MEMORANDUM

TO: Tamara Machmut-Jhashi
               Secretary, University Senate

FROM: Anandi P. Sahu
               Chair, Senate Planning Review Committee (2004-05)

RE: Chair's Report on SPRC Activities During 2004-05

DATE: September 12, 2004

The Senate Planning Review Committee during 2004-05 consisted of the following members:

> Susan Awbrey (Vice Provost for Undergraduate Education)
> Jennifer Gilroy (AP)
> Frances Jackson (Nursing)
> Ching Ko (Engineering)
> George Nahas (Student)
> Seigo Nakao (Modern Languages; Fall 2004)
> Claire Rammel (Director of Graduate Study)
> Anandi P. Sahu (Economics)
> Laura Schartman (Director of Institutional Research and Assessment)
> Robert Stewart (Psychology)
> Dyanne Tracy (Education)
> Ronald Tracy (Economics; Winter 2005)

My sincere thanks to all SPRC members for their contributions in resolving the issues at hand.

The SPRC considered a number of issues during the 2004-05 academic year. Two of these related to program reviews. Others were agenda items suggested by SPRC members. The agendas, minutes and memos for the 2004-05 year are attached to this memorandum for completeness and accuracy. For greater clarity, I have divided issues considered in two groups: issues on which further actions may not be needed, and issues on which further actions are needed. Brief highlights of the deliberations under both categories are provided below:

Issues on Which Further Actions May Not Be Needed:

1.   **New Program Review:** The SPRC considered the proposal for the B.S. in Information Technology from the Department of Computer Science and Engineering, School of Engineering and Computer Science. The Committee provided suggestions to the Department of Computer Science and Engineering to improve the proposal and later forwarded to the proposal to the Senate with its recommendation. Please, see minutes of meetings held on 11-15-2004 and 12-01-2004.