

**Senate Budget Review Committee**  
**Comments to SEHS Counseling Program Modification**

The SBRC read over the documents provided by Lisa Hawley, Chair of counseling Department, SEHS, and received clarification in person during its meeting April 2nd. The committee concluded then that a complete new program format with a budget proforma is not necessary, as it is understood to involve little or no new resources; however we requested some specific information:

1. A narrative describing the total anticipated head count in the coming five years should be clearly presented and explained in your proposal. This should be the basis by which the number of class sections to be taught is coming from.
2. A schedule plan for the next three years, including all the class section you will be offering to accommodate the expected head count should be presented, indicating where, if any, additional faculty resources are necessary (or showing how all could be covered by existing faculty).
3. The request for paid coordinator should be detailed and justified.

On April 7 the committee received an updated document addressing the points that we brought up. The revised plan addresses any issue that we discussed. It is determined that the department already has the necessary resources to run the “community track” as a new program, and hence, the SBRC has no further comments and supports the proposal.

Sincerely,

Arik Dvir, Chair  
Senate Budget Review Committee