



AP Assembly

**Meeting Agenda**

**Thursday, October 11, 2018**

1. Call to Order: 9:01 a.m.
2. Introductions: Lauren Leve, Jaclyn Fortier, Mike Crum, Denae May, Nancy Osmialowski, Ann Voorheis-Sargent, Jeremy Heinlein, Paul Battle, April Thomas-Powell, Laura Christenson-Saino, Emily Cutlip (First Meeting), Kelly Dowd (First Meeting), Diane Underwood, Petra Knoche, Dan Arnold, Joel Morrah, Ian Cauley, Kristen Lemire, Tiffany LeDonne-Smith, Sarah Konrad, Kelsey Zuchowicz, John Meldrum, Meaghan Cole, & Denica Holzworth
3. Brief presentation by Mike Crum, Emergency Management Specialist
4. Approval of Minutes
  - a. Approved by: Meaghan Cole
  - b. Seconded by: Nancy Osmialowski
5. President's Report (Ann Voorheis-Sargent)
  - a. E-board met with Chad Martinez
    - Assist with diversity initiatives
    - Partner and collaborate with ERGs
      1. WERG, LGBTQIAERG, Latino ERG, BERG, etc.
      2. Another way to get involved on campus
    - Disability session – Thursday, 10/17 (2 to 3:15 p.m.)
  - b. Branding
  - c. Recognition
    - Employee awards
      1. Looking for individuals to wordsmith the awards
      2. Grand idea deadline is November 1<sup>st</sup>
    - Next month speakers
      1. Shannon from Meadowbrook Hall
      2. Capital campaign updates
6. Vice President's Report (Dan Arnold)
  - a. Always looking for more engagement and assistance
  - b. Increase efficiency (AP Assembly calendar invitations group)
  - c. Push for branding and diversity initiatives
7. Past President Report (Ann Voorheis-Sargent)
  - a. Recognition updates to come
8. Treasurer Report (Tiffany LeDonne-Smith)
  - a. Balance is \$2,700
  - b. Includes current allocations
9. Secretary Report (Kelsey Zuchowicz)
  - a. New employees included in the next newsletter (AP Shout Outs in first version of bimonthly newsletter)
10. AP Association Report (April Thomas-Powell)
  - a. Next meeting: Wednesday, 10/17, 11:30 am in Lake Erie room, Oakland Center



- Meeting will feature a benefits overview discussion with Eric Herppich, Director of Compensation and Benefits
  - b. Two APs on compensation committee
  - c. Working with Willie on Performance Management
  - d. Professional Development sessions a new initiative this year
  - e. Alternative scheduling/work force committee
  - f. Working on AP manual and making changes
    - Committee has completed review and will suggest recommendations to UHR
  - g. AP Bonus award renamed to AP Reward
    - \$1,000 per person will be awarded to 45 APs in 2019
11. Senate Report (Paul Battle & John D. Meldrum)
- a. First meeting was on September 20
  - b. Provost update
    - Undergoing Strategic Enrollment Management (SEM) Plan
      - 1. Three goals of the SEM Plan will be focused on 1) recruitment, 2) retention, and 3) credit generation
12. Senate Committee Reports (APs on Senate Committees)
- a. Dan Arnold – Teaching and Learning
    - 160 nominations for teaching excellence (more than last year)
13. AP Assembly Committee Reports
- a. Communications (Kelsey Zuchowicz)
    - Please share any suggestions for newsletter
    - Any event APs could benefit from can be shared
  - b. Social and Community Engagement (Paul Trumbull & Lauren Leve)
    - AP spirit wear sale will start on 10/22; end on 11/2
      - 1. All items will feature the grizz head logo
    - Trivia challenge
      - 1. APs had a lot of fun
    - OU Day of Service
      - 1. November 14<sup>th</sup> (9 a.m. to 9 p.m.)
  - c. Professional Development (Meaghan Cole & Jaclyn Fortier)
    - Mad for PD: Tiffany LeDonne-Smith
      - 1. Ellen video
    - Upcoming PD session:
      - 1. Understanding and Working with Today's Student – Gen Z (Thursday, 10/25 – 9 to 10:30 a.m.)
        - a. Generation flexing
    - Schedule of AP PD events handout
  - d. Voice of the AP (Denica Holzworth & Joel Morrah)
    - OU Wellness Fair
      - 1. October 30<sup>th</sup> in Rec Center (9 a.m. to 3 p.m.)



- a. Will need volunteers for AP table!
2. AP spirit wear sale items available there
- e. AP Recognition (Tiffany LeDonne-Smith)
  - Surprise coming soon!
14. New Business
15. Good & Welfare
  - a. Wednesday, 10/24 (2 to 3 p.m.) – Pulse of advising
  - b. AP Shout Outs – recognize your fellow APs
  - c. PAC Symposium – Friday, 11/16 (8 a.m to 1 p.m) Gold Rooms, Oakland Center
  - d. Free little library – donate books to Nancy Osmialowski
  - e. Go for the Gold – October 13 (9 to 1:30 p.m.) in the O.C.
16. Next Meeting: **Thursday, November 8, 2018 at 9 a.m. in Gold Room A, OC**
17. Adjourn: 9:57 a.m.