

Oakland University

GRADUATE COUNCIL MINUTES

Wednesday, February 19, 2014 – Meeting #12

Location: 100 KL

Meeting Time: 2:00-4:00 pm

Approved: 03/05/2014

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**Present:** Dan Aloï, Tamara Hew-Butler, Frank Lepkowski (*Ex Officio*), Karl Majeske, Robert Noiva, Linda Pavonetti, Harvey Qu, Cheryl Riley-Doucet, Darlene Schott-Baer (Chair), Carol Swift, Joe Shively

**Absent:** Dae-Kyoo Kim (excused) and Claire Rammel (excused)

**Staff:** Julie Delaney, Tina Tucker (Secretary)

The meeting was convened by Darlene Schott-Baer, Chair, at 2:00 PM.

**I. APPROVAL OF MINUTES**

*Tamara Hew-Butler made a motion to approve the minutes of the January 22, 2014, Graduate Council Meeting as written. Dan Aloï seconded the motion. Motion passed unanimously.*

**II. REPORT OF THE CHAIR**

Ms. Schott-Baer stated that the School of Nursing has temporarily withdrawn the PhD in Nursing New Program Proposal for to make revisions.

The MME New Program Proposal has been removed from the agenda and will be replaced at a later date with a program modification.

The MA in Teaching in Digital Literacies and Learning New Program Proposal will return on the next agenda, with guests to address questions of the Council.

**III. OLD BUSINESS**

**Program Review.** Ms. Schott-Baer distributed copies of the program review guidelines and policy, which outlines the process, criteria, and content. This copy is followed by programs that do not have outside accreditation. A second handout distributed, Decennial Program Review Form for Programs with External Accreditation (the short form), is to be used by units who have outside accreditations. The short form directs where content can be found in the self-study.

The guidelines were developed by the Council approximately two years ago. In Fall 2012, notification of the first round of program reviews was made. The first program reviews involve primarily the PhD programs. These reviews are expected to be received no later than May. A projected schedule of reviews for all programs is forthcoming.

Ms. Schott-Baer asked for three volunteers to serve as a sub-group to review the self-studies. The entire review process takes approximately three months. The three volunteers are Dan Aloï, Tamara Hew-Butler, and Linda Pavonetti.

**Zero Credit Courses.** Postponed until March 5<sup>th</sup> meeting due to time conflict.

#### IV. NEW BUSINESS

**MA in Counseling Program Modification Proposal.** Reviewers: Cheryl Riley-Doucet and Linda Pavonetti

**First Reading:** Debatable, amendable, and not eligible for final vote at this meeting

**Motion: *To approve the MA in Counseling Program Modification Proposal. (Motion made by Linda Pavonetti and seconded by Carol Swift)***

The purpose of the modification is to split a single MA in Counseling degree with two tracks into two MA degree programs: MA in Clinical Mental Health Counseling and MA in School Counseling. The modifications are necessary to meet revisions of accreditation guidelines and standards. These modifications will also better meet the needs of current students and assist the program in remaining competitive with other programs. The following questions and concerns of the proposal were raised during discussion:

- Will additional faculty be needed to support the proposed changes?
- How major are the changes in the courses as proposed? Some seem to be major revisions of content and some only a name change. With so many courses being revised, Graduate Council members want to see syllabi. Ms. Schott-Baer commented that complete syllabi would not be necessary, but just a brief description of the changes would be helpful.
- The proposal is for one degree with two programs with variable credit. Should it be a split of one degree program into two separate degree programs? Separate degree programs would allow for the variable credit requirements.

Ms. Schott-Baer stated that she will schedule a meeting with Lisa Hawley, Chair of the Counseling Program, to discuss possible revisions to the proposal.

#### V. GOOD AND WELFARE

No report

#### VI. ADJOURNMENT

With no further business, the meeting adjourned approximately 2:54 PM.