfficio*), Brad Roth, Darlene Schott-Baer (Chair), Meir Shillor, Julia Smith, Kris Thompson

Absent: Dan Aloï (excused)

Staff: Tina Tucker (Secretary)

Guest: Diane Underwood

The meeting was convened by Darlene Schott-Baer, Chair, at 2:00 PM.

I. REPORT OF THE CHAIR

Recognition of Frank Lepkowski. Dr. Schott-Baer began the meeting by recognizing the contributions of Graduate Council Member, Frank Lepkowski, who recently passed away unexpectedly. She stated that Mr. Lepkowski's work had a major impact at the University and he will be difficult to replace.

II. APPROVAL OF MINUTES

Brad Roth made a motion to approve the minutes of the October 8, 2014, Graduate Council Meeting as written. Meir Shillor seconded the motion. Motion passed unanimously.

III. OLD BUSINESS

- A. Program Reviews.** Dr. Schott-Baer asked for a volunteer to replace Frank Lepkowski as Brad Roth's partner for the PhD Reading Education program review. Dr. Noiva volunteered. The program reviews need to be completed by the end of January. Dr. Schott-Baer will provide the guidelines for program reviews.
- B. Revised Table on Certificate Programs.** Dr. Schott-Baer distributed copies of the revised table on certificate programs. Dr. Schott-Baer stated that what she would like for Graduate Council to develop guidelines that will suspend programs that have not had enrollment for a specified period of time. There was some discussion that there are certificate programs that are currently active, but are not listed in the table. Dr. Schott-Baer explained that she obtained the information from the OIRA website, Oakland University's official data reporting website. Dr. Schott-Baer recommended that if there is a discrepancy between departmental program listings and data reported by the Institutional Research Office, report the discrepancy to the Dean of the program so that the Dean may address the discrepancy with the Institutional Research Office.
- C. Course Numbering Project.** Dr. Schott-Baer distributed additional, more detail documentation concerning the course numbering project. This information provides a timeline for the process and specific guidelines for numbering. Graduate Study is in process of setting up a website about the course numbering project and will include appropriate links. It is anticipated the website will be available within a couple of weeks.

IV. NEW BUSINESS

- A. **Major Modifications Guidelines.** The purpose of the new proposal form is to make it easier proposing new programs, which are a “spin-off” from an existing program, without having to go to the extent of a brand new program proposal. Dr. Schott-Baer asked the members to look at the form and consider any necessary revisions and/or additions, and the form will be brought back to the council at another time for discussion. She also noted that a budget is not included in the form because the budget is already established in the existing program.
- B. **Agreement between Cooley Law School and Oakland University.** (Added agenda item). The agreement between the schools has been in place for a number of years, and the Graduate Council has been heavily involved in the preliminary discussions. The agreement has allowed Oakland University students easier access to Cooley’s admission process and also involves the Honors College’s step ahead program with scholarships for their students for Cooley Law School. The current issue now is that Cooley Law School has quickly and publicly formed a partnership with Western Michigan University without notification to Oakland University. Oakland University is now severing ties with Cooley Law School. SPOC voted this morning to sever the ties with Cooley Law School, and Senate will also be addressing the issue. Dr. Schott-Baer noted that Graduate Council should go on record making the same statement.

Mike Polis made a motion to sever all ties with Cooley Law School, allowing the students who are currently in the program to continue and complete the program, but there will be no new admissions. Lidong Li seconded the motion.

Meir Shillor moved to waive the second reading of the motion to sever ties with Cooley Law School. Kris Thompson seconded the motion. Motion passed unanimously.

Dr. Schott-Baer called for the question on the main motion to sever ties with Cooley Law School. The motion passed unanimously.

V. GOOD AND WELFARE

No report.

VI. ADJOURNMENT

With no further business, the meeting adjourned approximately 3:10 PM.